

September 22, 2022

Apollo Borough Council Meeting

Due to the lack of a quorum at the August 25, 2022, council meeting, council members Cindy O'Block, Ken Cyphert and Diane Bradshaw, agreed to reschedule it to be continued with the September 22, 2022 council meeting.

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by Council President Jerrod Thompson at 7:00 p.m. at 631 N 2nd Street, Apollo PA 15613 (Soldiers & Sailors Hall).

Present: Council members Jerrod Thompson, Craig Williams, Cindy O'Block, Cindee Virostek and Kenneth Cyphert were present. Council member Diane Bradshaw and Michelle Beck were absent. The Secretary/Treasurer, Solicitor, Engineer and Mayor were present.

A motion was made by Cindy O'Block and Cindee Virostek to pay the bills from August, including payroll. Motion passed unanimously:

Approval of items for payments as follows (7/23/2022-8/25/2022):

General Fund (includes payroll) - \$33729.01

Garbage Fund - \$13540.09

Liquid Fuels Fund - \$4602.50

Parking Fund - \$13176.21

Sewer Fund - \$8009.54

Sewer Separation Fund- \$2395.03

Event Fund – 700.00

Vacancy Fund - \$55.00

Total - \$76207.38

Public Comments:

Donna Casella spoke about placing veteran military flags on the electric poles in Apollo Borough. She said she spoke with West Penn Power Company, and they gave her a list of forms to be completed. The Apollo Area Lions Club agreed to buy the brackets for the flags. However, Donna informed she cannot continue to organize the project due to the responsibilities, legalities, and requirements of the forms. She said if the borough would like to continue with the flag project, they could use the information she obtained and handed over the forms, documentation and notes to the council president.

Meeting Minutes:

A motion was made by Craig Williams and seconded by Cindy O'Block to approve the July 28, 2022, meeting minutes. Motion passed unanimously.

Solicitor Report:

A motion was made by Cindy O'Block and seconded by Cindee Virostek to pay the solicitor invoices for July & August in the amount of \$5166.39. Motion passed unanimously.

Engineering Report:

Gibson-Thomas spoke of the easement in the plaza from Peoples Gas. Solicitor to review the agreement.

Engineer said they will be turning in the MS4 annual progress report, and it will need signed before they submit it.

****CLEAN RIVER REMINDER:** When draining your pools for the season, please leave the pool sit uncovered for several days to allow chlorine to dissipate into the air then drain the water into a gravel or grassy area.

A motion was made by Craig Williams and seconded by Cindy O'Block to pay the final invoice for Olsen and Craft Associates. Motion passed unanimously.

Mayor's Report: Karen Kenzevich

Officer Romagnoli presented the possibility of purchasing the 2014 Dodge Durango for \$16,000 from Kiski Township since the old Ford Crown Vic cars are getting harder to maintain and keep on the road. A new vehicle would cost more than double and getting a grant for a new car has been difficult. He said they are currently under on their budget because they have had no applicants for the part-time police position.

Mayor asked about painting pedestrian walks before it gets too cold. She was informed that Public Works has been running short of staff and would also need assistance from the police officer(s). It takes at least 3 people to paint the lines due to traffic control.

Public Safety: Cindee Virostek, Chair

The committee is still working on the police contract and will meet with the union representative.

A motion was made by Craig Williams and seconded by Cindy O'Block to advertise for a part-time police officer. Motion passed unanimously.

Secretary/Treasurer Report:

A motion was made by Cindee Virostek and seconded by Cindy O'Block to reappoint Vince Milie for KVVWPCA Representative for Apollo Borough. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Craig Williams to have free parking in the Plaza on Saturday, November 19, 2022, for the 23rd Annual Fight for Life 5K. Motion passed unanimously.

Smart Start paid their old invoice for the cost of engineer plan reviews.

Finance Committee Report: Jerrod Thompson, Chair

Finances look to be on target with the current budget. The committee plans to present a draft of the 2023 budget at the October meeting.

A motion by Cindee Virostek and seconded by Cindy O'Block to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (8/26/2022 – 9/18/2022)

General Fund (includes payroll) - \$27436.09

Garbage Fund -\$13476.16

Liquid Fuels Fund – \$4653.97

Parking Fund - \$378.28

Sewer Fund - \$2395.03

Vacancy Fund - \$70.00

Total – \$48409.53

Public Works & Streets Committee Report: Craig Williams, Chair

A motion was made by Cindy O'Block and seconded by Cindee Virostek to hire Haylee Hughes to replace public works employee, Will Uhing, part-time position at \$9.50 an hour. Motion passed unanimously.

Public Works to paint pedestrian lines when they can coordinate with the police. The paint has already been purchased.

Council President asked about Kiski Avenue/S. 5th Street. Public works put a plate out, but it will need to be permanently replaced. A plan of action needs to be discussed with the engineers. We need to wait on Penn Dot per engineer. The temporary plate needs pulled by November 15, 2022.

Property & Planning Committee Report: Cindy O'Block, Chair

The committee is working with engineers and Regola Consulting on ideas.

Public Relations Committee- Events: Cindy O'Block, Chair

Falloween is being held on Saturday, October 29, 2022. The parade will start at Golden Rule Motors (line up starting at 11:00 with the parade starting at 12:00pm). The parade will end in the Apollo Plaza. There will be vendors and Food Trucks 1:00pm-4:00pm. Flyers will be printed with details.

Trick or treat is the same day from 6:00pm -8:00pm. The Apollo Free Methodist Church will sponsor a Trunk or Treat ½ hour before Trick or Treat starts.

Christmas Celebration is starting to be planned. The Celebration will be Friday, December 23, 2022, at Owens Grove Soldiers and Sailors Hall. Time of the event has not been determined yet. Volunteers are needed.

Executive Session:

A motion was made by Cindy O'Block and seconded by Cindee Virostek to go into Executive Session at 7:58 pm. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Kenneth Cyphert to come out of Executive Session at 8:27pm. Motion passed unanimously.

A motion was made by Cindee Virostek and seconded by Craig Williams to pay lost wages to Officer Ron Baustert due to having the coronavirus in 2020. Motion passed unanimously.

A motion was made by Kenneth Cyphert and seconded by Cindy O'Block to give a bonus to the borough employees who worked through COVID-19. A \$3000.00 bonus for full-time employees and \$1500.00 for part-time employees will be paid out of money received by the Coronavirus State and Local Fiscal Recovery Funds. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Cindee Virostek to accept Michelle Beck's resignation from Council. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Cindee Virostek to adjourn the meeting at 8:30 p.m. Motion passed unanimously.



Jerrod Thompson
Council President



Deanna Shupe
Borough Secretary/Treasurer