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## June Installation – 23 June 2024

- Call Meeting to Order – Commander
- Roll Call of Officers – Adjutant
  - Gerald Wright – Commander
  - Scott Hanneman – 1st Vice Commander
  - Joe Duffy – 2nd Vice Commander
  - Daniel Berberich – 3rd Vice Commander
  - Mike Solei – Adjutant
  - Craig Kittelson - Finance Officer
  - Danielle Horan – Service Officer
  - Diana Berberich – Historian
  - Rick Kullmann – 1st Sgt at Arms
  - Gabe Timp – 2nd Sgt at Arms
  - Dennis Franz – Chaplain
- Introduction of Guests – 1<sup>st</sup> Sgt at Arms
- Charitable Gambling Report – Gambling Manager
- Gambling Report – Gambling Manager
- Installation of Officers – Commander / District Officers
- Adjournment – Commander

**Next General Meeting – July 15, 2024**



American Legion Richard Dingle Post 98  
328 Broadway Ave  
Saint Paul Park, Minnesota 55071

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June General Member Meeting - 23 June 2024 - 1400

Roll Call of Officers Present: Gerald Wright (Commander), Scott Hanneman (1st Vice), Joe Duffy, (2nd Vice), Daniel Berberich (3rd Vice), Danielle Horan (Service Officer), Craig Kittelson (Finance Officer), Mike Solei (Adjutant), Dennis Franz (Chaplain) - Excused, Diana Berberich (Historian), Rick Kullmann (Sgt at Arms), Gabe Timp (Sgt at Arms)

Guests:

District

Pat Logan – Past 3rd District Commander

Donny Skow – Past 3rd District Commander

District Auxiliary

Deanna Meyer – 3rd District President Outgoing

**Members Present:** 16

**Gambling report:**

Beginning Balance: \$96,497.61

Ending Balance: \$89,806.89

Allowable Expenses: \$17,062.03

Net Profit: \$22,111.72

Unused Balance: \$3,242.13

- Motion: Craig Kittelson
- Second: Dennis Farrell
- Approved

**Lawful Purpose Spending:**

Gambling Allowable expenses for next month would be \$27,700.00.

- Motion: Dennis Farrell
- Second: Danielle Horan
- Approved

Monthly Lawful Purpose Expenditures of \$35,627.00

- Motion: Craig Kittelson
- Second: Dennis Farrell
- Approved



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New Lawful Purpose Expenditures for next month.

\*\*\*\* Needs payout in June.

Item	Amount	Motion	Second	Appr / Deny
Post 98 Annual Picnic	\$1,500.00	Dennis Farrell	Danielle Horan	A
Post Officer Installation ****	\$500.00	Joe Duffy	Dennis Farrell	A
AL Baseball Team ****	\$2,500.00	Dennis Farrell	Craig Kittelson	A
National Child Safety Council	\$300.00	Dennis Farrell	Joe Duffy	A
<b>Total</b>	<b>\$4,800</b>			

Motion to order 35 more banquet chairs for Event/Bingo Hall up to \$1,305.00.

- Motion: Dennis Farrell
- Second: Craig Kittelson
- Approved

Total revised quote for new HVAC for the Event Hall - \$26,270.00.

Refinery donation - \$3,000.00

Funds needed to pay from Gambling funds - \$17,170.00.

- Motion: Dennis Farrell
- Second: Craig Kittelson
- Approved

Funds needed to pay from Post funds - \$3,000.00.

- Motion: Dennis Farrell
- Second: Craig Kittelson
- Approved

Funds needed to pay from Bar funds - \$3,000.00.

