

# ***COCO'S REGULAR CLEAN CHECKLIST***

## **Bedrooms:**

- ☐ Extract cobwebs
- ☐ Dust surfaces  
(bedside tables, bed heads, windowsills, skirting boards, appliances)
- ☐ Wipe doorknobs, power points & light switches
- ☐ Straighten bed
- ☐ Empty bins
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Bathrooms:**

- ☐ Extract cobweb
- ☐ Empty bin
- ☐ Clean toilet (exterior & bowl)
- ☐ Polish mirror
- ☐ Clean & polish sinks
- ☐ Clean & polish countertops
- ☐ Clean cabinets exteriors
- ☐ Scrub & clean shower glass, tiles & grout
- ☐ Clean and polish bathtubs
- ☐ Dust Windowsills & skirting boards
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Kitchen:**

- ☐ Extract cobwebs
- ☐ Dust windowsills & skirting boards
- ☐ Wipe bench tops
- ☐ Degrease & polish stove
- ☐ Clean & polish sinks
- ☐ Clean & polish splash back
- ☐ Wipe rangehood
- ☐ Wipe outside of fridge
- ☐ Clean cabinet doors
- ☐ Dust appliances
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop floors

## **Living / Dining Rooms:**

- ☐ Extract cobwebs
- ☐ Wipe furniture
- ☐ Tidy couch
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Laundry:**

- ☐ Extract cobwebs
- ☐ Dust windowsills & skirting boards
- ☐ Clean countertops
- ☐ Wipe machines
- ☐ Clean and polish sink
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop

## **Entrance / Stairs:**

- ☐ Extract cobwebs
- ☐ Dust windowsills & skirting boards
- ☐ Wipe handrails
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop

- ☐ Oven Clean
- ☐ Wall washing
- ☐ Door frame washing
- ☐ Window clean (interior)
- ☐ Blinds Clean
- ☐ Inside Cupboards
- ☐ Microwave Clean

# COCO'S DEEP CLEAN CHECKLIST

## **Bedrooms:**

- ☐ Extract cobwebs
- ☐ Wipe surfaces  
(bedside tables, bed heads, windowsills, appliances)
- ☐ Wipe skirting boards
- ☐ Wipe doorknobs, power points & light switches
- ☐ Straighten bed
- ☐ Empty bins
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Bathrooms:**

- ☐ Extract cobweb
- ☐ Empty and wipe bin
- ☐ Clean toilet (exterior & bowl)
- ☐ Polish mirror
- ☐ Clean & polish sinks
- ☐ Clean & polish countertops
- ☐ Clean cabinets exteriors
- ☐ Scrub & clean shower glass, tiles & grout
- ☐ Scrubs Bathtubs
- ☐ Wipe Windowsills & skirting boards
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Kitchen:**

- ☐ Extract cobwebs
- ☐ Wipe windowsills & skirting boards
- ☐ Wipe bench tops
- ☐ Degrease & polish stove
- ☐ Clean & polish sinks
- ☐ Clean & polish splash back
- ☐ Scrub rangehood
- ☐ Wipe outside of fridge
- ☐ Clean cabinet doors
- ☐ Dust appliances
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop floors

## **Living / Dining Rooms:**

- ☐ Extract cobwebs
- ☐ Wipe furniture
- ☐ Tidy couch
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Laundry:**

- ☐ Extract cobwebs
- ☐ Wipe windowsills & skirting boards
- ☐ Clean countertops
- ☐ Wipe machines
- ☐ Clean and polish sink
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop

## **Entrance / Stairs:**

- ☐ Extract cobwebs
- ☐ Dust windowsills & skirting boards
- ☐ Wipe handrails
- ☐ Wipe doorknobs, power points & light switches
- ☐ Vacuum
- ☐ Mop

## **Add-Ons for Deeper Clean**

- ☐ Oven Clean
- ☐ Wall washing
- ☐ Door frame washing
- ☐ Window clean (interior)
- ☐ Blinds Clean
- ☐ Inside Cupboards
- ☐ Microwave Clean

# COCO'S END OF LEASE CHECKLIST

## **Bedrooms:**

- ☐ Extract cobwebs
- ☐ Dust light fittings, fans and A/C Units
- ☐ Dust surfaces (bedside tables, bed heads, windowsills, skirting boards)
- ☐ Clean interior & exterior of cupboards, drawers and wardrobes.
- ☐ Wipe doorknobs, power points & light switches
- ☐ Clean Blinds
- ☐ Clean & polish inside windows & tracks
- ☐ Wall wash
- ☐ Empty bins.
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Bathrooms:**

- ☐ Extract cobweb
- ☐ Dust light fittings & fans.
- ☐ Empty and wipe bin
- ☐ Clean toilet (exterior & bowl)
- ☐ Polish mirror
- ☐ Clean & polish sinks
- ☐ Clean & polish countertops
- ☐ Clean interior & exterior of cupboards & drawers
- ☐ Scrub & clean shower glass, tiles & grout
- ☐ Clean and polish bathtubs
- ☐ Dust Windowsills & skirting boards
- ☐ Clean Blinds
- ☐ Wipe doorknobs, power points & light switches.
- ☐ Clean & polish inside windows & tracks
- ☐ Wall wash
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Kitchen:**

- ☐ Extract cobwebs
- ☐ Dust windowsills & skirting boards
- ☐ Dust light fittings, fans and A/C Units
- ☐ Wipe bench tops
- ☐ Degrease & polish stove
- ☐ Clean Oven
- ☐ Clean & polish sinks
- ☐ Clean & polish splash back
- ☐ Wipe rangehood
- ☐ Clean interior & exterior of cupboards & drawers
- ☐ Clean Blinds
- ☐ Wipe doorknobs, power points & light switches
- ☐ Clean & polish inside windows & tracks
- ☐ Wall wash
- ☐ Vacuum
- ☐ Mop floors.

## **Living / Dining Rooms:**

- ☐ Extract cobwebs
- ☐ Dust light fittings, fans and A/C Units
- ☐ Wipe doorknobs, power points & light switches
- ☐ Clean Blinds
- ☐ Clean & polish inside windows & tracks
- ☐ Wall wash
- ☐ Vacuum
- ☐ Mop (hard floors)

## **Laundry:**

- ☐ Extract cobwebs
- ☐ Dust light fittings & fans.
- ☐ Dust windowsills & skirting boards
- ☐ Clean interior & exterior of cupboards & drawers
- ☐ Clean countertops
- ☐ Clean and polish sink
- ☐ Clean Blinds
- ☐ Wipe doorknobs, power points & light switches
- ☐ Clean & polish inside windows & tracks
- ☐ Wall wash
- ☐ Vacuum
- ☐ Mop

## **Entrance / Stairs:**

- ☐ Extract cobwebs
- ☐ Dust light fittings, fans and A/C Units
- ☐ Dust windowsills & skirting boards
- ☐ Wipe handrails
- ☐ Clean & polish inside windows & tracks
- ☐ Wipe doorknobs, power points & light switches
- ☐ Clean & polish inside windows & tracks
- ☐ Wall wash
- ☐ Vacuum
- ☐ Mop