



Health and Safety Policy and Protocol

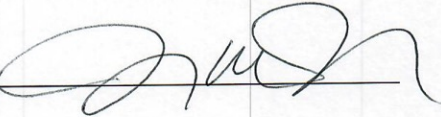
1. Prior to the start of the day each technician will perform the Employee COVID –19 screening. Any symptoms should be reported to the supervisor and the staff member is to return home and await a call from the Med Spa Medical Practitioner for further instructions.
2. Staff will perform a morning disinfecting of the entire spa prior to the start of each day.
3. All clients must have an appointment – walk in's will not be seen due to the extensive screening and increased disinfecting that must occur prior to each appointment
2. The Covid-19 Medical Screen MUST be completed and signed on-line prior to your appointment (appointment will be canceled if your screen is not completed prior to your scheduled time). In some cases, the staff will perform the screen verbally with the client and document so on the EMR.
3. Client are instructed to not come to the spa if they feel unwell or have been potentially exposed to someone with Covid-19.
4. Clients are asked to arrive on time and beware that all building Doors maybe be locked, clients will need to txt or call the provider and let them know they are outside. Upon your arrival, client must ensure they have a mask or facial covering over your nose and mouth to reduce airborne transmission. If a client does not have a face covering the spa staff can provide one for the client. The face covering will be taken to the client.
5. The Spa technician or office staff will "check you in" this includes ensuring all consents are complete, COVID-19 screen is complete, we will be asked to apply hand sanitizer and place your mask on your face if not already on; your temperature will also be taken. As per guidelines the technician will take their as well. Any abnormal temperatures will be documented and your appointment re-scheduled.
6. When in our spa, please be respectful of others by maintaining social distancing. While in the general area Clients must wear face covering.
7. Please do not bring additional family or friends to your appointment. If you require assistance, please let us know in advance so we can accommodate you.
8. During your treatment the Spa Technician will be taking the usual procedure precautions and will also be wearing mask and sometimes face shields. During your treatment we will be asking you to remove your mask to perform the procedure.

9. All procedures and treatments follow our medical practice guidelines and infection control procedures.
10. All areas are cleaned immediately after each client appointment.
11. Cleaning and Disinfecting products are all Medical Grade products.
12. Body Concepts uses an HEPA Air filtration system 24 hours a day.
13. Patients and staff have 24-hour access to our Medical Director Dr. Greg Regor and Medical Provider Armando Chapa PA.

Approved on

5/6/2020

By





CONCEPTS

HEALTH SPA

Daily COVID – 19 Employee Screen

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