

## Information

The Leongatha Art & Craft Society Inc (LACS) was established in 1973 and manages the Leongatha Gallery. The Gallery sells original art and craft work in a wide variety of techniques, created by member artists and crafts people from South Gippsland and surrounding areas. Staffed by volunteers, this is a not-for-profit venue. We rely on membership fees and commission on sales to cover our operating costs.

LACS meetings are held at 10.00am on the 3rd Monday, bi-monthly from February to December, in the Leongatha RSL's upstairs meeting room. All members and friends are welcome and are invited to be involved in our discussions and decisions.

### Painters Group:

The Painters group is a sub-group of LACS, who meet weekly in the Leongatha Guide Hall. They have regular workshops and excursions. Contact Maree Blore for further details - 0413 346 016.

### Current LACS Office Bearers:

President/Secretary: Linda Dunlop  
Vice President: Leigh-Ann Roden  
Treasurer: Jennifer Warburton  
Minutes Secretary: Jill Wellard  
Gallery Display Committee: Glenda Beresford;  
Maree Blore; and Jill Wellard.

### Other LACS administration roles:

Roster Coordinator: Linda Dunlop  
Newsletter: Jenene Evans  
Website: Rebekah Clarke  
Instagram: Jo Howell & Linda Dunlop  
Facebook: Linda Dunlop

## Rules of the Society

1. Only LACS members can sell their art/craftwork in the Gallery shop, unless decided otherwise by the LACS committee. As a LACS member you will be given your membership/stock record number.

2. Items for sale must be entered into the Stock Book according to instructions provided. All items must be identified with tags (provided by LACS) showing the member's number, item number, price, and a brief description. Tags can be attached with string or tape.

3. Items for sale must be left in the back storeroom. The display committee will assess all items and, if approved, will display stock in the Gallery and place spare stock in the storeroom for replenishment.

4. The Display Committee has the authority to accept or reject stock, which must be made, crafted, or published by a member. All work must demonstrate a high level of artistic skill. Items with minimal artistic content won't be accepted e.g., basic machine sewn items, or purchased items with little creative input. Items that breach copyright laws won't be accepted.

5. LACS reserves the right not to accept items brought into the Gallery, and to limit the number of members' items displayed at any one time.

6. All members are asked to do Gallery duty once a month, if possible. Commission of 30% on sales will be reduced to 10% for those who do monthly duty or assist in an administration role.

7. The Gallery takes all reasonable care of members' work, but members are responsible for ensuring their work is in good condition and correctly priced while it remains in the Gallery. Please note that LACS Contents Insurance does not include cover for members' or friends' property and/or artworks. Members are responsible for their own insurance.

## Questionnaire: Please tick relevant boxes.

1. Your creative field is: \_\_\_\_\_  
\_\_\_\_\_

2. Do you wish to sell your art/craft in the Leongatha Gallery? YES  NO

3. Are you interested in joining the Painters subgroup? YES  NO

4. Do you agree to your artwork being photographed for our website, social media, and advertising. YES  NO

5. Volunteers are needed for Gallery duty, which is just 4 hours once a month Monday-Friday, or 3 hours on a Saturday. Commission on sales will be reduced from 30% to 10% if you do monthly Gallery duty. You have the option of choosing a regular day that suits you, or you can put your name down once a month for a vacant shift.

Note - New volunteers will be partnered with an experienced volunteer for training, until they feel confident to do shifts alone. You also have the option of sharing Gallery duty with another member on a regular basis, if you don't wish to work alone.

Can you do Gallery duty? YES  NO

6. You can also get a reduced commission rate of 10% if you do an administrative role e.g., roster coordinator, website or Face Book updates, memberships. **These can be done online from home and training is provided.**

Can you do an Admin. role? YES  NO   
If yes, your preferred role? \_\_\_\_\_  
\_\_\_\_\_

## Application to join the Leongatha Gallery:

As a Member  as a Friend of the Gallery   
Or as a Guest Artist (short-term member)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ P/Code: \_\_\_\_\_

Telephone/Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Note: All private details will remain confidential.

I have read and agree with the Rules of the Society, and I apply to be a member of LACS:

\_\_\_\_\_  
Signature of applicant

Date: \_\_\_/\_\_\_/\_\_\_\_\_

Please complete the form over the page also.

For Members only: Details of any Social Media accounts: Facebook/Instagram/Website/other

Bank details for payment of sales (no cash paid):

Account name: \_\_\_\_\_

BSB: \_\_\_\_\_ Account No: \_\_\_\_\_

If you are applying to join as a member, please leave this form at the Gallery with a sample of your work. It will be inspected by our Display Committee, to ensure it meets our guidelines (see Rule 4) for display in the Leongatha Gallery. Your membership fee will be due and payable after your work has been approved. You will be contacted as soon as possible. Thank you.

## Art & Craft made by our members

We invite you to visit our gallery and gift shop and browse our large selection of traditional and modern art and craft items. Everything is produced by our members, most of whom live locally.

We have paintings, prints, ceramics and pottery, jewellery, photographs, woodwork, glassware, knitting, fibre and textile art, books, handcrafted cards, and many more original and whimsical gifts.

See our Instagram page for photos:  
leongathaartandcraftgallery  
or find us on Face Book.

You can contact us via our website:  
www.leongathagallery.com.au.

Or email: leongathaartandcraft@gmail.com.

Our not-for-profit Gallery is staffed by our volunteer members and Friends of the Gallery.

New members and volunteers are always welcome!

Join the Leongatha Art & Craft Society Inc to exhibit and sell your work in the Gallery, and to enjoy networking opportunities with fellow artists and craftspeople from the region. Or join as a Friend of the Gallery and enjoy social interaction with our customers and our talented members. Fill in the attached application form and leave it at the Gallery, with a sample of your work if applicable.

Annual Subscription fees (due 1<sup>st</sup> July):

Friends of the Gallery - FREE.

Members: Adults \$25; Students \$12.50.

Guest Artists (short-term members): \$15.

Half-year (joining 1<sup>st</sup> Jan-30<sup>th</sup> June):

Adults half-year \$15

Students half-year \$7.50

The Leongatha Gallery is administered by LACS  
(Leongatha Art & Craft Society Inc.)

P O Box 266, Leongatha 3953.

Brochure updated March 2024.

# LEONGATHA GALLERY AND GIFT SHOP



**Located in the Leongatha Memorial Hall**

Cnr McCartin Street and Michael Place.

Up the round steps opposite the Post Office,  
or ramp access is available via Michael Place.

**Opening Hours:**

**Monday to Friday 10am - 2pm**

**Saturday 10am - 1pm**

(subject to availability of volunteers)

Closed: Sundays and public holidays.

**Phone: 5662 5370**

**www.leongathagallery.com.au**

