

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Wilfrid's Church, Parklands

St Wilfrid's Church, Durnford Close, Chichester, PO19 3AG

Registered Charity no. 1138423

For the year ended 31st December 2023

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Website: www.stwilfrids.org.uk

Incumbent: Fr Phillip Amey
The Vicarage, 7 Durnford Close, Chichester, PO19 3AG

Independent examiner: Jennifer Hoult MAAT, Evans Weir, The Victoria, 25 St Pancras,
Chichester, PO19 7LT

Bankers: Barclays Bank PLC, 74 East Street, Chichester (PCC Account and
Hall Account; The Ladies Group Account is held with Lloyds TSB
PLC, 33 High Street, Bognor Regis)

St Wilfrid's, Parklands

Trustees Annual Report for 2023

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in:

- promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- promoting in the parish the whole mission of the church – pastoral, social, evangelistic and ecumenical;
- knowing Jesus better and making Him better known; and
- offering practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay.

The PCC has maintenance responsibilities for St Wilfrid's Church and Community Hall Complex, Durnford Close, Chichester, PO19 3AG. In addition, the new Vicarage in Durnford Close was completed in February 2021, and the PCC is now responsible for the upkeep.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion.'

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year, we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church by maintaining services in the absence of an incumbent
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Considering how services can be inclusive to our whole parish and the different demographics that attend church services
- Putting faith into practice, through prayer and scripture, music, and sacrament
- Offering worship and prayer, learning about the Gospel
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through the provision of fayres and seasonal meals and events
- Maintaining the fabric of the church building and its communal church hall

What we achieved and how we affected beneficiaries' lives

Attendance at worship

St Wilfrid's church welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice, and it is our great pleasure to welcome anyone from all walks of life to take part in the life of

the church. We also welcome a number of families who have the intention of sending their children to Bishop Luffa School as church attendance is a requirement of entry.

At the end of 2023, there were 121 parishioners on the Church Electoral Roll. Of these, 54 reside in the parish and 67 reside outside of the parish. Lucy Vann acted as our Electoral Roll Officer during the year. The average regular weekly attendance, counted during October, was 53 adults and 15 children. Over the course of the year, we maintained a good service attendance, and it was a pleasure to once again welcome new families to St Wilfrid's.

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Christmas	105	105	73	97	109	61	61	26	21	21	109
Easter	155	133	133	104	101	95	120	-	63	90	107
Average Week, October	128	130	105	117	96	103	90	54	51	113	68
Usual Sunday	95	95	81	92	74	73	64	-	-	93	65
Worshipping Community	-	154	148	135	130	116	114	74	66	150	109

We look to encourage the deepening of faith for all ages, and alongside our regular services there is a Junior Church run by a dedicated group of volunteers and a monthly family service in which children are encouraged to participate.

Early 2023 saw the departure of Fr Stephen Mills from St Wilfrid's. Nevertheless, the Paschal Triduum of Easter and Holy week was celebrated with reverence and sacramental beauty.

The format for services at St Wilfrid's changed considerably following the introduction of AV screens to replace pew sheets. This has continued to add a new dimension to our worship as we are able to use pictures, video and sound, as well as words. This has been well received and continues to enhance the act of worship.

During October, St Wilfrid's celebrated its Harvest Festival and held a collection for the Chichester Foodbank, for which we received many donations. The patronal festival in October was a well-attended service, followed by cake and drink in the hall.

Christmas is a very special time of celebration where many sections of the community come together to join in the services. Children and adults alike join in, and memories are made. As well as offering a traditional Carols and 9 Lessons service, this year we were once again able to welcome the community to a well-attended Crib service on Christmas Eve, with Junior Church members performing the Nativity. Of note, a Christingle service was also held, but not until early January.

Our Sunday morning congregation remains steady, with families and younger people in attendance. These groups are considered essential to nurture in the faith as they are the future stones on which St Wilfrid's will be built.

Wednesday morning services have a faithful group of regular attendees made up of more senior members of our community. They show a great level of commitment to St Wilfrid's, of which we are very grateful. They are the foundation on which we continue to build the church and we thank them for their time, energy and prayers in the time they have been attending St Wilfrid's.

Teaching, baptising, and nurturing new and existing believers

It was with great delight that we celebrated the baptism of five members of the congregation at St Wilfrid's in May, followed by the confirmation at Chichester Cathedral in June of 13 candidates, who are now fully fledged members of the Anglican communion. It has been a privilege to see them grow in faith and go on to be active members of our community by serving the church in a number of ways, and we thank Fr Reji Singh for his help in preparing the candidates.