- Motion: Craig Kittelson
- Second: Danielle Horan
- Approved



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**Suspend the meeting for the purpose of Installation of Officers.**

- Motion: Joe Duffy
- Second: Dennis Farrell
- Approved

**Installation of Auxiliary Officers**

President - Jeorgia Cluckey; 1st Vice - Stephanie Kittelson; Second Vice - Teresa Kullmann;  
Secretary – Sally Strasser; Treasurer - Terri Wright; Sgt at Arms - Penny Duff; Historian - Tonya  
Forge; Chaplain - Marilyn Witzel

**Installation of Post Officers**

Commander - Craig Kittelson; First Vice - Gabe Timp; Second Vice – Open; Third Vice - Daniel  
Berberich; Finance Officer - Open; Chaplain - Scott Hanneman; Sergeant-at-Arms - Rick  
Kullmann; Sergeant-at-Arms - Randall Schill; Historian - Diana Berberich

**Post Appointments**

Post Adjutant - Mike Solei; Service Officer – Danielle Horan

Good of the Legion

Meeting adjourned: 1435

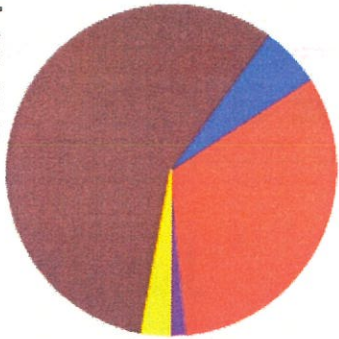
Mike Solei  
Post Adjutant

# Month-End Membership Report

American Legion Post 98 St. Paul Park

May 2024 Activity

## Revenue by Game Type



- Bingo: \$6884.00
- ePulltab: \$12,750.75
- eLinked Bingo: \$2,289.00
- Pull Tab: \$22,370.00
- Tip Board: \$1,080.00

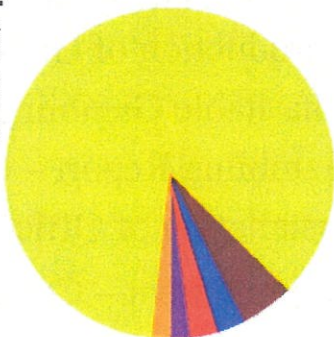
**Total** \$39,173.75

Tax Liability For Current Activity: \$13,370.93

## Allowable Expenses

Account	Amount
Cash Short (Long if a negative value)	-\$114.50
Compensation and Payroll Taxes	\$4,261.61
E-Linked Bingo Provider	\$324.58
E-Pulltab Equipment and Revenue Share	\$3,320.86
Gambling Product	\$5,016.03
Misc. Services and Supplies	\$4,253.45
<b>Total</b>	<b>\$17,062.03</b>

## Lawful Purpose Expenses



- A01: \$400.00
- A06: \$510.43
- A07: \$500.00
- A08F: \$979.55
- A08T: \$16,165.00
- A22: \$314.61

**Total** \$18,869.59

Net Profit before taxes (Revenue less Allowable Exp)	\$22,111.72
State Taxes and Fees (8T)	\$16,165.00
Other Taxes (8F, 8L, 8U, 18)	\$979.55
Was Available for Missions	\$4,967.17
Charitable Contributions (1-7, 10, 10R, 10V, 1-15, 19)	\$1,410.43
Other LPE's (9, 16-17, 20-26)	\$314.61
<b>Unused Balance:</b>	<b>\$3,242.13</b>

## Assets

Account	Amount
Checking Account Balance	\$88,866.89
Savings Account Balance	\$0.00
Start Bank Balance	\$12,349.00
Initial Start Bank	\$12,485.00
Unreimbursed Negative Activity	\$136.00
Merchandise Inventory	\$160.00
Gaming Inventory	\$9,916.70

## Profit Carryover Variance

Reconciled Gambling Fund	Profit Carryover	Difference
\$106,127.52	\$106,913.52	(\$786.00)

