

March 25 Meeting Minutes

Key Outcomes: The board approved a pathway for Spin Accredited Instructors (SAIs) to accredit Primary Instructors (APIs), streamlining member growth. An EAA AirVenture (Oshkosh) presentation was confirmed with a four-person team (Pete, Mike, Rob, King) for a 60–75 minute slot. A new Ground Accredited Instructor category was defined as an oral-only evaluation via Zoom with no flight component.

Decisions Made: SAIs may now accredit Primary Instructors for spin training only, provided the SAI was trained by a UPRT Accredited Instructor. Ground instructor accreditation will consist of a 60–120 minute conversational oral exam via Zoom covering the lift equation, AOA manipulation, and upset profiles, with no simulator required. All new memberships going forward will use the JoinIt website with automated fees, discontinuing manual processing. Logo polo shirts were approved in light colors (tan, light gray, or medium blue), estimated at \$30–35 each with a 6–8 week lead time for Oshkosh delivery.

Pending Confirmation: A board member's accreditation travel was discussed for April 13–15, with a weather-dependent flight-vs-drive decision and the member covering two hotel nights and roughly \$300 for a rental car. Pete is to verify a \$400 certification fee payment offline using invoice/spreadsheet records. EAA's exact time allocation (likely 60–75 minutes including Q&A) is awaited by April 20. The IAC partnership has seen no substantive communication since late last year; the board plans coordinated follow-up emails leveraging an IAC board contact.

New Members & Pipeline: One confirmed new member will progress from SAI to accrediting APIs, routing referrals through King. A potential member from Oklahoma is visiting Pete for UPRT AI accreditation April 12–13. Rob made positive outreach contact with a P-51/L-39 operation in Kissimmee, though they operate independently.

Action Items: Pete to price polo shirts and research sticker pricing, and to update the website logo to a bolder squared-edge font. Pete, Mike, Rob, and King to develop de-conflicted 10–15 minute individual EAA presentations. Pete, King, and Jeff to coordinate IAC follow-up emails. Mike to design a UPRTN business card/flyer with a QR code for Oshkosh distribution. All board members to record 10-second iPhone intro videos for social media. John to follow up on 14 outstanding post-training surveys. All members to recruit other UPRT providers and log outreach in the shared spreadsheet.

Administrative Updates: IRS/Tennessee 506 reporting completed and compliant through next year. The survey tool is live on all website pages, with 50+ pre-surveys and 14 post-surveys collected. Checking account balance is approximately \$2,696.

Announcements: A nationally recognized flight instructor award and a FAA Wings webinar were noted as industry items. A competitor organization released its first substantive communication since late last year announcing an accreditation program, appearing airline-focused rather than a GA competitive threat.

Logistics: 7 of 10 board members present. Duration 42 minutes. Next meeting April 2025 (date TBD).