

Wilson County Emergency Service District #2

Regular Meeting Minutes									
Minutes #	Date	Start Time – Adjourn Time				Location			
RM 23-09	19-Jun-23	6:01 p.m. - 7:30 p.m.				ESD #2 Fire/EMS Station, 11382 FM 775, Floresville, TX 78114			
Meeting called by		Board of Commissioners, Burleson County ESD #2							
Board of Commissioners		Present	Absent	Participants			Subject Matter		
President	Mr. John Burleson (CB)	X		Adam Marconi			Chief		
Vice President	Mrs. Felita Rodriguez (CR)	X		Alex Lopez			Asst. Chief		
Secretary	Mr. Rudy Cantu (CC)	X							
Treasurer	Mr. David Nieto (CN)	X							
Asst. Treasurer	Mrs. Sherry Heatherly (CH)	X							
Agenda Topic:									
#1	Call to Order and Establish Quorum.								
Discussion	Commissioner Burleson called meeting to Order – Quorum established at 6:01 p.m.								
Motion:	Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO	
2nd By:	CB	CR	CC	CN	CH		0	0	
#2	Pledge of Allegiance.								
Discussion	None.								
Motion:	Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO	
2nd By:	CB	CR	CC	CN	CH		0	0	
#3	Citizens' Comments								
Discussion	None.								
Motion:	Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO	
2nd By:	CB	CR	CC	CN	CH		0	0	
#4	Review, discuss, and approval of the May 2023 Regular Meeting Minutes.								
Discussion	The regular meeting minutes approved as submitted.								
Motion: Approved.									
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO	
2nd By:	CB	CR	CC	CN	CH		5	0	

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#5	Review, discuss, and approval of the October 2022 thru May 2023 Financial Reports.							
Discussion	Board approved the October 2022 thru May 2023 Financial Reports with the motion to ratify 33 invoices and pay 4 bills.							
Motion: Approved.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		5	0
#6	Review and discuss the May Command Report.							
Discussion	Chief Marconi will look into getting the 104 inspection done and look into selling the E22.							
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0
#7	Review, discuss and approval of the Texas County & District Retirement System (TCDRS) retirement plan.							
Discussion	Tabled until FY24.							
Motion: Tabled.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0
#8	Review, discuss and approval for HDL tax services and retain on file for use with the Texas Comptroller of Public Accounts (TCPA).							
Discussion	Pending accountant review and HDL references							
Motion: Tabled.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0
#9	Review, discuss bank accounts and specify which accounts will be used for payroll, operations, etc.							
Discussion	Resolved during last month meeting.							
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0

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#10	Review and discuss the budget strategy for FY2024.							
Discussion	Budget meeting is scheduled for July 8, 2023 at 9:00 a.m., at Las Lagunas, 8453 US-181, Floresville TX 78114.							
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0
#11	Review, discuss and approval on mattresses for the bunk rooms.							
Discussion	Asst. Chief Alex Lopez will procure at least three bids for cost of mattresses and present to the board on next months meeting scheduled for July 17, 2023.							
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0
#12	Review, discuss and approval on the status of fire department vehicles.							
Discussion	Discussed during the Command Report.							
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0
#13	Review, discuss and approval of the Chief's duties and responsibilities to the Board of Directors and Emergency Services District #2.							
Discussion								
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0
#14	Review, discuss and approval the department's protocol for signing any change orders without Board approval.							
Discussion	Chief Marconi will provide the board a breakdown on all the department expenses.							
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH		0	0

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2nd By:	CB	CR	CC	CN	CH	VOTE	0	0
#15	Review, discuss and approval election of the WCESD #2 Board of Commissioners.							
Discussion	Board approved Commissioner Nieto as the WCESD2 Treasurer.							
Motion: Approval.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH	VOTE	5	0
#16	Informational: The next scheduled WCESD #2 Board Regular Meeting is July 17, 2023 at 6:00 p.m.							
Discussion								
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH	VOTE	0	0
#17	Adjourn.							
Discussion	Commissioner Burleson stated that there was no additional business, the meeting was adjourned at 7:30 p.m.							
Motion: Informational.								
Motion By:	CB	CR	CC	CN	CH	VOTE	YES	NO
2nd By:	CB	CR	CC	CN	CH	VOTE	0	0

See Attached Public Attendee List.