

MIDLANTIC PROPERTY MANAGEMENT, INC.

Re: Payment Methods for Your Association Dues

Dear Homeowner(s):

To assist you in easier payments for your association dues, we are very happy to offer these four (4) user-friendly payment options. Please note website for Option 1 has changed, you should be redirected when using old website but if not please use the one below.

Options 1: With your Internet browser, visit the sites listed below to make a payment by Credit Card or eCheck. Follow the directions on the websites to submit your payment. If you have any questions, you may contact Mutual of Omaha Customer Support at 1-866-800-4656.

1. To pay by Credit Card or ECheck: <https://www.mutualpayproperty.com/>
Note: *There is a \$14.95 service charge for credit card payments*

You will need the following for making online payment:

Management ID:8068

Both Association ID & Account Number can be found on your coupon book.

Option 2: Mail your payment by simply placing your CHECK AND COUPON in an envelope provided with your coupons, put a stamp on the envelope, and drop it in the mail. Please do not use staples or paperclips, and do not fold your payment documents. Also, allow a few extra days for the mail to be received at our lockbox facility.

Option 3: Use the Online Bill Pay service provided through your personal banking institution (if available). When selecting this payment method, it is very important that you enter in your complete **5-digit account number** as it appears at the top of your coupon. Please make payments payable to your Association (NOT to Midlantic). Online payments must be sent to:

"Association Name"
c/o Midlantic Property Management
P.O. Box 52989
Phoenix AZ 85072-2989

Option 4: ACH (Automatic Withdrawal) – If you would like to enroll to have Midlantic automatically withdraw your dues from your bank account each month, please complete a Direct Debit enrollment form. Return the completed form with a **void check** to Midlantic Property Management.

We ask that you please not send payments to the Highland Park, NJ office but the lockbox stated above. We hope you share our enthusiasm about the payment options available to you. We appreciate the opportunity to support your needs and look forward to providing you value added services in the future. If you have any questions regarding your payment, contact our Accounting Department between 10am and 4:30pm at (732) 828-7200.

Kind regards,

MIDLANTIC PROPERTY MANAGEMENT, INC.

Midlantic Property Management, Inc.
315 Raritan Avenue, Highland Park, NJ 08904
(732) 828-7200 | Fax: (732) 828-7238

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DIRECT DEBIT AUTOMATIC WITHDRAWAL PROGRAM

2019

All Homeowners:

Direct debit (electronic transfer of funds) is available to all homeowners with monthly association dues assessment. If you wish to enroll in this program, please complete this form and return same to Midlantic along with a void check from your checking account.

NOTE: If you are already enrolled in the automatic withdrawal program, please DO NOT Re-enroll. The information on file will continue in your new fiscal year and the new rates (if applicable) will be withdrawn. If you need to update the bank account information used for automatic withdrawal, you must notify management and submit a new enrollment form.

Please note: Funds must be available for withdrawal the first of each month. A \$10 NSF charge will be added to your account if sufficient funds are not available. Payment will be withdrawn by the fifth of each month.

Name: _____ Unit Reference No.: _____

Unit Address: _____

Unit Owner Telephone No.: Day: _____ Evening: _____

Association Name: _____

Unit Owner's Bank Name: _____

Bank Routing No.: _____

Bank Account No.: _____ Type of Account: _____

Withdrawal amount per month: _____

****PLEASE INCLUDE COPY OF VOID CHECK****

Please complete and return **this entire form** to the management office as show below. ACH will not begin without homeowner signature below.

THIS FORM MUST BE RECEIVED BY THE 10TH OF THE MONTH PRECEDING YOUR REQUESTED START-UP. You may contact the Accounting Office to confirm receipt of your form.

I would like automatic withdrawal to begin for the month of _____, 2019

Unit Reference No.: _____

Unit Owner's Name: _____ (Please print)

Unit Owner's Signature: _____

File: c:\ACH enrollment form

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