

LEONGATHA GALLERY INFORMATION

This not-for-profit venue is staffed by volunteers and is managed by the Leongatha Art and Craft Society Inc (LACS), which was established in 1973 to support local artists. Membership fees and sales commissions cover our operating expenses. The Gallery and Gift Shop sells a large variety of unique art and craft items, which are all created by talented local artists and artisans from South Gippsland and surrounding areas.

SUB-GROUPS:

Painters Group:

This group meets in the Leongatha Guide Hall on Tuesdays. They paint in a variety of mediums and they have regular workshops, excursions and exhibitions. They can also display and sell their artworks in the Leongatha Gallery. Contact Maree Blore for details: 0413 346 016.

Watercolour Painters Group:

Florence Crighton runs several watercolour classes in the Leongatha Guide Hall every week. Students can exhibit their completed artworks in local art shows and in the Leongatha Gallery. New members are welcome. Contact Florence for information: 0447 306 090.

Current LACS Office Bearers:

President: L Dunlop
Vice President & Asst Treasurer: L Roden
Secretary: J Gray
Treasurer: J Warburton
Minutes Secretary: J Wellard
Gallery Display Committee:
G Beresford; M Blore; J Wellard

Other LACS administration roles:

Roster Coordinators: L Dunlop & J Gray.
Instagram & Face Book: L Dunlop & J Gray.
Website: L Dunlop

RULES OF THE SOCIETY

1. Only LACS members and guest artists can sell their art/craftwork in the Gallery shop, unless decided otherwise by the LACS committee. As a LACS member you will be given your membership/stock record number, after your membership is approved.

2. All items must be made, crafted, or published by a member, and must exhibit a high level of artistic skill. Items with limited artistic input won't be accepted, e.g. purchased items with minimal creative content, or basic machine-sewn items with little decoration. Items that breach copyright laws won't be accepted. The Display Committee has the authority to accept or reject stock, and to limit the number of items that members have on display for sale at any one time.

3. Items for sale must be entered into the Stock Book according to instructions provided. All items must be identified with tags (provided by LACS) showing the member's number, item number, price, and a brief description. Tags can be attached with string or tape. Stock must then be put in the storeroom on the black shelves. The display committee will assess all items and, if approved, will display stock in the Gallery and put replenishment stock on the storeroom shelves. Members are not allowed to rearrange display stock.

4. Sales commission of 30% will be deducted from all non-volunteer members' sales. Volunteer members, who do Gallery duty once a month or who assist with an admin role, will have 10% deducted from sales.

5. The Gallery takes all reasonable care of members' work, but members are responsible for ensuring their work is in good condition and correctly priced while it remains in the Gallery. Please note that the LACS Contents Insurance does not include cover for members' or friends' property and/or any stock. Members are responsible for their own insurance.

6. All Members must abide by our Code of Conduct policy, which is available to read in our Hand Book. Any disputes must be referred to LACS Committee.

Questionnaire: Please tick relevant boxes.

1. Your creative field is: _____

2. Do you wish to sell your art/craft in the Leongatha Gallery? YES ☐ NO ☐

3. Are you interested in joining a subgroup?
Painters Group YES ☐ NO ☐
Watercolour Painters Group YES ☐ NO ☐

4. Do you agree to having your art/craft work photographed for our website, social media, and advertising. YES ☐ NO ☐

5. Volunteers are needed for Gallery duty, which is just 4 hours once a month Monday-Friday, or 3 hours on a Saturday. Commission on sales will be reduced from 30% to 10% if you do monthly Gallery duty. You have the option of choosing a regular day that suits you, or putting your name down ad hoc, alongside another experienced volunteer.

Note - New volunteers will be partnered with an experienced volunteer for training, until they feel confident doing solo shifts if needed. You also have the option of sharing Gallery duty with another member on a regular basis, if you don't wish to work alone.

Can you do Gallery duty? YES ☐ NO ☐

6. You can also get a reduced commission rate of 10% if you do an administrative role e.g., roster coordinator, website or social media updates, or memberships. **These can be done online from home and training is provided.**

Can you do an Admin. role? YES ☐ NO ☐
If yes, your preferred role? _____

Application to join the Leongatha Gallery:

As a Member ☐ as a Friend of the Gallery ☐

Or as a Guest Artist (short-term member) ☐

Name: _____

Address: _____

Town: _____ P/Code: _____

Telephone/Mobile: _____

Email: _____

Note: All private details will remain confidential.

I have read and agree with all the Rules of the Society, and I apply to be a member of LACS:

Signature of applicant

Date: ____/____/____

Please complete the form over the page also.

For Members only: Details of any Social Media accounts: Facebook/Instagram/Website/other

Bank details for payment of sales (no cash paid):

Account name: _____

BSB: _____ A/C No: _____

If you are applying to join as a member, please leave this form at the Gallery with a sample of your work. It will be inspected by our Display Committee, to ensure it meets our guidelines (see Rule 2) for display in the Leongatha Gallery. Your membership fee will be due and payable after your work has been approved. You will be contacted as soon as possible. Thank you.

Membership approved by: _____

Date: _____ Member number: _____

Volunteer: ☐ YES (10%) ☐ NO (30%)

Art & Craft made by our members

We invite you to visit our gallery and gift shop and browse our large selection of traditional and modern art and craft items. Everything is produced by our members, most of whom live locally.

We have paintings, prints, ceramics and pottery, jewellery, photographs, woodwork, glassware, knitting, fibre and textile art, books, handcrafted cards, and many more original and whimsical gifts.

See our Instagram page for photos:

leongathaartandcraftgallery

or find us on Face Book.

You can contact us via our website:

www.leongathagallery.com.au.

Or email: leongathaartandcraft@gmail.com.

Our not-for-profit Gallery is staffed by our volunteer members and Friends of the Gallery.

New members and volunteers are always welcome!

Join Leongatha Art & Craft Society Inc to exhibit and sell your work in the Gallery, and to enjoy networking opportunities with fellow artists and craftspeople from the region. Or join as a Friend of the Gallery and enjoy social interaction with our customers and our talented members. Fill in the attached application form and leave it at the Gallery, with a sample of your work if applicable.

Annual membership fees (due 30th June):

Friends of the Gallery volunteers - FREE.

Members: Adults \$30; Students (under 18) \$15.

Guest Artists (short-term members): \$10.

Half-year: (joining 1st Jan-30th June):

Adults \$15; Students \$7.50.

Sales commission rates of 10% or 30% also apply.
See Rule #4 over the page for relevant information.

The Leongatha Gallery is administered by LACS
(Leongatha Art & Craft Society Inc.)

P O Box 266, Leongatha 3953.

Brochure updated July 2025.

LEONGATHA GALLERY & GIFT SHOP



In the Leongatha Memorial Hall precinct.

Cnr McCartin Street and Michael Place (up the round steps opposite the Post Office).
Ramp access is available via Michael Place.

Opening Hours:

Monday to Friday 10am - 2pm

Saturday 10am - 1pm

(subject to availability of volunteers)

Closed: Sundays and public holidays.

Phone: 5662 5370

www.leongathagallery.com.au

