
April General Membership – 15 April 2024

- Call Meeting to Order – Commander
- Roll Call of Officers – Adjutant
 - Gerald Wright – Commander
 - Scott Hanneman – 1st Vice Commander
 - Joe Duffy – 2nd Vice Commander
 - Daniel Berberich – 3rd Vice Commander
 - Mike Solei – Adjutant
 - Craig Kittelson - Finance Officer
 - Danielle Horan – Service Officer
 - Diana Berberich – Historian
 - Rick Kullmann – 1st Sgt at Arms
 - Gabe Timp – 2nd Sgt at Arms
 - Dennis Franz – Chaplain
- Reading of minutes from the previous meeting
- Introduction of Guests – 1st Sgt at Arms
- Membership Report – Adjutant
- Reading of minutes from Executive Board Report – 2nd Vice Commander
- Activity Report – 2nd Vice Commander
- Bar Manager’s Report – Collen Scheler
- Finance Officer’s Report – Finance Officer
- Charitable Gambling Report – Gambling Manager
- Gambling Report – Gambling Manager
- Service Officers Report – Service Officer
- Unfinished Business – Commander
- New Business or Correspondence – Commander
- Good of the Legion – Commander
- Adjournment – Commander

Next General Meeting – May 20, 2024



American Legion Richard Dingle Post 98
328 Broadway Ave
Saint Paul Park, Minnesota 55071

April General Member Meeting – 15 April 2024 - 1900

Roll Call of Officers Present: Scott Hanneman (1st Vice), Joe Duffy, (2nd Vice), Daniel Berberich (3rd Vice), Danielle Horan (Service Officer), Craig Kittelson (Finance Officer), Mike Solei (Adjutant), Dennis Franz (Chaplain), Diana Berberich (Historian), Rick Kullmann (Sgt at Arms), Gabe Timp (Sgt at Arms)

Executive Committee Members Excused: Gerald Wright (Commander)

Members Present: 20

Motion to waive September General Meeting minutes.

- Motion: Craig Kittelson
- Second: Dennis Farrell
- Approved

Guests Present: 0

Adjutant:

Membership Report – members – 361 – 90.3%
5 members have passed - Thomas Budziszewski, George Hauer, Dale Kain, Paul March, Cletus Tembreull

There are 11 members that we need a vote to renew their membership, these are people may not have the capability to renew. We've provided this for the past years, the cost will be \$387.75.

- Motion: Mike Solei
- Second: Dennis Farrell
- Approved

Executive Board Minutes:

Reading of the Executive Board Minutes completed – 2nd Vice Commander

The following is taken from Executive Board Meeting minutes that were not read.

Burger Bash

- *2nd Vice Joe Duffy wants it to be on record of his inquiry to why the 328 Grill was able to have outside vendors for the Burger Bash. The contract states that there are no outside vendors allowed and for this reason a double standard is being set*

to allow outside vendors for this but not for other events. He also mentioned that there is a \$1,500 minimum for a Saturday. He stated that this was also brought up by other concerned Post members.

- *This was confirmed to be incorrect; the following is from this year's signed contract.*
 - *No outside licensed caterers allowed without prior Tenant authorization and under Tenant's discretion.*
 - *The \$1,500 minimum is not in the this or last year's contract.*

Second Vice Report: Activities

Read Calendar Event – 2nd Vice Commander

Bar/Club

See attached.

Post Finance:

See attached.

Motion to give S.A.L. \$250 from Post account for their assistance with this year's Fish Fry.

- Motion: Dan Berberich
- Second: Joe Duffy
- Approved

Motion to spend \$600 from Post account for new chairs in the bar area.

- Motion: Diana Berberich
- Second: Gabe Timp
- Approved

Gambling report:

Beginning Balance: \$90,773.14

Ending Balance: \$97,729.88

Net Profit: \$31,399.84

Allowable Expenses: \$24,464.56

Available for Missions: \$16,125.60

Unused Balance: \$10,045.67

- Motion: Craig Kittelson
- Second: Joe Duffy
- Approved



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Lawful Purpose Spending:

Gambling Allowable expenses for next month would be \$28,700.00.

