



## Washington State Liquor and Cannabis Board

### How to Participate in the LCB Rule Making Process

The Liquor and Cannabis Board uses rules to define, apply, implement, and enforce laws about alcohol, tobacco, and cannabis in Washington State. Rules affect how laws interact with your communities and schools, and that's why we want your input! Sign up on our rules listserv to receive rule making activity notifications. Comments on rules should be sent to [rules@lcb.wa.gov](mailto:rules@lcb.wa.gov)

### Rule Making Timeline

#### Step 1

When a law is passed or a rule is being updated, a CR101 is filed to notify the public that the rule making process has begun.

The public (that means YOU!) has a minimum of 45 days to provide input in the rule making process. During this time, a proposal of the rule changes are written.



#### Step 2

The LCB files a CR102 to notify the public (yes, that's you) of the proposed rules. You have a minimum of 35 days to provide written comments. See CR102 for comment deadlines.



#### Step 3

The LCB holds a public hearing, so you can provide your comments on the proposed rules in person. If you can't attend the meeting, you can send written comments by the comment deadline.



#### Step 4

The LCB considers comments, and if there are no major changes, they move forward into rule adoption. If public comment leads to a substantial change in the rules, the draft is rewritten to incorporate comments, and the process goes back to Step 2.



#### Step 5

Once the rules are adopted, the CR103 is filed, and the rule becomes effective 31 days later unless otherwise specified.



*CR 101, CR 102, and CR 103 are the forms used by the Code Reviser's office for the three primary stages of the process. Find information on Laws and Rules, including proposed and adopted rules, at [lcb.wa.gov](http://lcb.wa.gov).*