

April 22, 2021

Apollo Borough Council Meeting

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Steele at 7:00 pm at Owens Grove Soldier and Sailors Hall.

Present: Council members John Steele, Mark Tarle, Patrick Zelonka, Michelle Beck and Craig Williams were present. Secretary/Treasurer, Engineer, and Mayor were present. Council member Jennifer Mullins, Kristina Fox and the Solicitor were absent.

Public Comments:

Kate Myers – discussed the Storm Drain Mural Project and how they will design and install them. She provided a map to Council showing the storm drains that will be used for the murals. Kate will also have a booth at the May Daze event. The date of the installation is yet to be determined but she should have a better idea once the designs are completed.

Becky Kane – gave Kudos on the Spring Newsletter and said she was excited when she received it. She thanked Officer Baustert for his help on an incident at her house and with her Church. Becky also voiced concern of needing more police protection in town and asked if council would consider getting more coverage. She appreciates that council has kept the cost of taxes down and has been keeping the budget on track but really feels a need for more police protection.

Executive Session:

A motion was made by Mark Tarle and seconded by Craig Williams to go into Executive Session at 7:13 p.m. for legal matters. Motion passed unanimously.

A motion was made by Patrick Zelonka and seconded by Michelle Beck to come out of Executive Session at 7:53 p.m. Motion passed unanimously.

Meeting Minutes:

A motion was made by Mark Tarle and seconded by Michelle Beck to approve the March 25, 2021 meeting minutes. Motion passed unanimously.

Solicitor's Report: Solicitor was absent.

A motion was made by Mark Tarle and seconded by Michelle Beck to pay the Solicitor's Invoices of 3854.50. Motion passed unanimously.

A motion was made by Patrick Zelonka and seconded by Craig Williams to approve Eckert Seaman's mailing the legal letter for the settlement of Right-To-Know hearings. Motion passed unanimously.

Engineer's Report: Engineer discussed his report.

A motion was made by Patrick Zelonka and seconded by Craig Williams to pay the Engineer invoices of 3267.09. Motion passed unanimously.

The engineer and public works foreman attended an online meeting regarding penalties received by PUC. The penalties proclaimed that Apollo Borough failed to participate in the preconstruction meeting for a complex project. The engineer provided proof from the sign in sheet that Apollo Borough was in attendance and the \$500 penalty was withdrawn.

Public Safety: Mark Tarle, chair. The t-shirt fundraiser is to help raise some of the funds for new computer equipment in the Police cars. The shirts are \$15 each and the sweatshirts are \$30 each.

A motion was made by Michelle Beck and seconded by Patrick Zelonka to purchase the computers for the Police cars. Motion passed unanimously.

A building permit was obtained to put a gate in front of the nuisance property on N. Warren Avenue.

Mayor's Report:

Mayor Virostek read the March police report: Complaints – 35; Citations – 40; Incidents – 9; Police Dept. calls – 24; PA State Police calls – 28; Apollo Borough and EMS calls – 52; Stations 20/40 calls - 20

Mayor Virostek mentioned she had received an application for the Leonard Miller Scholarship.

Council President inquired if there was anything resolved from the meeting with police, Jennifer Mullins, Kristina Fox and the Mayor.

Councilman Craig Williams questioned why the fines total amount is listed as zero on the police report. Officer Baustert explained the fine totals are mailed with a check to the secretary-treasurer.

Secretary/Treasurer Report:

The Apollo Area Lions Club is asking permission for the annual Cracker Jack Day to be held on March 15, 2021. Council approved the request.

The signs needed for a Hearing Impaired Child must be purchased by a PennDot approved company.

Apollo Hose Company #2 has volunteered to organize the Memorial Day Celebration.

A cleaning person is needed for the borough building.

A motion was made by Mark Tarle and seconded by Craig Williams to renew the liability insurance through Century Insurance/Trident. Motion passed unanimously.

Council President suggested to have council meet with the Insurance carrier yearly even if there are no changes.

A monthly expense and quarterly budget report was presented to Council.

Finance Committee Report: John Steele, chair

A motion was made by Craig Williams and seconded by Patrick Zelonka to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (3/25/2021 to 4/21/2021)

Garbage Fund - \$8050.00
General Fund (includes payroll) - \$34330.52
Liquid Fuels Fund - \$3230.28
Parking Fund - \$196.44
Sewer Fund - \$5552.14
Sewer Separation Fund - \$2395.03
Total – \$53754.41

Personnel/HR Committee Report: Jennifer Mullins, chair

Continuing to look for a part-time public works employee. Apollo Borough Engineer can cover 811 calls if Public Works schedules time off.

Public Works & Streets Committee Report: Patrick Zelonka, chair

The Salt Shed will be done in phases: 1) Cement floor; 2) Block walls; 3) Metal building

Patrick will go to the borough building to confirm measurements for the new back door and get it ordered.

Discussed organizing a pot hole blitz – Public Works will schedule a day to fill all the potholes in town at once.

Property & Planning Committee Report: Mark Tarle, chair

There were a couple complaints regarding to the 2021 Landlord License Fee increase.

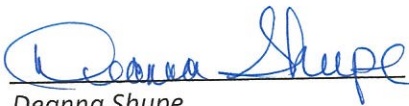
A motion was made by Craig Williams and seconded by Michelle Beck to contact the solicitor about getting a court order to close the business located at 900 N Warren Avenue until the sewer project is completed. Motion passed unanimously.

Public Relations/Citizens Advisory Committee Report: Jennifer Mullins, chair

Michelle Beck reminded everyone of the May Daze Event scheduled for May 1st and May 2nd from 12pm-5pm. Council will be selling the Police fundraiser shirts.

At 8:56 pm a motion was made by Patrick Zelonka and seconded by Mark Tarle to adjourn the meeting. Motion passed unanimously.


John Steele
Council President


Deanna Shupe
Borough Secretary/Treasurer