

September 24, 2024
Apollo Borough Council Meeting

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by the Vice President at 7:00 p.m. at 809 N Warren Avenue, Apollo PA 15613.

Present: Council members Mark Tarle, Ken Cyphert, Diane Bradshaw, Cindy O'Block and Sherry Sabatino were present. The Secretary/Treasurer and Solicitor were present. The mayor, engineer and council members Sara Gerwig and Jerrod Thompson were absent.

Public Comments:

Meeting Minutes:

A motion was made by Sherry Sabatino and seconded by Mark Tarle to approve the August 27, 2024, meeting minutes. Motion passed unanimously.

Solicitor's Report:

A motion was made by Mark Tarle and seconded by Cindy O'Block to pay the Solicitor's Invoices. Motion passed unanimously.

Engineering Report:

A motion was made by Cindy O'Block and seconded by Sherry Sabatino to pay the engineers invoices. Motion passed unanimously.

MS4 Report: Ken Cyphert, chair: Nothing new to report.

Mayor's Report: Mayor Kenzevich: absent

Public Safety: Mark Tarle, chair:

See Public Works discussion on fence.

Secretary/Treasurer Report:

A motion was made by Cindy O'Block and seconded by Diane Bradshaw to accept Michael Baustert's letter of resignation for the zoning hearing board. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Sherry Sabatino to approve the MMO Worksheet for the Pennsylvania Municipal Retirement System for non-uniform employees. Motion passed unanimously.

Monthly expense report given to council.

Finance Committee Report: Jerrod Thompson, chair: Absent

A motion was made by Ken Cyphert and seconded by Cindy O'Block to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (8/22/2024 –9/20/2024):

General Fund (includes payroll) - \$44128.84

Garbage Fund – \$14226.45

Parking Fund - \$2076.91

Sewer Fund - \$5552.14
Sewer Separation Fund - \$2395.03
Liquid Fuels - \$4346.77
Event Fund - \$115.00
Landlord Fund - \$9111.10
Total - \$81952.24

Public Works & Streets Committee Report: Diane Bradshaw, chair:

Discussion on public works pulling out the old fence at the borough building for safety issues. Agreed upon by Public Works Chair and Council to have the fence removed.

Property & Planning Committee Report: Cindy O'Block, chair:

Property/Planning Chair said council should hear something about the LSA Grant submitted for reconstruction of 4th, 7th and 9th Streets in mid-October.

Discussion on Solar Project and pictures provided to show how they would be placed. No digging will be done other than a sample needed for DEP. Solar panel company will be responsible for any maintenance needed on the panels. They also would not need any battery storage as they will be selling energy direct to West Penn Power. The project is still in the beginning stages and will need to get approval before the borough can lease any of the land.

Property/Planning is still waiting for the construction company to get back to them on when they will be able to fix the borough building front porch as their schedule was already made for the year when the council voted on their bid.

Public Relations Committee- Events: Sara Gerwig, chair:

Trick or Treat for Halloween will take place on Saturday, October 26th from 6 p.m. to 8 p.m.

The Halloween Parade will be on Monday, October 28th from 6 p.m. to 8 p.m. There will be a costume contest for the children and a separate one for pets. Treat bags will be given to the children when they turn in their numbers after the parade. Food trucks and vendors will also be in the plaza from 4 p.m. to 9 p.m.

Light Up Night in the plaza will be Saturday, November 30th. Follow Apollo Borough Events page and Committee on Facebook for details.

Other Business:

At 7:28 p.m. a motion was made by Cindy O'Block and seconded by Ken Cyphert to go into executive session. Motion passed unanimously.

At 7:56 p.m. a motion was made by Cindy O'Block and seconded by Ken Cyphert to come out of executive session. Motion passed unanimously.

Borough non-union employees agreed to no increase on wages for the 2025 budget in exchange for more paid time off.

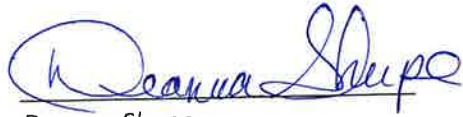
A motion was made by Sherry Sabatino and seconded by Ken Cyphert to increase paid time off for borough secretary-treasurer and public works foreman from 2 to 3 weeks' vacation and sick time to 8 days per year, public works full time employee from 1 to 2 weeks' vacation and sick time to 8 days per year. Part time assistant secretary from 1 to 2 weeks' vacation and sick time to 6 days per year. Motion passed unanimously.

A motion was made by Diane Bradshaw and seconded by Sherry Sabatino to increase public works full time employee to \$16/hr. Motion passed unanimously.

At 8:05 p.m. a motion was made by Ken Cyphert and seconded by Sherry Sabatino to adjourn the meeting. Motion passed unanimously.



Mark Tarle
Vice President



Deanna Shupe
Borough Secretary/Treasurer