- Motion: Craig Kittelson
- Second: Joe Duffy
- Approved

Monthly Lawful Purpose Expenditures of \$35,827.00

- Motion: Craig Kittelson
- Second: Danielle Horan
- Approved

New Lawful Purpose Expenditures for next month.

** - Denotes checks that need to be paid out this month because of no quorum last month.

Item	Amount	Motion	Second	Appr / Deny
Wash County Taxes **	\$5,000.00	J. Duffy	D. Farrell	A
Spring Hop **	\$400.00	C. Kittelson	J. Duffy	A
East Ridge HS Senior Party	\$500.00	C. Kittelson	J. Dingle	A
AL Boys State **	\$1,300.00	C. Kittelson	D. Farrell	A
Legionville Camp **	\$1,000.00	J. Duffy	C. Kittelson	A
AL Auxiliary Girls State **	\$600.00	C. Kittelson	D. Farrell	A
Total	\$8,800			

Burger Bash results

- This was an outstanding joint event between Post 98 and 328 Grill, the following are financials from the day's event.
 - Bar sales - \$10,003.27
 - Gambling

	Sales	Prizes Paid	Net Receipts
Saturday April 6	\$ 32,118.00	\$ 24,949.00	\$ 7,169.00
January – All Saturdays combined	\$ 44,964.00	\$ 37,183.00	\$ 7,781.00
February – All Saturdays combined	\$ 57,849.00	\$ 53,814.00	\$ 4,035.00
March – All Saturdays combined	\$ 79,933.00	\$ 71,822.00	\$ 8,111.00

Service Officer:

Memorial Day Events

Saturday, May 25th at 0900 volunteers will meet at the Legion to post flags at the designated cemeteries.

- Service Officer would like to have donuts available for those coming in to assist in posting flags at the cemeteries, up to \$50 from Post.
 - Motion: Joe Duffy
 - Second: Dennis Franz
 - Approved

Monday, May 27th volunteers will meet at the Cottage Grove VFW. The schedule of events follows last year's times and cemeteries.

- Schedule attached.

Tuesday, May 29th at 0900, looking for a couple volunteers to pick up flags.

Service Officer will contact area police departments to alert them of our events.

Sign-up sheets will be posted.

Veterans Day on the Hill – Wednesday, April 17th at 1000.
DAV and our website have more information.

Unfinished/Old Business:

Slate for upcoming elections.

- Commander
 - Scott Hanneman nominated by Charlie Silver
 - Craig Kittelson nominated by Dennis Farrell
- First Vice Commander
 - Gabe Timp nominated by Craig Kittelson
 - Joe Duffy nominated by Scott Hanneman
 - Declined by Joe Duffy
- Second Vice Commander - None
- Third Vice Commander – Daniel Berberich
- Finance Officer – Dennis Franz nominated by Craig Kittelson
- 1st Sergeant-at-Arms – Rick Kullman
- 2nd Sergeant-at-Arms – None
- Chaplain – None
- Historian - Diana Berberich

Third District Convention, happening on May 17-18 at New Prague American Legion Post 45.

Spring Hop

- April 20th – 1300 to 1500
- SAL to do root beer floats.
- Gambling donated \$300.00 last year.

New Business:

Friday, June 14th is Flag Day. We should plan a ceremony at Veterans Park.

- Planning on 1900

Date for Installation

Motion to schedule Installation for June 23.

- Motion: Joe Duffy
- Second: Dennis Farrell
- Approved

Extending a higher voltage circuit out to the patio area for concerts and such.

- Price from quote can be lower as some work will be provided by Legion Family members.
- Motion to spend up to \$3,000 from Post account.
 - Motion: Dennis Farrell
 - Second: Richard Burt
 - Approved
- See quote attached.

