

Melody Gardens ROC, Inc.

7803 46th Avenue N., Lot 111, St. Petersburg, FL., 33709

Phone: 727-544-0714 Fax: 727-547-9232

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CONSTRUCTION REQUEST FORM

****Help us keep your information current by providing your email and phone number.**

Name: _____ Lot # _____ Phone: _____

Email Address: _____

Type of Change/Addition/Modification, including drawings (on back or separate sheet):

ATTENTION:

I /we understand that if the change/improvement requires a permit from Pinellas County, we will request a letter from the Association Manager, supporting our request, to accompany the permit request. Once the permit is obtained a copy of the permit must be provided to the Association Manager **PRIOR** to the commencement of the work.

Signature of Lot Owner

Date

OFFICE USE ONLY

Approved

Pinellas County permit needed: ____ Yes ____ No

YES, approval letter prepared and send to Lot Owner (Date)_____

Receipt of copy of Pinellas County Permit (Date):_____

NO, Lot Owner advised of approval by email or telephone call (Date):_____

Denied

Reason:_____

Lot Owner Advised by email or telephone call

Date: _____

Signature of Director

Date