

**February 27, 2024**  
**Apollo Borough Council Meeting**

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by the Council President at 7:00 p.m. at 809 N Warren Avenue, Apollo PA 15613.

Present: Council members Jerrod Thompson, Mark Tarle, Cindy O'Block, Ken Cyphert, Sara Gerwig and Sherry Sabatino were present. The Secretary/Treasurer, Solicitor and Engineer were present. Council member Diane Bradshaw and the Mayor were absent.

**Public Comments:**

Kristina Fox asked about the ordinance with nuisance properties being cleaned up. She was told that code enforcement has been working on several properties and taking the steps necessary to get the properties cleaned up.

Kristina also asked about the flashing light/sign on Terrace. Public Works placed it there due to the bridge being out. We would need to get a grant to get the bridge fixed.

**Meeting Minutes:**

A motion was made by Cindy O'Block and seconded by Sherry Sabatino to approve the January 23, 2024, meeting minutes. Motion passed unanimously.

**Solicitor's Report:**

The Solicitor advised the council of an upcoming court hearing on Thursday, February 29 pertaining to the fence on Cunningham Way.

A motion was made by Mark Tarle and seconded by Cindy O'Block to pay the Solicitor's Invoices. Motion passed unanimously.

**Engineering Report:**

The engineer discussed details of the Kiski Avenue Culvert project/Small Storm Water Grant.

MS4 outfall dry-weather screenings to be performed by borough personnel weather-permitting.

**A clean river reminder to the residents:** Chloride-containing winter de-icing materials can lead to long term degradation of surface waters, such as the Kiski River. Residents and business owners should be mindful of using only as much salt as necessary and residual salt should be swept up once the snow and ice melts and stored in a location protected from the weather. This can help reduce the amount of chloride entering the borough storm sewers that discharge into the Kiski River.

Discussion of advertisement of formal bidding for the DCNR Grant/Grove Walking Trail project.

A motion was made by Mark Tarle and seconded by Cindy O'Block to advertise for bidding of the DCNR Grove Walking Trail grant on March 6<sup>th</sup> and March 9<sup>th</sup> to be opened at the March council meeting on the 26<sup>th</sup>. Motion passed unanimously.

A motion was made by Mark Tarle and seconded by Sherry Sabatino to pay the Engineers' Invoices. Motion passed unanimously.

**Mayor's Report: Mayor Kenzevich: Absent**

**Public Safety: Mark Tarle, chair:**

Discussion of the front door to the borough building needing some updating. Painting and minor repairs to the door were suggested.

Central Restaurant asked about putting some handicapped spaces on N. 2<sup>nd</sup> Street next to the old pharmacy. There have been a lot of difficulties with disabled patrons due to the lack of handicapped parking.

A motion was made by Cindy O'Block and seconded by Ken Cyphert to approve 2 handicapped spaces on N. 2<sup>nd</sup> Street next to the old Wyble's Pharmacy. Motion passed unanimously.

Discussion on grease traps being inspected for restaurants in town. Cindy O'Block volunteered to check in to who is responsible for the inspections.

**Secretary/Treasurer Report:**

A monthly expense report was given to council.

**Finance Committee Report: Jerrod Thompson, chair:**

A motion was made by Mark Tarle and seconded by Sherry Sabatino to pay the bills, including payroll. Motion passed unanimously.

Discussion on increasing zoning hearing board application fee due to the most recent zoning hearing costs. The fee has not increased in at least the last 5 or 6 years.

A motion was made by Cindy O'Block and seconded by Sherry Sabatino to increase the zoning hearing board application fee from \$800 to \$1500. Motion passed unanimously.

Approval of items for payment as follows (1/19/2023 –2/22/2024):

General Fund (includes payroll) - \$91582.24

Garbage Fund – \$14528.70

Parking Fund - \$3770.51

Sewer Fund - \$5854.39

Sewer Separation Fund - \$2395.03

Liquid Fuels - \$3796.67

Landlord Fund - \$250.00

**Total – \$122177.54**

**Public Works & Streets Committee Report: Diane Bradshaw, chair:**

Discussion on curb cut requested for 904 Woodward Avenue. Does not appear to have enough footage for the curb cut per the ordinance. Also, the property owner may need to submit a sketch for the request. Engineer to review.

**Property & Planning Committee Report: Cindy O'Block, chair:**

Borough building damage repairs will need another quote to move forward, as there are only two now and three are required.

Cindy discussed getting rain barrels to help with the MS4 project for stormwater management.

**Public Relations Committee- Events: Sara Gerwig, chair:**


Events committee is planning a spaghetti dinner for April to add to the fireworks donations.

**Other Business: None**

A motion was made at 7:53 p.m. by Cindy O'Block and seconded by Mark Tarle to go into executive session. Motion passed unanimously.

A motion was made at 8:01 p.m. by Cindy O'Block and seconded by Sherry Sabatino to come out of executive session. Motion passed unanimously.

At 8:03 p.m. a motion was made by Sara Gerwig and seconded by Ken Cyphert to adjourn the meeting. Motion passed unanimously.



---

Jerrod Thompson  
Council President



---

Deanna Shupe  
Borough Secretary/Treasurer