**American Legion Post 98 A-00136-001**

**Monthly Gambling Report to Members LG1004**

Pre-Approval: Allowable Expenses		June 2024			
Payee or Item to be paid	Brief explanation of the purpose for each expenditure		Estimated Expense Amount	Actual Expense Amount	Approval Status
3 Diamond Corp	Pull Tabs, Bingo Equip, Tip boards and misc equip	↑	\$6,000.00		
Brainerd Games	Pull Tabs, Bingo Equip, Tip boards and misc equip	↑	\$6,000.00		
Triple Crown	Pull Tabs, Bingo Equip, Tip boards and misc equip	↑	\$3,000.00		
CG Made Easy	Pull Tab POS and Gambling Software	↑	\$500.00		
EGS / Compliant games	Electronic Bing provder fees	↑	\$3,500.00		
Compensation	Compensation & Payroll Tax	↑	\$8,000.00		
Landon Scott CPA	Accounting Fees/Monthly Fee	↑	\$400.00		
Vendors	Purchase, Repair gambling devices, Office Supplies	↑	\$1,000.00		
Advertising	Advertising	↑	\$300.00		
<b>Total</b>			<b>\$ 28,700.00</b>	<b>\$ -</b>	

**June 2024**

**Pre-Approval: Lawful Purpose Expenditures - Monthly**

Payee or Item to be paid	Brief explanation of the purpose for each expenditure	Code		Estimated Expense Amount	Actual Expense Amount	Approval Status
MN Dept. of Rev	A-8 Combined Receipts NET Tax	A-8	↑	\$23,000.00		
Internal Revenue Service	A-8 730 Tax (Unrelated Business Tax)	A-8	↑	\$1,000.00		
Excel Energy	A-16 Utilities	A-16	↑	\$3,500.00		
City of St Paul Park	A-16 Utilities	A-16	↑	\$2,000.00		
Humanitarian & Military Service	A-6 Honor Guard, Military functions	A-6	↑	\$3,000.00		
Needy Person or Persons	A-2 Needy persons / poverty or homeless	A-2	↑	\$500.00		
American Legion Post 98	A22 Capital Improvement	A-22	↑	\$2,427.00		
CVMA - 48-4	Donation	A-1		\$200.00		
<b>Total</b>				<b>\$35,627.00</b>		

**Pre-Approval: Lawful Purpose Expenditures - New**

Post Annual Picnic	Meals for Veterans	A-17	↑	\$1,500.00		
Post Officer Installation	Meals for Post Members	A-17	↑	\$500.00		
AL Baseball Team	Jerseys, Pants, Hats and Belts, Umpires	A-7	↑	\$2,500.00		
National Child Safety Council	Donation	A-1	↑	\$300.00		
			↑			
			↑			
<b>Total</b>				<b>\$4,800.00</b>		

Lawful Purpose Expenditures - Total **\$40,427.00**



**GUARDIAN**  
MECHANICAL SERVICE INC.

**Guardian Mechanical Service Inc.**

PO Box 398 \* Cottage Grove, MN 55016 \* Phone: (651) 691-9120

**Date: 6/18/2024**

**To: American Legion Post 98**

**Attn: Craig Kittleson**

**Location: 328 Broadway Ave, St. Paul Park, MN 55071**

**Project: Replacement of rooftop unit for the Hall**

Guardian Mechanical Service Inc. is pleased to submit the following bid proposal for the work at the above listed project.

**Project Scope:**

- *Remove and dispose of the existing Carrier, cooling only rooftop unit with side discharge ductwork.*
- *Provide (1) new Carrier 7.5 ton, 2-stage heating and cooling side discharge rooftop unit with economizer and smoke detector.*
- *Set the new rooftop unit on the existing roof curbs.*
- *Modify the electrical as needed to reconnect to the new unit.*
- *Fabricate and install new supply and return transition pieces with current R-12 code required internal duct insulation and connect to the existing horizontal ductwork.*
- *Provide labor and materials to tie into the existing gas main near the gas meter and install new gas piping across the roof to feed the new rooftop unit.*
- *Provide and install (1) new 2-stage thermostat for the new rooftop unit.*
- *Provide startup of the new equipment.*
- *Includes crane and delivery.*
- *Excludes all code upgrades of existing ducting and equipment.*

**Project Total..... \$26,170.00**

**Project Option:**

- *Drain, disconnect and dispose of the existing boiler and close proximity piping, venting material and gas piping. Excludes removal of all baseboard heat throughout the space.*

**Project Option Total..... \$1,830.00**