

Wilson County Emergency Service District #2

Regular Meeting Minutes											
Minutes #	Date	Start Time – Adjourn Time			Location						
<u>RM 26-03</u>	3-Dec-25	5:00 p.m. - 6:31 p.m.			WCESD#2 Fire/EMS Station, 191 Cimarron Dr., Floresville, TX 78114						
Meeting called by		Board of Commissioners, Wilson County ESD#2									
Type of meeting		Regular Meeting		Minutes Approved: 1/5/26							
Board of Commissioners		Present	Absent	Participants		Subject Matter					
President	Mr. David Nieto (CN)	X		Alex Lopez		Chief					
Vice President	Mrs. Sherry Heatherly (CH)	X		Brenda Trevino		Accountant					
Secretary	Mr. Rudy Cantu (CC)	X									
Treasurer	Mr. Chris Thuneman (CT)	X									
Asst. Treasurer	Mr. Lonnie Bodiford (CB)	X									
#1	Call to Order and Establish Quorum.										
Discussion	Commissioner Nieto called the meeting to Order – Quorum established at 5:00 p.m.										
Motion:	Informational.										
Motion By:	CN	CH	CC	CT	CB	VOTE	YES				
2nd By:	CN	CH	CC	CT	CB		0				
#2	Pledge of Allegiance.										
Discussion											
Motion:	Informational.										
Motion By:	CN	CH	CC	CT	CB	VOTE	YES				
2nd By:	CN	CH	CC	CT	CB		0				
#3	Citizens' Comments.										
Discussion											
Motion:	No Citizen Comments.										
Motion By:	CN	CH	CC	CT	CB	VOTE	YES				
2nd By:	CN	CH	CC	CT	CB		0				
#4	Review, discuss, and approval of the November Regular Meeting Minutes.										
Discussion	The board approved the regular meeting minutes as submitted.										

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Motion: Approved.

Motion By:	CN	CH	CC	CT	CB	VOTE	YES	NO
2nd By:	CN	CH	CC	CT	CB		5	0

#5	Review, discuss, and approval of the following financial items:
#5a.	Monthly Financial Reports.
#5b.	Review the 2024 Audit Report from Armstrong, Vaughan & Associates, P.C.
#5c.	Automated Data Process (ADP) - Payroll Solutions.
#5d.	Payment of bills, payroll, and ratification.
Discussion	Board approved the following line items: 5b. Scheduled Armstrong, Vaughan & Associates for the next monthly meeting on January 5, 2026. 5c. Board approved to move forward to use ADP for WCESD2 Employee's, effective January 1, 2026 and have Brenda Trevino sign off on the ADP contract and processing payroll. Board approved President David Nieto, Accountant Brenda Trevino, Chief Alex Lopez and Attorney Ken Campbell to transfer the personnel from District 2 Non-profit to WCESD2 utilizing ADP. 5.d. Board motion to approve the November 2025 Financial Report and approved 18 bills for payment and 47 payments for ratification.

Motion: Approved.

Motion By:	CN	CH	CC	CT	CB	VOTE	YES	NO
2nd By:	CN	CH	CC	CT	CB		5	0

#6	Review, discuss and approval of the following operational expenses:
#6a.	Command Report.
#6a.i.	Calendar of Events.
#6b.	Debts and Assets.
#6c.	Maintenance and Repairs.
#6d.	Strategic ESD Overlay Plan.
#6d.i.	Strategic Financial Plan.
Discussion	

Motion: Informational.

Motion By:	CN	CH	CC	CT	CB	VOTE	YES	NO
2nd By:	CN	CH	CC	CT	CB		0	0

#7	The next scheduled regular meeting is Monday, January 5, 2026 at 5:00 p.m., at the Larry Phillips Station, 11382 FM775, Floresville TX 78114.
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Discussion	
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Motion: Informational.

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Motion By:	CN	CH	CC	CT	CB	VOTE	YES	NO	
2nd By:	CN	CH	CC	CT	CB		0	0	
#8	Adjourn.								
Discussion	Commissioner Nieto stated that there was no additional business, the meeting was adjourned at 6:31 p.m.								
Motion: Informational.									
Motion By:	CN	CH	CC	CT	CB	VOTE	YES	NO	
2nd By:	CN	CH	CC	CT	CB		0	0	

See Attached Public Attendee List.