

## 年度损益表 / Profit & Loss

Tax Year: 2023

Name/公司名称:		EIN/SSN:
截止12/31/2023, 公司账面资产总值:		
<b>A</b>	<b>Income/收入</b>	<b>Amount/金额</b>
1	Gross Receipts (Include Sales Tax Collected, Do Not Include Tips Collected) 营业收入 (包含代收的Sales Tax, 但不包含Tips)	
2	Other (List below) 其他收入 (请具体注明)	
	<b>Total</b>	<b>小计</b>
<b>B</b>	<b>Cost of Goods Sold/成本</b>	<b>Amount/金额</b>
1	Purchase for resale 采购成本 (餐馆: 食品、饮料采购等)	
2	Sales Tax 销售税 (需提供全年Sales Tax Return)	
	<b>Total</b>	<b>小计</b>
<b>C</b>	<b>Expense/费用</b>	<b>Amount/金额</b>
1	Utility 能源费 (水、电、燃气、排污)	
2	Advertising 广告费	
3	Bank charge 银行手续费	
4	Auto Expense 汽油费或里程数	
5	Insurance 保险	
6	Office Expense 办公用品	
7	Depreciation Expense 固定资产折旧费 (需提供前一年税表中的折旧明细)	
8	Postage & Freight 邮费及运费	
10	Professional Service 会计/律师费	
12	Rent 租金	
13	Repair & Maintenance 维修费	
14	Supply 消耗品 (例如打包盒等)	
15	Telephone 电话费/网络费	
16	Waste Handling 垃圾处理费	
17	License 营业执照费	
18	Salary & Wage 员工工资 (不包含Tips, 需提供W-3)	
19	Contractor 外包人员薪酬 (需提供1099 Summary 或 1096)	
20	Payroll Tax 工资税 (需提供Form 940以及州UI Tax Report)	
21	Property Tax 财产税	
22	Other Tax 其他税费 (城市/地方税等)	
23	Oters (List Below): 其它 (请具体注明)	
	Pest Control 杀虫费	
	<b>Total</b>	<b>小计</b>
	<b>Total</b>	<b>总计</b>