

September 26, 2023
Apollo Borough Council Meeting

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by the Council President at 7:00 p.m. at 631 N 2nd Street, Apollo PA 15613 (Soldiers & Sailors Hall).

Present: Council members Jerrod Thompson, Mark Tarle, Cindy O'Block, Diane Bradshaw, Sara Gerwig and Kenneth Cyphert were present. The Secretary/Treasurer, Solicitor and Engineer were present. The Mayor and Council member Craig Williams were absent.

Public Comments: None

Meeting Minutes:

A motion was made by Cindy O'Block and seconded by Mark Tarle to approve the August 22, 2023, meeting minutes. Motion passed unanimously.

Solicitor's Report:

A motion was made by Mark Tarle and seconded by Cindy O'Block to pay the Solicitor's Invoices. Motion passed unanimously.

Engineering Report:

A motion was made by Ken Cyphert and seconded by Mark Tarle to pay the Engineers' Invoices. Motion passed unanimously.

Mayor's Report: Mayor Kenzevich: Absent

Public Safety: Mark Tarle, chair:

Discussion on tractor trailer issues on N 2nd Street. Issues turning around and wondering if there should be a weight limit on the street. The engineer will check into and see what they can do to resolve the issue.

Discussion on new cameras for the borough garage.

Secretary/Treasurer Report:

Winter Maintenance Agreement Contract for PennDOT was presented to the council and reviewed by the solicitor.

A motion was made by Cindy O'Block and seconded by Ken Cyphert to accept the PennDOT Winter Maintenance Agreement Contract. Motion passed unanimously.

Hoffman Kennels' service contract was presented to the council and reviewed by the solicitor.

A motion was made by Cindy O'Block and seconded by Mark Tarle to accept the 2-year service contract for Hoffman Kennels for animal control. Motion passed unanimously.

A monthly expense report was given to the council.

Finance Committee Report: Jerrod Thompson, chair:

A motion by Cindy O'Block and seconded by Mark Tarle to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (8/21/2023 – 9/21/2023):

General Fund (includes payroll) - \$97151.08

Garbage Fund – \$13676.52

Liquid Fuels Fund – \$4747.73

Parking Fund - \$2178.00

Sewer Fund - \$7947.17

Sewer Separation Fund - \$2395.03

Event Fund - \$125.48

Landlord Fund – \$75.00

Total – \$128296.01

Public Works & Streets Committee Report: Craig Williams, chair:

Discussion on buying a utility trailer for public works to haul material and machines. Public Works has funds in their equipment budget to cover the cost.

A motion was made by Ken Cyphert and seconded by Mark Tarle to purchase a 6 x 12 utility trailer from 380 Auction for \$2199. Motion passed unanimously.

Interviews were conducted for the public works open full time position.

A motion was made by Diane Bradshaw and seconded by Cindy O’Block to hire Nathan Klazon for the full-time public works position to include a 90-day probation period. Motion passed unanimously.

Property & Planning Committee Report: Cindy O’Block, chair:

The fence and front of the borough building has been damaged by a car accident. The individual who had the accident provided their insurance information, and they were contacted by the borough.

Discussion on putting a plan together for the LSA Grant to get some roads paved. Engineers are working on a plan that was in place previously but may need to make some revisions.

Public Relations Committee- Events: Cindy O’Block, chair:

Discussion on Halloween parade and having trick or trick on October 31, Halloween night.

A resident who attended the meeting with her husband and children, Sara Bowser, said she came to the meeting to ask that Halloween remain on the Saturday prior to Halloween as it has in the past.

Council agreed to keep it on Saturday this year and said Trick or Treat will be Saturday, October 28th from 6 p.m. to 8 p.m.

The Halloween parade will also be taking place on October 28th at noon, followed by trunk or treat and other activities for the children, including a children’s Halloween movie to be shown at the library.

Other Business:

The fire alarm panel at the borough building is no longer able to be repaired and will need to be replaced. Guardian Protection, who services the fire alarm, provided a quote to get it replaced for \$2229.24.

A motion was made by Mark Tarle and seconded by Cindy O’Block to get the fire alarm panel replaced. Motion passed unanimously.

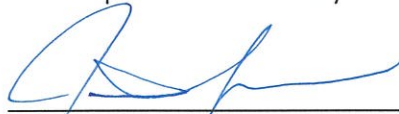
Cindy O'Block advised that the library needs the borough's help in obtaining the Keystone Grant. The grant is for the library, but it must be submitted by the borough.

A motion was made by Cindy O'Block and seconded by Mark Tarle for Apollo Borough to submit the Keystone Grant documentation for the library. Motion passed unanimously.

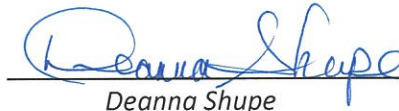
A motion was made at 7:33 p.m. by Cindy O'Block and seconded by Ken Cyphert to go into executive session. Motion passed unanimously.

A motion was made at 8:00 p.m. by Cindy O'Block and seconded by Ken Cyphert to come out of executive session. Motion passed unanimously.

At 8:01 p.m. a motion was made by Cindy O'Block and seconded by Sara Gerwig to adjourn the meeting. Motion passed unanimously.



Jerrod Thompson
Council President



Deanna Shupe
Borough Secretary/Treasurer