Jesse Knoll (SAL member) will provide maintenance to bar equipment.

- Motion to spend up to \$3,200 from Bar account.
 - Motion: Joe Duffy
 - Second: Lance Buckley
 - Approved
- See quote attached.

Good of the Legion

Bar Manager stated that Nighthawk Security came in to do maintenance on cameras that were not working.

- Looking at installing new pano cameras in the front and back of the building, getting quote for work.

Meeting Adjourned: 2008



American Legion Richard Dingle Post 98
328 Broadway Ave
Saint Paul Park, Minnesota 55071

Attendance drawing won by: Jim Swedzinski – donated to Vets.

Post drawing won/lost by: Ken Tibesar – not in attendance.

Mike Solei
Post 98 Adjutant

Attendees:

Scott Hanneman, Joe Duffy, Daniel Berberich, Danielle Horan, Craig Kittelson, Mike Solei, Dennis Franz, Diana Berberich, Rick Kullmann, Gabe Timp, Richard Burt, Dennis Anderson, Dennis Farrell, Lance Buckley, John Dingle, Jim Swedzinski, Charlie Silver, Jim Kaempfer, David Hemmingson, Brian Lee, Randall Schill

Statement of Activity Comparison

February 2024

	Feb 2024	Total Feb 2023 (PY)
REVENUE		
410 Sales - Beer	24,285.69	22,058.39
415 Sales - Liquor & Wine	15,274.20	16,503.77
420 Sales - Pop	3,676.35	2,785.05
440 Over/Short	4.48	30.33
460 Food & Snacks	79.82	257.00
465 Miscellaneous Income		-313.94
466 Coupons & Discounts	-254.50	
470 Hall Rental	200.00	201.00
471 Kitchen Lease Revenue	1,500.00	1,500.00
475 Credit Card Fees - Customer	3,425.59	3,007.37
Total Revenue	48,191.63	46,028.97
COST OF GOODS SOLD		
480 Purchases-Beer	10,159.91	8,203.40
485 Purchases-Liquor & Wine	5,133.50	2,862.08
490 Purchases-Pop	1,387.26	922.44
492 Purchases - Bar Supplies	645.59	850.72
496 Purchases-Bar Food & Snacks	92.00	168.00
Total Cost of Goods Sold	17,418.26	13,006.64
GROSS PROFIT	30,773.37	33,022.33
EXPENDITURES		
514 Contract Labor		80.00
515 Contract Labor-Entertainers	1,400.00	1,300.00
521 Advertising	40.00	
526 Bad Debts	180.00	
527 Bank Charges	5,935.55	4,543.45
552 Insurance-General	205.00	148.00
553 Interest		31.37
555 Janitorial Supplies		
555.1 Janitorial Supplies - Bar	2,875.64	2,216.18
555.2 Janitorial Supplies - Kitchen	240.04	202.08
Total 555 Janitorial Supplies	3,115.68	2,418.26
558 Salaries & Wages	15,193.08	
560 Office	183.00	
563 Payroll Service		207.00
566 Professional Fees		2,702.87
567 Promotional	262.87	51.00
568 Rent	300.00	

	Total	
	Feb 2024	Feb 2023 (PY)
568.1 Equipment Rental - Bar	315.00	310.00
568.2 Equipment Rental - Kitchen	178.00	176.00
Total 568 Rent	793.00	486.00
572 Repairs & Maintenance	1,476.99	5,603.62
575 Security		135.34
577 Supplies	975.02	
581 Payroll Taxes	1,811.25	
595 Utilities		1,103.74
Payroll Expenses		
Taxes		2,021.80
Wages		14,977.88
Total Payroll Expenses		16,999.68
Total Expenditures	31,571.44	35,810.33
NET OPERATING REVENUE	-798.07	-2,788.00
NET REVENUE	\$ -798.07	\$ -2,788.00