During the year, Dr Simon Hawkes kindly assisted with Sacristan duties, and we express our gratitude to him for this.

Sandy Kellagher regularly plays the organ as part of the Sunday service at St Wilfrid's, in addition to one-off events, and our sincere thanks are given to him for this. Barry Newton also acted as organist at various services throughout the year and is anticipated to play more regularly in 2024.

We would like to thank Amber, Jenny, Jayne, Becky and John for their loyal commitment to the choir during the year. Anyone who likes singing will always be welcome to join.

Our flower team, headed by Val Redford, continues to create stunning floral arrangements that reflect the seasons and the liturgical calendar of the year. We offer them great thanks for their continued commitment.

In April, Lucy Vann was elected as churchwarden, joining Jo Simmons in this role, and we express our gratitude to Justin Redford for his period of service as churchwarden. Diana Brand, Jeanette Knott and Jo Simmons were elected as Deanery Synod representatives, with thanks given to the outgoing representative Joan Gale, who remains an elected member of the PCC.

Following the APCM, a new PCC was formed, with Katherine Thorpe as PCC Secretary. Newly elected PCC members included Carolyn Clarke, Georgina Godfrey, Jeanette Knott and Neil Woods. Jas Osborne and Fr Jack Dunn joined the PCC as co-opted members following the APCM, the latter acting as an additional sequestrator and Chair of the PCC.

Following the resignation of our treasurer, William Freemantle, in January 2023, Sue Whitmore-Jones kindly carried out this role once again whilst a replacement was sought. A long-time member of the congregation, Iain Rubli, took over the role of treasurer in late 2023.

In October, the Annual Deanery Finance Meeting was held at St Wilfrid's, with Jo Simmons and Fr Jack Dunn in attendance. St Wilfrid's has pledged 5% more for the 2023-2024 Parish Share compared to its pledge for 2022-2023, despite the parish being under significant financial constraint.

Junior Church ran throughout the year, under the leadership of Amber Simmons. We are delighted to be offering the children a tailored worship session during the service in the church hall, learning through activities to nurture children and young people in their faith using arts and crafts, games, and cookery. Our secondary school children are undertaking the role of helpers to help guide and support during these worship sessions, giving them the opportunity, confidence and skills to grow as Christians.

Additionally, we wish to thank Jenny Foakes for her role as Parish Safeguarding Officer, with Christine Gay becoming Deputy Safeguarding Officer during the year. Jenny has worked closely with the team to ensure all staff and volunteers are acting in a position of trust, and there were no significant safeguarding issues during the year that Jenny is aware of. The team has followed the Church of England's Safer Recruitment guidance in recruiting new Junior Church volunteers and is currently conducting a review of all St Wilfrid's safeguarding processes.

Evangelism and outreach

St Wilfrid's is situated in close proximity to Parklands Community Primary School, with which we look to encourage a strong relationship. A number of children from the school attend our service on a Sunday, plus a larger group were in church during October for their Harvest thanksgiving. St Wilfrid's is also fortunate to have Bishop Luffa School within the parish and in 2024 will have the benefit of our new priest, Fr Phillip Amey, holding the position of Chaplain to the school. St Wilfrid's has also identified an opportunity to engage with the new housing estate that lies within the parish boundaries, Minerva Heights, and its people.

In 2023, we held both a summer fayre and a Christmas fayre, which provided an opportunity for the church to come together, welcome in the wider Parklands community and raise all-important funds. We would like to thank those who worked hard in organising and running these events, and in particular Catherine Beddoes and Melanie Teasdale.

Provision of the church building for people to enjoy

The hall continues to be used by the regular hirers from previous years. The hall and church were once again used for COVID vaccinations during 2023, providing a much-needed resource for the local community and raising additional income for the church. It is anticipated that this service will be repeated in 2024, dependent upon the national vaccination programme continuing.

The timetable below shows the hall is booked almost to capacity. The weekends do not have regular bookings but are the most popular days of the week for ad-hoc bookings and allow the hall to be used for church activities, which are likely to fall on a weekend.

	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	
MONDAY	NURSERY (08:00 - 16:00)						RAINBOWS (16:15 - 17:15)			STRICTLY DANCING (18:30 - 21:30)					
TUESDAY	NURSERY (08:00 - 12:30)				BINGO (13:30 - 15:30)					CAOS (19:30 - 22:00)					
WEDNESDAY	NURSERY (08:00 - 16:00)									BROWNIES (17:30 - 19:00)		STRICTLY DANCING (19:30 - 21:30)			
THURSDAY	NURSERY (08:00 - 12:30)				THURSDAY CLUB (14:00 - 16:00)					SLIMMING WORLD (17:00 - 21:00)					
FRIDAY	NURSERY (08:00 - 16:00)									CAOS (19:30 - 22:00)					
SATURDAY															
SUNDAY	CHURCH (08:00 - 13:00)														

Some of the church activities that the hall was used for in 2023 included the Patronal celebration and Summer and Christmas fayres, as well as regular tea and coffee after church services on a Sunday.

