



## Policy and Code of Conduct Agreement

### **Tuition**

We are no longer charging per lesson. Instead, tuition is \$250 per month. A couple times a year there will be 5 lessons in a month, and a couple times a year such as Thanksgiving and Christmas, there will be 3 lessons per month. Rather than raise our lesson prices due to rising costs, we have chosen to structure our pricing this way. ***Tuition is due the first week of the month.*** A \$20 late fee will be assessed for tuition paid after the first week. \*I acknowledge that \$250 tuition is due the first week of the month and agree to pay the \$20 late fee on day 8 of each month.

Parent \_\_\_\_\_ Child: \_\_\_\_\_

**Missed lessons and make ups:** We continue our policy of Horse Management lessons being the make up lessons available to students who have to miss a lesson or reschedule. These are not on the horse. They are hands on lessons on varying horse topics from health to first aid and many other topics. Venmo, Paypal, Cash, Check, ApplePay, or Cash App are accepted. \*I understand that there are not "make up riding lessons", but that make ups are Horse Management lessons on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays at 4-5 pm and that it is up to me to utilize that program for a make up lesson.

Parent \_\_\_\_\_ Child: \_\_\_\_\_

**Horse Management:** We welcome all Whitebrook Farm students, at no additional cost, to attend these education classes at 4-5pm on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of each month September-May. Boots are required.

**Pony Club and costs:** Pony Club lessons take place twice a month, on either the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays, or 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays. Pony Club lessons are \$90 per month for two lessons and are due the first week of the month. Due to the discounted rate, these lessons may not be made up or rescheduled.

\*I agree to pay the pony club tuition fee the first week of the month and understand missed lessons will not receive make ups or reschedules.

Parent \_\_\_\_\_ Child: \_\_\_\_\_

**Clothing and Boots:** Paddock or Tall boots are always required and no student will be allowed to ride without them. No fashion/Walmart/Target/Cowboy or other casual boots are allowed. They must be paddock or tall riding boots for safety. Breeches or riding tights are required for that extra grip that helps the rider, and also to protect the saddle from scratches that jeans may make. If a rider is wearing pants with décor on the pockets or seat, they may not be able to ride so that the saddle is not damaged. \*I understand the clothing and boot requirements.

Parent \_\_\_\_\_ Child: \_\_\_\_\_

**Spectators:** We are so happy to share our farm with you. We ask that visitors supervise children and STAY OFF landscaped areas. Please no climbing trees or

rocks. Do not feed horses unless you have permission from the instructor. ALL VISITORS must wear closed toe shoes. No visitors inside the barn or farm yard without them.

\*I agree to abide by the rules for spectators

Parent \_\_\_\_\_ Child: \_\_\_\_\_

**Farm Risks:** There are rattlesnakes, scorpions, biting and stinging insects, stinging nettle or other irritant plants, and animals that may bite, kick, or step on feet. This is why footwear, appropriate supervision, and vigilance is required while on the property. \*I acknowledge the possible farm risks and will read and sign the release of liability to properly understand the inherent dangers of riding and spectating at Whitebrook Farm.

Parent \_\_\_\_\_ Child: \_\_\_\_\_

**Time:** While your lesson is 1 hour, ***it is expected and required to properly care for and clean up after your horse and equipment.*** This usually takes an extra 10-15 minutes. A checklist posted in the barn lists sweeping up after your horse (debris picked out of hooves, pee and poop ***left in the barn or wash rack area***), wiping saddle and bridle down after riding, putting all equipment away, rinsing the horse if appropriate and directed by instructor, putting fly mask back on your horse once put away. ***If you are 15 minutes later or more, you will miss your lesson*** because you won't have time to properly groom and tack up. While lessons are scheduled for 1 hour, there are times when the instructor may go over the lesson time in order to work through an issue with any particular horse or rider. We know your time is valuable, but we also believe that you are at Whitebrook Farm because you value the quality of your equine education. Safety and quality will always come first. Please be patient if a lesson does go overtime, and plan for the "clean up and care time" after the lesson. \*I have read and understand the time commitment for each lesson to properly care for and clean up after my horse.

Parent \_\_\_\_\_ Child: \_\_\_\_\_

**Curriculum and progression:** Beginning students start in the round pen, a smaller riding pen that limits risk to students as they learn to ride. As students appropriately progress, the instructor makes the decision to move them to the arena lessons. This usually will be change in instructor, and possibly the horse they are riding. Most changes in arena take place at the semester change. Our detailed riding skills curriculum is available in the barn for anyone to read. We try to keep students on the same horse for as long as that horse is appropriate for the student to learn on. But in order to keep your student and all Whitebrook Farm students safe, we may make changes to who the student rides at any time. Please talk to your student about becoming possessive about the horse they ride. We want everyone to connect with and love the horses they are building relationships with. But ultimately, they are Whitebrook Farm horses. Phrases like "why are you riding my horse" or "this horse likes me better" have no place at this facility as they don't foster kindness and community. Please be positive and encouraging to the riders and fellow students in the barn seeking to help and build, rather than compare and tear down. \*I agree to give my best effort in making Whitebrook Farm a place that is safe and positive for everyone.

Parent \_\_\_\_\_ Child: \_\_\_\_\_