



ARCHITECTURAL CHANGE REQUEST APPLICATION

Community Name: _____

Homeowner Name: _____

Account #: _____ Lot/Unit: _____

Property Address: _____

Phone: _____ Email: _____

Provide a description of the request in detail and use additional pages and drawings as necessary. Include type of materials to be used, color(s), dimensions of structure and location on lot, if applicable. Please submit a copy of your approved permit.

Work to be performed by: _____ Work to be completed by: _____

Submit to: Arizona Community Management Services, LLC
15300 N 90th Street, Ste 800, Scottsdale, AZ 85260
Email: ARC@azcms.com

The Homeowner agrees to maintain the improvement if approved by the Board of Directors or their duly appointed representative. If, in the view of the Board of Directors, the improvement is not being maintained, the Association has the right to remove or maintain the improvement with the Homeowner bearing all costs. The Homeowner agrees to comply with all city, county and state laws and to obtain all necessary permits.

Signature of Homeowner Date

*A complete application may take up to thirty (30) days for a response from this office. If you need an earlier response, please reach out to ARC@azcms.com.

The above-described architectural change is: Pending – Request more Information
 Approved Disapproved Approved subject to the following conditions:

Name of Association Representative Signature Date