As we look ahead to 2024, we will continue adding to our new website (www.stwilfrids.org.uk), looking to make it easier for potential hirers to find information about the hall, hire charges and how to get in contact with us to book.

Jas Osborne and Kealey Goldie managed the tasks and responsibilities for the hall in 2023. St Wilfrid’s expresses heartfelt thanks to them for all they do in this busy role, with the management of the hall bookings, contracts, invoicing and maintenance being managed from a central email address (stwilfridshall@hotmail.com).

Spatial reordering of the church building and future projects

Having previously received a National Lottery grant for improvements to the kitchen, plans were drawn up, and a new kitchen and cooker were installed in the second half of 2023.

The issue of water leaking into the church was identified as being due to blocked gutters, with work to clear them and moss from the roof being scheduled for early January 2024. However, it has been identified that the heating system in the church and hall will need updating due to its age and capability, and insulation also needs to be improved.

In August 2023, the quinquennial inspection was carried out by St Wilfrid’s Inspecting Architect and a report was received, upon which a list of planned future works will be based. The PCC has identified the windows and doors of the church building as needing repair/replacement, and quotes will be sought for this.

In November 2023, following national and widely publicised concerns over reinforced autoclaved aerated concrete (RAAC), and based on guidance from the Church of England, an inspection of the church was commissioned and carried out by a specialist historic building engineer recommended by the Inspecting Architect. There were no obvious signs that RAAC has been used in the construction of the church. However, there are some elements of the existing structure that are not known about in detail. As such, the use of RAAC cannot be completely ruled out and St Wilfrid's was advised that when opportunities arise to gain further information on the existing structure, it should be recorded to help provide a clearer overall picture.

Provision of pastoral care for people living in the parish

St Wilfrid's has a pastoral team, led by Jeanette Knott. This team becomes ever more important as members of the congregation age and may come to rely more on the friendship and support this group offers.

St Wilfrid's continues to pray for the sick and deceased during our weekly act of worship. This is also done through our weekly newsletter.

Provision of tangible support to the poor and needy

St Wilfrid's continues to be an active giver to several charities, including Stonepillow and Chichester Foodbank. We held various collections in 2023, and these charities are very grateful for our contributions. During our Harvest Festival, they received a bumper collection.

In 2023, £158 was raised for the Turkey-Syria Earthquake Appeal, paid to Christian Aid. Later in the year, a collection in support of those affected by the conflict in Gaza raised £120, also paid to Christian Aid.

Other charitable giving

At this time, St Wilfrid's is not financially in a position to support additional charitable causes, but in future will seek opportunities as agreed by the PCC.

Special thanks and gratitude from the Churchwardens

With the majority of it being spent in vacancy, 2023 was a busy year for us at St Wilfrid's and our heartfelt thanks are given to those priests who helped us over this period, namely Fr Reji Singh, Fr Paul Matthews, Fr John-Henry Bowden, Fr Michael Semple and Fr James Cooper. Thanks also go to Jenny Foakes for organising vacancy cover and music. It was a pleasure to see the number of people in attendance at our services remain steady, with our community deepening in strength and knowledge, plus new families experiencing worship.

With Junior Church continuing to attract an encouraging amount of members, our gratitude goes out to all of the Junior Church volunteers, without whom this would not happen.

Our thanks also go to Iain Rubli for stepping into the role of treasurer in late 2023, following appeals made to the congregation and wider community. We are hugely grateful to Sue Whitmore-Jones for acting as treasurer in the interim and providing training to Iain. Their assistance and commitment to our church and community is a true blessing.

Following the news that Fr Steve would be leaving St Wilfrid's in early 2023 to take up a new position as Vicar of St Mary's the Virgin in Finedon, Northamptonshire, Bishop Martin appointed Fr Jack Dunn to act as an additional sequestrator. The assistance provided to St Wilfrid's by Fr Jack, who also became Chair of the PCC, has been immeasurable. Fr Jack has offered knowledge, wisdom, encouragement and support, whilst chairing our meetings and carrying out countless additional tasks. We are immensely grateful to Fr Jack for all he has done for St Wilfrid's during the period of vacancy and for all we have learnt from him.

