

March 26, 2024
Apollo Borough Council Meeting

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by the Council President at 7:00 p.m. at 809 N Warren Avenue, Apollo PA 15613.

Present: Council members Mark Tarle, Diane Bradshaw, Cindy O'Block, Sara Gerwig and Sherry Sabatino were present. The Secretary/Treasurer, Mayor, Solicitor and Engineer were present. Council members Jerrod Thompson and Ken Cyphert were absent.

Public Comments:

Meeting Minutes:

A motion was made by Sherry Sabatino and seconded by Cindy O'Block to approve the February 27, 2024, meeting minutes. Motion passed unanimously.

Solicitor's Report:

The Solicitor discussed the final determination of the hearing on February 29th, 2024, pertaining to the taking of Cunningham Way. Public Works Foreman was thanked for his testimony at the hearing.

A motion was made by Sherry Sabatino and seconded by Sara Gerwig to pay the Solicitor's Invoices. Motion passed unanimously.

Engineering Report:

Four bids were received for the Owens Grove Walking Trail project. Gibson-Thomas recommended accepting the lowest bid presented by Dun Rite Construction even though it is \$7,575 over the projected cost. Gibson Thomas feels that the cost of the project is acceptable, and that Dun Rite Construction is a competent company as they have worked with them in the past.

A motion was made by Cindy O'Block and seconded by Sherry Sabatino to accept Dun Rite Construction's bid for \$62,175.00 to construct the Owens Grove Walking Trail awarded by the DCNR Grant. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Mark Tarle to pay the Engineers' Invoices. Motion passed unanimously.

MS4 Report: Ken Cyphert, chair: Absent

Outfall testing discussion tabled due to more research on laboratory testing and pricing.

Mayor's Report: Mayor Kenzevich:

Mayor presented the resignation letter from part time officer, Kyle Lewis.

A motion was made by Cindy O'Block and seconded by Sara Gerwig to accept the resignation of Officer Kyle Lewis. Motion passed unanimously.

Discussion of the front door to the borough building needing the stained glass replaced with wood panels or possibly getting a new door all together to fit the space.

Public Safety: Mark Tarle, chair:

Discussion on allowing chickens in the borough. Per the zoning ordinance, chickens are not permitted in Apollo Borough. The keeping of domestic animals shall be limited to house pets to include dogs, cats, and songbirds (parrots, canaries & parakeets), and shall not include any activity of a commercial nature such as a kennel, stable or coop.

The code enforcement officer has issued notices and citations for 32 properties and will continue to address issues as they are detected.

Secretary/Treasurer Report:

Discussion on dates for clean-up days.

A motion was made by Sherry Sabatino and seconded by Mark Tarle to conduct clean-up days on Friday, May 10th from 8 a.m. to 5 p.m. and Saturday, May 11th from 8 a.m. to 2 p.m. Motion passed unanimously.

Apollo Hose Co. #2 has offered to host the Memorial Day Celebration in the Plaza.

A monthly expense report was given to council.

Finance Committee Report: Jerrod Thompson, chair: Absent

A motion was made by Sara Gerwig and seconded by Cindy O'Block to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (2/23/2023 –3/23/2024):

General Fund (includes payroll) - \$44543.21

Garbage Fund – \$14551.55

Parking Fund - \$202.58

Sewer Fund - \$6440.40

Sewer Separation Fund - \$2395.03

Liquid Fuels - \$6488.88

Vacancy Fund - \$100.00

Total – \$74721.65

Public Works & Streets Committee Report: Diane Bradshaw, chair:

Discussion on former employee interested in working the budgeted seasonal/part-time hours for 2-3 days a week to help with lawn and road maintenance for the summer.

A motion was made by Cindy O'block and seconded by Sherry Sabatino to hire Haylee Hughes to work 2-3 days a week at \$14/hr. for 10-12 weeks until she returns to college. Motion passed unanimously.

Property & Planning Committee Report: Cindy O'Block, chair:

3 bids were received for repairs to the borough building's front porch and steps damaged by a car accident.

A motion was made by Sherry Sabatino and seconded by Cindy O'Block to accept the bid from John Miller in the amount of \$15,000. Motion passed unanimously.

Cindy has spoken with Dennis in Harrisburg regarding restaurants in town having grease traps. She was informed that the restaurants are inspected yearly and all of Apollo Borough's restaurants do have grease

traps under their sinks. If there are any issues or they receive complaints, they do come back and re-inspect in 30 days.

Public Relations Committee- Events: Sara Gerwig, chair:

Armstrong Indiana Clarion Drug and Alcohol Commission is having a drug take back for unused prescription drugs on Saturday, April 27th from 10 a.m. to 2 p.m. in the Apollo Plaza. Accepting all types of prescription and over-the-counter medications.

May Daze is scheduled to take place on Saturday, May 25th and Sunday, May 26th from 12 p.m. to 4 p.m.

Other Business:

Mark Tarle advised council that the officers mentioned repairs needing done to the 2016 Ford Explorer. The repairs will cost \$1000 to \$1500, and under the budgeted amount in vehicle maintenance/repairs.

A motion was made at 7:43 p.m. by Cindy O'Block and seconded by Sherry Sabatino to go into executive session. Motion passed unanimously.

A motion was made at 7:48 p.m. by Cindy O'Block and seconded by Sherry Sabatino to come out of executive session. Motion passed unanimously.

At 7:49 p.m. a motion was made by Cindy O'Block and seconded by Sara Gerwig to adjourn the meeting. Motion passed unanimously.



Mark Tarle
Council Vice President



Deanna Shupe
Borough Secretary/Treasurer