

## 1. Introduction

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- 1.1.** This document details in full, the Code of Conduct for the Resource Management Association Scotland, hereafter referred to as the RMAS.
- 1.2.** This Code of Conduct is a statement of best practice by which each RMAS member (Full and Affiliate) must agree to and follow, and is used to manage and govern the behaviour of member companies.
- 1.3.** On applying to join the RMAS, new Member Companies must accept the terms of this Code, and must re-confirm their agreement on an annual basis, when renewing their membership.
- 1.4.** The RMAS Management Committee and the RMAS Policy & Communications Officer act as the regulators for this Code.
- 1.5.** This Code of Conduct is reviewed on an annual basis, with input from the Management Committee, to ensure its effectiveness.

## 2. Conditions of Full and Affiliate Membership

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Full and Affiliate Members of the RMAS will adhere to the following principles:

- 2.1.** Compliance with all relevant Scottish, UK and European environmental legislation, regulations and guidance for the waste and reprocessing sectors.
- 2.2.** Compliance with all relevant legislation relating to advertising and marketing, the sale of goods, relevant European Directives/Regulations, consumer rights, disability rights, competition, bribery, anti-corruption, and data protection.
- 2.3.** Make the RMAS Policy & Communications Officer aware if the Member Company is under investigation by a regulatory/legal body that could impact the RMAS, its reputation, or bring the member into disrepute.
- 2.4.** Make the RMAS Policy & Communications Officer aware if the Member Company is involved in any legal proceedings that could impact the RMAS, its reputation, or bring the member into disrepute.
- 2.5.** Uphold the reputation of the RMAS and the waste & reprocessing sectors, and do not bring the RMAS or the industry into disrepute.
- 2.6.** Honour agreements made by the RMAS at all times.

## 3. Enforcement

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- 3.1.** The RMAS Management Committee may suspend membership of any member company, in the event of the following:
  - 3.1.1.** The Member Company not abiding by the Conditions of Full and Affiliate Membership in the Code of Conduct (Section 2).
  - 3.1.2.** Conduct by the Member Company is considered by the Management Committee to be against the interests of the RMAS.
  - 3.1.3.** The Member Company is found guilty in a court of law of an offence that could impact the RMAS, its reputation, or bring the member into disrepute.
- 3.2.** Suspension of membership will be confirmed in writing to the applicable Member Company.
- 3.3.** Following suspension of a Member Company, the Management Committee will review the membership of the Company, and may serve notice for the termination of their membership, with no refund of membership fees given.
- 3.4.** The Member Company may appeal against any decision of suspension or termination of membership. The Policy & Communications Officer must be informed in writing of any appeal, who will then inform the Management Committee and an appeal meeting will be organised. Should the appeal be successful then the suspension of membership will be null and void. Should an appeal not be accepted, or the Member Company decide against appealing, then the process for suspension and/or termination of membership will continue.