

March 24, 2022
Apollo Borough Council Meeting

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by Council President Jarrod Thompson at 7:00 p.m. at 631 N 2nd Street, Apollo PA 15613 (Soldiers & Sailors Hall).

Present: Council member Jarrod Thompson, Craig Williams, Cindee Virostek, Diane Bradshaw, Cindy O'Block and Jennifer Mullins were present. The Solicitor was present. Council member Michelle Beck, the Mayor and Secretary/Treasurer were absent.

Public Comments:

Colleen Milie, president of the Lion's Club, said they would like to use the Grove Park for a First Responders Appreciation picnic in late summer/early fall. Council said they thought it was a wonderful idea and advised her to call the office to check on available dates for the picnic.

Meeting Minutes:

A motion was made by Cindy O'Block and seconded by Cindee Virostek to approve the February 24th, 2022 meeting minutes. Motion passed unanimously.

Solicitor's Report:

A motion was made by Cindee Virostek and seconded by Craig Williams to pay the Solicitor's Invoices in the amount of \$4784.00. Motion passed unanimously.

Engineering Report:

A motion was made by Cindy O'Block and seconded by Craig Williams to pay the Engineer invoices in the amount of \$2090.04. Motion passed unanimously.

Mayor's Report: Absent

Public Safety: Michelle Beck, chair: Absent

A motion was made by Craig Williams and seconded by Diane Bradshaw to table the parking meter ordinance. Motion passed unanimously.

A motion was made by Cindee Virostek and seconded by Jennifer Mullins to advertise the Food Truck Ordinance. Motion passed unanimously.

A question was brought up by a resident at the meeting regarding residential permits that were discussed last year and she heard something about possible removal of meters. Council advised it was voted on but concerns came up and they are looking into other options. They would get back to her once they discuss it further.

Secretary/Treasurer: Absent

Monthly expense report given to council.

Finance Committee Report: Jerrod Thompson, chair:

A motion was made by Cindee Virostek and seconded by Cindy O'Block to approve the resolution for the DCED LSA Grant for a new police car and dump truck. Motion passed unanimously.

A motion made by Cindy O'Block and seconded by Cindee Virostek to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (2/22/22 - 3/21/22):

Garbage Fund- \$39773.75
General Fund (includes payroll) - \$31461.16
Liquid Fuels Fund – \$3896.15
Parking Fund - \$198.09
Sewer Fund - \$13683.95
Sewer Separation Fund - \$2395.03
Landlord Fund - \$100.00
Events Fund - \$75.15
Vacancy Fund - \$72.00
Total \$91655.28

Public Works & Street Committee Report: Craig Williams, chair:

Craig emailed the county regarding concerns with the work going on for the 11th Street bridge project and the safety of heavy machinery being used to cross the bridge at the end of Terrace Avenue connecting to 11th Street. Public Works foreman said he would feel better if the Terrace Street bridge was inspected for a weight limit for the safety of the bridge.

A motion was made by Craig Williams and seconded by Cindy O'Block to pass a resolution to post Terrace Avenue as local traffic only/no trucks. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Diane Bradshaw to amend the agenda to hold a discussion on riding mower quotes. Motion passed unanimously.

Craig discussed the urgent need to purchase the riding mower that was included in the 2022 budget for public works. Quotes were submitted by:

- Norwin Rental Sales - \$11,200
- M&R Power Equipment - \$ 12,140
- Stanford Home Centers - \$11,150

A motion was made by Craig Williams and seconded by Jennifer Mullins to accept the quote from Stanford Home Centers for the purchase of the riding lawnmower. Motion passed unanimously.

Property/Planning Report: Jennifer Mullins, chair:

Jennifer discussed the severely blighted property located on 704 Armstrong Avenue. The privacy fence has fallen, and rodents are coming out of it. She said she contacted the company that is taking it over and they said they were going to send someone out to look at the property and get it cleaned up. Landbank and Habitat for Humanity said if the company would be willing to donate the property one of them would take it.

Jennifer said they plan to focus on blight remediation in town because there are several buildings in jeopardy. They are working with the police and zoning officer on the vacancy ordinance and list to see where to start.

The committee met with Kerr Manufacturing last month but they have not submitted any plans for review yet. They will give them a few more weeks to present something.

Public Relations: Jennifer Mullins, chair:

Jennifer reached out to the new executive director for Armstrong Habitat for Humanity, Jon Major and he is very excited to get things moving in the borough. They have also met with Pastor Karen's husband from Kingdom Come Ministries. He is a retired project manager and is willing to help spearhead some projects. Jennifer has also met with Pastor Erika from Apollo Free Methodist Church and has spoken to the Outreach

Mission from the Presbyterian church. They will all be meeting at the hall on April 4th at 6 p.m. to try and get some Rock the Blocks scheduled and use the technology that was received by Pastor Andy.

Apollo Ridge Educational Foundation is hosting a spring clean up day in preparation for the Apollo May Daze event. They will be meeting in the plaza at 8 a.m. on Saturday, April 30th.

A motion was made by Cindee Virostek and seconded by Cindy O'Block to approve clean-up dates for May 13th & 14th. Motion passed unanimously.

May Daze event is to be held on Saturday, May 7th and will only be one day instead of two. The event consists of community wide yard sales, vendors and food trucks. The Rock Church donated their climbing wall and bouncy house and there will also be a kids fun zone in the food truck area.


The events committee received a \$500.00 donation from the Slovak Club of Parks Township to be put towards Movie Nights at the Grove. The donation will be used to purchase equipment and any other supplies necessary for the shows.

At 7:35 p.m. a motion was made by Jennifer Mullins and seconded by Cindee Virostek to go into Executive Session. Motion passed unanimously.

At 8:44 pm a motion was made by Craig Williams and seconded by Jennifer Mullins to come out of Executive Session. Motion passed unanimously.

A motion was made by Craig Williams and seconded by Cindy O'Block to amend page 17 of the employee handbook referencing holidays. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Cindee Virostek to adjourn the meeting at 8:45pm. Motion passed unanimously.


Jerrad Thompson
Council President


Deanna Shupe
Borough Secretary/Treasurer