

## MIDDLETON ALUMNI ASSOCIATION MEETING

FEBRAURY 6, 2021

**Present:** Phan Boston, Patricia Cooper, Yvonne Douglas, Fred Hearn, Denese M. James, Vivian Kitchen, Apolonia Mendoza, Luvator Nelson, Calvin Simmons, Woodrow Simmon, Albert Smith, Debra Smith

**Call to Order** by the President at 11:10am

**Opening Prayer** by Woodrow Simmons

**Minutes** by Ronita, reading waived, motioned was made, seconded and unanimously approved.

**Financial report** was presented by Patricia for the month of January. Total revenue for January was \$525.00. Patricia also reported that Alumni has accrued a \$6,704.40 **Year-To-Date** surplus for fiscal year 2021. Financials will be attached to the minutes. Motion to accept was made, seconded and unanimously approved.

**Membership Report** was given by Calvin. There are 77 active members to date.

**Tax Letters/Receipts Program:** In attempt to conform to IRS requirements, Calvin mailed out 8 tax letters to lifetime members only. Discussion ensued regarding Tax requirements for donations. Albert suggested that as a good will gesture, letters should be sent to all those that contributed regardless of amount. Albert volunteered to prepare and mail those remaining letters.

**PayPal:** Albert discussed reactivating **PayPal**; and he will work with Joycelyn Wells, **Website Contractor**, to attach **PayPal** to the Alumni Website for on-line pay options. Calvin is furnishing the information he has for **PayPal**.

**SGA Heritage Breakfast:** President Nelson has asked Vicki Sabree to coordinate the alumni response to the Middleton SGA Heritage Breakfast. Apolonia gave a brief overview of last year's function.

**By-Laws Review:** President Nelson reported on that the Executive Committee began to meet earlier today to review/revise the Alumni Association By-Laws. A completed report will be shared with the body in the coming months.

**Thank You Letter From Principal Bodie:** As of today the President has not received the letter.

**Tinea Baker/Lauren Matthews dues resolve:** Pat Cooper will be reaching out to Ms. Tinea Baker to inform her of options available to resolve her over payment of dues.

**S.H.A.P.E.:** The Board accepted the reformatted proposal of payment for the Content Management Services (CMS) to be invoiced annually instead of quarterly. The payment check for the November 30, 2020 invoice is still outstanding.

**Black History Month family recognition:** Albert showed, on the website, a newsclip recognition of the Cole and Owen's families highlighting the celebration of **Black History Month**.

**Closing Prayer** by Woodrow Simmons

**Adjournment:** 12:10pm

**Next meeting scheduled for March 6, 2021**