

January 27, 2022

Apollo Borough Council Meeting

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by Council President Jerrod Thompson at 7:00 p.m. at 631 N 2nd Street, Apollo PA 15613 (Soldiers & Sailors Hall).

Present: Council member Jerrod Thompson, Jennifer Mullins, Cindy O'Block, Diane Bradshaw, Craig Williams and Cindee Virostek were present. The Secretary/Treasurer, Engineer, Mayor and Solicitor were present.

2022 Appointments:

A motion was made by Cindy O'Block and seconded by Jennifer Mullins to accept letters of interest from Michelle Beck & Mark Tarle for the open seat on council.

Michelle Beck was appointed to take the 2 year seat on council by majority vote:

Jerrod Thompson – Michelle Beck; Cindy O'Block – Michelle Beck; Diane Bradshaw – Michelle Beck; Cindee Virostek – Michelle Beck; Craig Williams – Mark Tarle; Jennifer Mullins – Mark Tarle.

A motion was made by Craig Williams and seconded by Jennifer Mullins to accept the letters of interest for tax collector from Andrew Evans – Tax Collector for Kiskiminetas Township and Debra Artman – Tax Collector for North Apollo Borough.

Council voted unanimously to appoint Andrew Evans as the tax collector due to his office residing in Apollo Borough.

Motion was made by Cindee Virostek and seconded by Craig Williams to keep Scott Andreassi with Charlton Law as the borough solicitor. Motion passed unanimously.

Motion was made by Jennifer Mullins and seconded by Craig Williams to keep Rich Craft of Olsen Craft & Associates as the borough engineer. Motion passed unanimously.

Motion was made by Jennifer Mullins and seconded by Craig Williams to keep Brenda Troup as the borough zoning officer. Motion passed unanimously.

Motion was made by Cindee Virostek and seconded by Michelle Beck to keep James Favero as the Zoning Hearing Board Solicitor. Motion passed unanimously.

Motion was made by Diane Bradshaw and seconded by Cindy O'Block to keep the current Zoning Hearing Board members – Bonnie Lanning, Gary Davis & Bonnie Kautz. Motion passed unanimously.

Motion was made by Cindy O'Block and seconded by Michelle Beck to keep Karen Kenzevich as the borough Rental Inspector. Motion passed unanimously.

Motion was made by Cindee Virostek and seconded by Michelle Beck to keep Opst & Associates as the borough auditor. Motion passed unanimously.

Motion was made by Cindy O'Block and seconded by Jennifer Mullins to appoint Shelby Miller as the EMA Director. Motion passed unanimously.

Motion made by Diane Bradshaw and seconded by Jennifer Mullins to keep Cindee Virostek as the UCC Representative. Motion passed unanimously.

Motion made by Cindee Virostek and seconded by Michelle Beck to keep Vincent Milie as the Kiski Valley Water Pollution Control Authority representative. Motion passed unanimously.

Public Comments:

Bill Kerr wanted to take a moment to talk about the life of fallen Officer Leonard C. Miller and how he still lives in the hearts of many family members and friends in the community. A Leonard Miller Scholarship fund was formed to award an annual scholarship to a graduating Apollo Ridge High School senior that plans to major in criminal justice or criminal justice administration. Bill Kerr said he would also like to publicly thank Scott Andreassi for being a guest speaker at the memorials they have every 5 years in Leonard Miller's name. A check was presented by James Clawson to Mayor Kenzevich and council on behalf of William Kerr Consulting for the Leonard C. Miller Scholarship Fund.

Mark Tarle works for Camping World and said they may be looking for a flat piece of property to rent for their overage of trailers. He knows Myers-Schreck had rented out the riverfront property at one time for their trailers. He said he could let them know if council was interested in renting the space. Also he had a complaint about the utility company digging up the sidewalk in the cold to replace it. He left a note on the cone with his number that he wanted to replace that sidewalk in the spring. Secretary-Treasurer will contact the water authority to see what is going on. They have been making a lot of repairs due to water main breaks so it is more than likely them.

Meeting Minutes:

A motion was made by Cindy O'Block and seconded by Jennifer Mullins to approve the December 16, 2021 and January 3, 2022 meeting minutes. Motion passed unanimously.

Solicitor's Report: Legal matters to discuss in executive session.

A motion was made by Craig Williams and seconded by Cindy O'Block to pay the Solicitor's Invoices from December 2021 of \$1085.50. Motion passed unanimously.

Engineering Report: Reviewed previous plans and grants from last year. Discussed manhole needed for the bridge project on N. 11th. Road closures will take place either June 13th to 27th or July 15th to August 4th 2022 and would be best time for the manhole work.

The engineer asked council if they would have any reservations of him working with Kerr Manufacturing as an engineer on their land development plans. Council said they were all fine with it since it is a separate project and the costs would be incurred by Kerr Manufacturing and not the borough.

Mayor's Report:

In the month of November, there were 10 complaints, 6 incidents and 13 citations. Report on totals for 2021 to December 1st: 322 complaints, 100 incidents, 317 citations (traffic & non-traffic), 5 reportable accidents and 7 DRE call outs.

Public Safety: Michelle Beck, chair: updates to come at the February meeting.

Secretary/Treasurer:

Monthly expense reports given to council.

Finance Committee Report: Jerrod Thompson, chair:

A motion was made by Michelle Beck and seconded by Cindy O'Block to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (12/14/21 – 1/21/2022):

Garbage Fund- \$0.00 (Jan. invoice paid Dec. 2021)

General Fund (includes payroll) - \$42134.75

Liquid Fuels Fund – \$4611.44

Parking Fund - \$376.00

Sewer Fund - \$13595.79

Sewer Separation Fund - \$2395.03

Event Fund - \$530.56

Total \$63643.61

Public Works & Street Committee Report: Craig Williams, chair: Updates to come at the February meeting.

Property/Planning Report: Jennifer Mullins, chair: Updates to come at the February meeting.

Public Relations Committee Report: Jennifer Mullins, chair:


Jennifer Mullins said we should follow up with Pastor Andrew about Rock the Block and check on ideas to improve our properties. She would also like to get Habitat for Humanity to come in the spring to start helping with the improvements.

Executive Session:

At 7:59 p.m. a motion was made by Cindy O'Block and seconded by Jennifer Mullins to go in to executive session for legal matters. Motion passed unanimously.

At 8:21 p.m. a motion was made by Jennifer Mullins and seconded by Cindy O'Block to come out of executive session. Motion passed unanimously.

At 8:22 p.m. a motion was made by Cindee Virostek and seconded by Jennifer Mullins to adjourn the meeting. Motion passed unanimously.



Jerrod Thompson
Council President



Deanna Shupe
Borough Secretary/Treasurer