

May 23, 2023
Apollo Borough Council Meeting

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by the Council President Jerrod Thompson at 7:00 p.m. at 631 N 2nd Street, Apollo PA 15613 (Soldiers & Sailors Hall).

Present: Council members Jerrod Thompson, Mark Tarle, Cindy O'Block and Kenneth Cyphert were present. The Mayor, Secretary/Treasurer, Solicitor and Engineer were present. Council members Craig Williams, Cindee Virostek and Diane Bradshaw were absent.

Public Comments:

Dan Busatto from Century Insurance discussed liability insurance renewal and was present for council if they had questions.

Ken Skinner questioned the plans he has been hearing about an apartment building being built in place of the old school in town. He heard they plan to demolish the building and has questions about the asbestos removal if this is going to happen. He said he will ask for reports from the company doing the removal because he also does asbestos removal and wants to make sure it is done properly and safely. Mr. Skinner also said he had concerns about the parking problem they will have in town if they are planning to build a 47-unit apartment building. Council said they have heard rumors about the plans but Armstrong County Industrial Development Council, who purchased the property, has not come to speak with council about any of the plans since the purchase.

Meeting Minutes:

A motion was made by Cindy O'Block and seconded by Mark Tarle to approve the April 25, 2023, meeting minutes. Motion passed unanimously.

Solicitor's Report:

A motion was made by Cindy O'Block and seconded by Mark Tarle to pay the Solicitor's Invoices. Motion passed unanimously.

Engineering Report:

A motion was made by Cindy O'Block and seconded by Ken Cyphert to pay the engineers invoices. Motion passed unanimously.

Mayor's Report: Mayor Kenzevich

The Mayor advised that Officer Baustert will be presenting the Leonard Miller Scholarship to the chosen student at the Apollo Ridge High School awards ceremony on Thursday, May 25th.

Public Safety: Mark Tarle, chair:

A motion was made by Mark Tarle and seconded by Cindy O'Block to pass Resolution 01-2023 to appoint the Zoning Officer, Brenda Troup, to be the Apollo Borough Codes Enforcement Officer. Motion passed unanimously.

Secretary/Treasurer Report:

A motion was made by Ken Cyphert and seconded by Mark Tarle to approve the renewal of the liability insurance with Century Insurance. Roll call vote: Jerrod Thompson – yes; Ken Cyphert – yes; Mark Tarle – yes; Cindy O’Block – abstained. Motion passed by the majority.

A motion was made by Cindy O’Block and seconded by Mark Tarle to approve the Sexual Abuse & Misconduct Prevention Policy. Motion passed unanimously.

A monthly expense report was given to the council.

Finance Committee Report: Jerrod Thompson, chair:

2022 Financial Statement has been completed and presented to DCED.

The Finance Committee meeting reviewed the budget and finances are still on track for the year.

A motion by Cindy O’Block and seconded by Ken Cyphert to pay the bills, including payroll. Motion passed unanimously.

Approval of items for payment as follows (4/23/2023 – 5/21/2023):

General Fund (includes payroll) - \$52735.15

Garbage Fund – \$14343.29

Liquid Fuels Fund – \$4161.39

Parking Fund - \$234.94

Sewer Fund - \$8283.53

Sewer Separation Fund - \$2395.03

Event Fund - \$379.08

Leonard Miller Scholarship Fund - \$500.00

Total – \$75032.41

Public Works & Streets Committee Report: Craig Williams, chair:

Discussion on purchasing portable picnic tables for events and gazebo rentals.

Property & Planning Committee Report: Cindy O’Block, chair:

Scheduling Rock the Block with Habitat for Humanity to be held on August 5th.

Public Relations Committee- Events: Cindy O’Block, chair:

May Daze ended up getting rained out and the rain make up day did not go very well. Not as much participation as they hoped for even with the planned make-up day.

Events & Apollo Memorial Library will be presenting movie night in the park. They will be showing the Harry Potter series throughout the summer with the first to start on June 3rd. All movies will start at dusk. Popcorn and drinks will be provided at no cost.

A motion was made at 8:01 p.m. by Cindy O’Block and seconded by Ken Cyphert to go into executive session. Motion passed unanimously.

A motion was made at 8:21 p.m. by Cindy O’Block and seconded by Ken Cyphert to come out of executive session. Motion passed unanimously.


A motion was made by Cindy O'Block and seconded by Ken Cyphert to hire Haylee Hughes full-time for the public works position for the summer at \$14/hr. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Ken Cyphert to approve 10 hours a week at \$15/hr. for Brenda Troup to provide code enforcement per the 01-2023 Resolution. Motion passed unanimously.

A motion was made by Mark Tarle and seconded by Ken Cyphert to approve life, dental and eye insurance for the full-time employees. Motion passed unanimously.

8:24 p.m. a motion was made by Cindy O'Block and seconded by Ken Cyphert to adjourn the meeting. Motion passed unanimously.



Jerrod Thompson
Council President

Deanna Shupe
Borough Secretary/Treasurer