AMERICAN LEGION

Finance Officer report to Executive Board

Checking		Lottery		Savings	
Opening balance	3/31/24 43,065.10	3/31/24	378848	3/31/24	7300.71
Closing balance	4/15/24 59,370.40	4/15/24	308888	4/15/24	7300.71
Current balance					

1/1/2024

Knolls Home Services LLC

Job Name

American Legion Post 98

Address

328 Briadway Ave

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Maintenance		\$0.00
1	Clean sewer lines and P-Traps 4/1/24 <i>DONE</i>	\$500.00	\$500.00
1	Clean refrigerator coils 4/1/24 Kitchenaid <i>DONE</i>	\$250.00	\$250.00
1	Clean Main sewer line 6/10/24	\$200.00	\$200.00
1	Clean sewer lines and P-Traps 8/5/24	\$500.00	\$500.00
1	Clean refrigerator coils 8/5/24 Bar	\$250.00	\$250.00
1	Clean walk in cooler 8/5/24	\$300.00	\$300.00
1	Clean Main sewer line 10/7/24	\$200.00	\$200.00
1	Clean sewer lines and P-Traps 12/9/24	\$500.00	\$500.00
1	Clean refrigerator coils 12/9/24 Kitchenaid	\$250.00	\$250.00
			\$0.00
			\$0.00
			\$0.00
			\$2,950.00
Jesse Knoll		TAX RATE	8.00%
Cell 651-352-7735		SALES TAX	\$236.00
		OTHER	
		TOTAL	\$3,186.00

American Legion Post 98 Fish Fry 2024

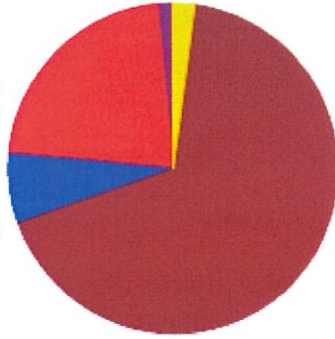
Sales	02/01/2024-02/29/2024	03/01/2024-03/31/2024	Total's
Gross Sales	\$10,078.00	\$30,372.00	\$40,450.00
Returns	(\$54.00)	\$0.00	(\$54.00)
Net Sales	\$10,024.00	\$30,372.00	\$40,396.00
Total	\$10,024.00	\$30,372.00	\$40,396.00
Payments			
Total Collected	\$10,024.00	\$30,372.00	\$40,396.00
Cash	\$6,282.00	\$19,392.00	\$25,674.00
Card	\$3,706.00	\$10,872.00	\$14,578.00
Other	\$36.00	\$108.00	\$144.00
Fees	(\$107.75)	(\$313.55)	(\$421.30)
Gross Total	\$9,916.25	\$30,058.45	\$39,974.70
Total Expenses			\$22,139.66
Net Profit after expenses			\$17,835.04
Meals Served			2289

Month-End Membership Report

American Legion Post 98 St. Paul Park

March 2024 Activity

Revenue by Game Type



- Bingo: \$825.00
- ePulltab: \$12,321.00
- eLinked Bingo: \$3,818.40
- Pull Tab: \$37,700.00
- Tip Board: \$1,200.00

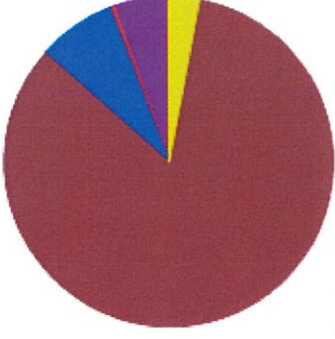
Total \$55,864.40

Tax Liability For Current Activity: \$19,077.38

Allowable Expenses

Account	Amount
Cash Short (Long if a negative value)	-\$787.98
Compensation and Payroll Taxes	\$8,578.14
E-Linked Bingo Provider	\$573.35
E-Pulltab Equipment and Revenue Share	\$3,086.25
Gambling Product	\$6,856.03
Misc. Services and Supplies	\$6,158.77
Total	\$24,464.56

