

**November 4, 2025**  
**Apollo Borough Council Meeting**

Following the Pledge of Allegiance, the Apollo Borough council meeting was called to order by the President at 7:00 p.m., at 809 N Warren Avenue, Apollo PA 15613.

Council members: Mark Tarle, Cindy O'Block, Diane Bradshaw, Ken Cyphert and Jeanne Rummel were present. The Secretary/Treasurer and Solicitor were present. Council member Sherry Sabatino, the Mayor and the Engineer were absent.

**Public Comments:** There were no public comments.

A motion was made to fill the vacant council seat by Mark Tarle and seconded by Cindy O'Block. The vacancy was filled with Jerrad Henry. The motion passed, with Diane Bradshaw and Mark Tarle abstaining from the vote and no opposing votes.

**Meeting Minutes:**

- A motion was made by Cindy O'Block and seconded by Mark Tarle to approve September 23, 2025, meeting minutes. Motion passed unanimously.
- A motion was made by Mark Tarle and seconded by Cindy O'Block to approve October 28, 2025, meeting minutes. Motion passed unanimously

**Solicitor's Report:**

- A motion was made by Mark Tarle and seconded by Cindy O'Block to accept the Tax Anticipation Resolution 02-2025 to authorize a tax and revenue anticipation note. The motion passed unanimously.
- A motion was made by Cindy O'Block and seconded by Mark Tarle to pay the Solicitor's Invoices. Motion passed unanimously.

**Engineering Report: Absent**

- A motion was made by Cindy O'Block and seconded by Ken Cyphert to pay the engineering invoice. Motion passed unanimously.
- Kiski Culvert invoice discussion.
- A motion was made by Cindy O'Block and seconded by Mark Tarle to pay the change order Invoice for the Kiski Avenue Culvert project. Motion passed unanimously.

**MS4 Report: Ken Cyphert, chair:**

- Rainwater tax discussion./The rainwater tax was tabled.
- A motion was made by Ken Cyphert and seconded by Mark Tarle to dissolve the MS4 Committee. Motion passed unanimously.
- The annual MS4 report was successfully submitted by the deadline.

**Mayor's Report: Mayor Kenzevich: Absent**

- Pension tabled.

**Public Safety: Mark Tarle, chair:**

**Secretary/Treasurer Report:**

- Street lighting billing discussion.
- Covid 19 unused, returned money discussion.
- Grants/Line of credit no updates government shutdown.
- Construction loan discussion.
- A motion was made by Mark Tarle and seconded by Jeanne Rummel to accept the budget proposal advertisement. Motion passed unanimously.
- Monthly expense report given to council.

- A motion was made by Cindy O'Block and seconded by Ken Cyphert to pay the bills, including payroll. Motion passed unanimously.
- Approval of items for payment as follows (9/20/2025 –10/24/2025):
  - General Fund (includes payroll) - \$36723.40
  - Garbage Fund – \$15079.24
  - Parking Fund - \$774.12
  - Sewer Fund/Separation Fund - \$7947.17
  - Liquid Fuels - \$0
  - Landlord Fund - \$329.25
  - Events Fund - \$75.95
  - Total – **\$60929.13**

**Public Works & Streets Committee Report: Diane Bradshaw, chair:**

- Parking Meter replacement/maintenance/enforcement discussion. Replacement tabled
- A motion was made by Cindy O'Block and seconded by Diane Bradshaw to make plaza parking free from 11-27-25 through 1-1-26. The motion passed unanimously
- Williams Way discussion, just a portion will be abandoned and the ordinance will be drafted.
- A motion was made by Cindy O'Block and seconded by Mark Tarle to propose a Road Opening – Replacement/installation of handicap ramps ordinance. The motion passed unanimously.
- "No dumping" sign discussion on borough property.
- Fire hydrant tax proposal discussion was tabled.

**Property & Planning Committee Report: Mark Tarle, chair:**

- Furnace/AC installation/improvements at Soldiers and Sailors improvements estimates discussion.
- Bob Regola invoice discussion.
- Solar Panel discussion.
- Congress closed – no money being distributed.

**Public Relations Committee- Events: Jeanne Rummel, chair:**

- Halloween Parade recap
- Light Up Night discussion
- Owens Grove event approval letter discussion.

**Other Business:**

- Soldier's/Sailor's rental fee increase discussion tabled
- Part-time employee discussion, a motion was made to terminate the part-time employee by Cindy O'Block and seconded by Mark Tarle. Motion passed unanimously.
- Sewer Payment shortage discussion

**Executive Session:**


A motion was made by Cindy O'Block and seconded by Mark Tarle to go into executive session. Motion passed unanimously.

A motion was made by Cindy O'Block and seconded by Mark Tarle to come out of executive session. Motion passed unanimously.

A motion was made by Ken Cyphert and seconded by Dianne Bradshaw to terminate the agreement with Hoffman Kennels. Motion passed unanimously.

**Adjournment:**

A motion was made by Mark Tarle and seconded by Cindy O'Block to adjourn the meeting. The motion passed unanimously.

  
Mark Tarle (President)

  
Borough Secretary/Treasurer