

General Meeting
12/16/2024

Attendance: Marissa Fisher, Debbie Potucek, Diane Stevens, Dr. Mary Ann Bell, Heather Souders, Merri Miragliuolo, Kim Smith

Call to Order 7:08 pm

Diane Stevens discussed the rules and regulations for raffles. In addition, the timeline and procedures. It was suggested by Kim Smith to have an informational meeting at the beginning of the school year for the different organizations that may have interest in partnering with the Foundation for raffles and 50/50s.

Forms for gaming license requests can be found on the BT Foundation website. Submitting a request does not guarantee an approval for the event. There will be fees incurred for each event. Application process was discussed in detail by Diane.

FWFAC would like to use the gaming license for their Spring Fling. Responsibilities were discussed with the FWFAC.

Foundation run events were discussed for the spring

The Foundation donated \$2,000 to the Middle School PBIS program for their Snack and Chat event.

Lack of communication from the district about Foundation meetings and events were discussed with Dr. Bell. There is a need for district wide email blast to be sent and not simply posting on Facebook. Dr. Bell suggested reaching out to the administration of each school and ask them to include Foundation information in their weekly e-news.

Foundation Bylaws have been updated. The Foundation has current copies of the NJ Administration Code Title 13 for charitable fundraising and compliance guide for the 501(c)(3) public charities for the IRS.

Debbie Potucek has stepped down for the annual craft fair and she will be giving the table rentals to Dollars for Scholars. She said someone will be in contact with the Foundation to let us know if Dollars for Scholars will be taking over the craft fair. Debbie suggested the Foundation offer a free craft for children, however, it is not feasible at the current time for the Foundation. The Foundation informed Debbie that we need to know by January 31 if Dollars for Scholars will be taking over the craft fair. If Dollars for Scholars, the Foundation will discuss taking over the craft fair and renting out tables. The Foundation will be supporting the basket raffle and 50/50. It was asked that the signage "Burlington Township Foundation Craft Fair" be remade to remove the title as we are not in charge of the craft fair only the 50/50 and basket raffle. Debbie

expressed the signage was very expensive and she was going to continue to use the signs. The Foundation does not agree with this and we stand firm with the signage not being worded appropriately. Debbie was not able to give an exact total for the table rentals at the craft fair. She stated it was "around \$3000" and the money was donated to Dollars for Scholars. The Foundation did not benefit from any part of the craft fair. Debbie spoke in great detail about what she thought the Foundation should do for the craft fair. In addition, she spoke about what she has done for the craft fair. She continued to state she was having Dollars for Scholars take over the craft fair. The Foundation has not agreed to help Dollars for Scholars but that the Foundation would be willing to take over the craft fair. However, Dollars for Scholars would not be included in the craft fair. It was stated again that the Foundation would need an answer by January 31.

Meeting Adjourned 8:10 pm