Lawful Purpose Expenses



- A01: \$1,000.00
- A06: \$66.94
- A07: \$1,400.00
- A08T: \$15,274.24
- A22: \$551.50

Total \$18,292.68

Net Profit before taxes (Revenue less Allowable Exp)	\$31,399.84
State Taxes and Fees (8T)	\$15,274.24
Other Taxes (8F, 8L, 8U, 18)	\$0.00
Was Available for Missions	\$16,125.60
Charitable Contributions (1-7, 10, 10R, 10V, 1-15, 19)	\$2,466.94
Other LPE's (9, 16-17, 20-26)	\$551.50

Unused Balance:

\$13,107.16

Assets

Account	Amount
Checking Account Balance	\$94,848.38
Savings Account Balance	\$0.00
Start Bank Balance	\$12,349.00
Initial Start Bank	\$12,485.00
Unreimbursed Negative Activity	\$136.00
Merchandise Inventory	\$160.00
Gaming Inventory	\$11,117.11

Profit Carryover Variance

Reconciled Gambling Fund	Profit Carryover	Difference
\$113,049.41	\$113,835.41	(\$786.00)

American Legion Post 98 A-00136-001

Monthly Gambling Report to Members LG1004

Pre-Approval: Allowable Expenses		April 2023			
Payee or Item to be paid	Brief explanation of the purpose for each expenditure		Estimated Expense Amount	Actual Expense Amount	Approval Status
3 Diamond Corp	Pull Tabs, Bingo Equip, Tip boards and misc equip	↑	\$6,000.00		A
Brainerd Games	Pull Tabs. Bingo Equip, Tip boards and misc equip	↑	\$6,000.00		A
Triple Crown	Pull Tabs. Bingo Equip, Tip boards and misc equip	↑	\$3,000.00		A
CG Made Easy	Pull Tab POS and Gambling Software	↑	\$500.00		A
EGS / Compliant games	Electronic Bing provder fees	↑	\$3,500.00		A
Compensation	Compensation & Payroll Tax	↑	\$8,000.00		A
Landon Scott CPA	Accounting Fees/Monthly Fee	↑	\$400.00		A
Vendors	Purchase, Repair gambling devices, Office Supplies	↑	\$1,000.00		A
Advertising	Advertising	↑	\$300.00		A
Total			\$ 28,700.00	\$ -	

April 2023

Pre-Approval: Lawful Purpose Expenditures - Monthly

Payee or Item to be paid	Brief explanation of the purpose for each expenditure	Code		Estimated Expense Amount	Actual Expense Amount	Approval Status
MN Dept. of Rev	A-8 Combined Receipts NET Tax	A-8	↑	\$23,000.00		A
Internal Revenue Service	A-8 730 Tax (Unrelated Business Tax)	A-8	↑	\$1,000.00		A
Excel Energy	A-16 Utilities	A-16	↑	\$3,500.00		A
City of St Paul Park	A-16 Utilities	A-16	↑	\$2,000.00		A
Humanitarian & Military Service	A-6 Honor Guard, Military functions	A-6	↑	\$3,000.00		A
Needy Person or Persons	A-2 Needy persons / poverty or homeleßs	A-2	↑	\$500.00		A
American Legion Post 98	A22 Capital Improvement	A-22	↑	\$2,427.00		A
CVMA - 48-4	Donation	A-1		\$400.00		A
Total				\$35,827.00		

Pre-Approval: Lawful Purpose Expenditures - New

			↑			
Spring Hop	Donation	A-7	↑	\$400.00		A
East Ridge Sr Party	Donation	A-7	↑	\$500.00		A
AL Boys State	Up to 4 Individuals from Post 98	A-7	↑	\$1,300.00		A
Legionville Camp	2 individuals from Crestview Elem.	A-7	↑	\$1,000.00		A
Washington County Property Taxes	A-9 Real estate taxes and assessments on gambling premises	A-9	↑	\$5,000.00		A
AL Girls State	Up to 2 Individuals from Post 98	A-7	↑	\$600.00		A
			↑			
			↑			
Total				\$8,800.00		

Lawful Purpose Expenditures - Total

\$44,627.00

Lawful Purpose Expenditures - A-22

January 2024

Payee or Item to be paid	Brief explanation of the purpose for each expenditure	Date	Actual Expense Amount
Guardian Mechanical Service, Inc.	No heat in the bar or pulltabs area - Overtime Service	1/16/2024	\$ 694.00

Total Annual Amount	\$ 29,128.09
Total Monthly Expenses	\$ 694.00
To Date Amount Spent	\$ 8,628.70
To Date Amount Remainder	\$ 20,499.39

Lawful Purpose Expenditures - A-22

February 2024

Payee or Item to be paid	Brief explanation of the purpose for each expenditure	Date	Actual Expense Amount

Total Annual Amount	\$ 29,128.09
Total Monthly Expenses	\$ -
To Date Amount Spent	\$ 8,628.70
To Date Amount Remainder	\$ 20,499.39

Lawful Purpose Expenditures - A-22

March 2024

Payee or Item to be paid	Brief explanation of the purpose for each expenditure	Date	Actual Expense Amount
Guardian Mechanical Service Inc.	HVAC Preventive Maintenance	3/20/2024	\$ 551.50
Total Annual Amount			\$ 29,128.09
Total Monthly Expenses			\$ 551.50
To Date Amount Spent			\$ 9,180.20
To Date Amount Remainder			\$ 19,947.89

Lawful Purpose Expenditures - A-22

April 2024

Payee or Item to be paid	Brief explanation of the purpose for each expenditure	Date	Actual Expense Amount
Total Refrigeration & HVAC	Repair on upright freezer.	3/13/2024	\$ 1,047.47

Total Annual Amount	\$ 29,128.09
Total Monthly Expenses	\$ 1,047.47
To Date Amount Spent	\$ 10,227.67
To Date Amount Remainder	\$ 18,900.42

Post 98 and 328 Grill Burger Bash Event

- This was an outstanding joint event between Post 98 and 328 Grill, the following are financials from the day's event.
 - Bar sales - \$10,003.27
 - Gambling

	Sales	Prizes Paid	Net Receipts
Saturday April 6	\$ 32,118.00	\$ 24,949.00	\$ 7,169.00
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March - All Saturdays Combined	\$ 79,933.00	\$ 71,822.00	\$ 8,111.00

Lanz Electric LLC License #729844

8615 10th St.
Saint Michael, MN 55376
(651) 2833681
Richard157@mac.com
www.Lanzelectric.com

Estimate

ADDRESS

Jessie Knoll
American Legion
328 Broadway St.
Paul Park

ESTIMATE # 1102
DATE 04/08/2024

JOB ADDRESS

328 Broadway St. St Paul PK

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		trench patio grassy area	1	500.00	500.00
	Services	extend pvc pipe to electrical panel room labor and material		850.00	850.00
	Services	supply and pull wire from panel room to patio location. (#6 thhn x4 + #10 thhn x2)		800.00	800.00
	Services	extend pvc pipe to electrical panel, pull wire and terminate, adding a GFCI breaker		800.00	800.00
	Services	extend patio pvc pipe to a pvc box and and branch off to 2 outlets 1@50Amps and the other @20Amps. labor and materials		800.00	800.00
	Services	permit		200.00	200.00

estimate to add 50 amp 240 volt and a 20 amp 120 volt circuit to patio area

TOTAL

\$3,950.00

Accepted By

Accepted Date