We also give thanks to Austen Hindman, Head Teacher at Bishop Luffa School and CEO of the Bishop Luffa Learning Partnership, for his support and providing updates on events at the school during our PCC meetings, in addition to regular meetings with us as churchwardens. We look forward to working in partnership with all of our trustees and volunteers in 2024 as we continue to build God's church in Parklands.

Financial Review

The total receipts in 2023 were £51,085, which is a decrease of £90,512 compared to 2022. The total paid on all funds within 2023 was £80,680, which is a decrease of £394 compared to 2022. This is detailed in the Financial Report.

Income

Room/Hall hiring fees increased by £5,526. Planned giving decreased by £2,430. The proceeds from the summer and winter fayres, less costs, amounted to £2,631.

Expenditure

The largest expenditure of the PCC in 2023 was the sum of £35,000 paid to the Diocese to cover ministry costs (down from £50,000 in 2022). This amount covers the housing, stipend and pension costs of the clergy and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. As per the financial arrangements for clergy, the parish covers the council tax, water and phone expenses of the incumbent which amounted to £305, down from £4,799 in 2022 due to the vacancy between Fr Mills and Fr Amey.

Summary

As in 2022, there were two church fayres (Summer and Christmas) held in 2023, as well as a quiz night in April to help raise more funds.

RESERVES POLICY

It is PCC policy to maintain a balance on the general unrestricted funds which equates to at least six months' worth of unrestricted payments as contingency against unforeseen situations. The 2022 balance of £55,000 has been maintained in 2023 and can be undesignated by the PCC as necessary.

This designated fund is for the purpose of improvements to the church and hall buildings which are still being planned.

Structure, governance, and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year, the following served as members of the Parochial Church Council:

Ex Officio Members

Incumbent:	The Revd Stephen Mills	Chair (until February 2023)
Churchwardens:	Mrs J Simmons	
	Mr J Redford	Vice Chair (until April 2023)
	Miss L Vann	(from April 2023)
Reader:	Mrs J Foakes	

Elected Members

Mrs C Beddoes	
Mrs C Clarke	(from April 2023)
Mrs J Gale	
Mrs N Gale-Chambers	
Mrs C Gay	
Mrs G Godfrey	(from April 2023)
Mrs J Knott	(from April 2023)
Mrs K Thorpe	PCC Secretary [#]
Miss L Vann	(until April 2023)
Mrs S Whitmore-Jones	Treasurer* (until April 2023)
Mr N Woods	(from April 2023)

Co-Opted Members

Miss A Simmons	(until April 2023)
Canon J Dunn	Chairman (from April 2023)
Mx J Osborne	(from April 2023)

Deanery Synod Representatives

Mrs J Simmons	
Mrs J Gale	(until April 2023)
Mrs D Brand	(from April 2023)
Mrs J Knott	(from April 2023)

[#]*Katherine Thorpe became PCC Secretary after the APCM in April 2023. Lucy Vann previously held this position, before being elected to the role of churchwarden.*

^{*}*William Freemantle acted as Treasurer until January 2023. William was not a member of the PCC. Sue Whitmore-Jones then acted as Treasurer whilst a replacement was sought. Separately, Sue's term as an elected member of the PCC came to an end in April 2023.*

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM) or by an election of the PCC. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Fr Phillip Amey, PCC Chairman

P. Amey

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Date 03/05/2024

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Wilfrid's Church, Parklands

St Wilfrid's Church, Durnford Close, Chichester, PO19 3AG

Registered Charity no. 1138423

For the year ended 31st December 2023

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Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Endowed Fund/s</i>	<i>Total All Funds 2023</i>	<i>Total All Funds 2022</i>
	<i>General Fund</i>	<i>Designated Funds</i>				
	£	£	£	£	£	£
Income and endowments from:						
Donations and legacies	15,896	-	-	-	15,896	112,716
Fees for weddings & funerals	201	-	-	-	201	509
Other trading activities	34,116	-	-	-	34,116	28,050
Investments	872	-	-	-	872	322
Other receipts	-	-	-	-	-	-
Total received	51,085	-	-	-	51,085	141,597
Expenditure on:					-	
Cost of raising funds	247	-	-	-	247	947
Charitable costs	50,012	-	4,903	-	54,914	72,209
Trading costs	21,811	-	1,494	-	23,305	7,542
Other payments	213	-	2,000	-	2,213	375
Total paid	72,283	-	8,397	-	80,680	81,074
<i>Reconciliation of funds:</i>						
Net income or (net expenditure)	(21,198)	-	(8,397)	-	(29,594)	60,523
Transfers between funds			-	-	-	-
Net movement in funds	(21,198)		(8,397)	-	(29,594)	60,523
Bank accounts at 1 January	75,223	55,000	15,933	-	146,155	85,632
Bank accounts at 31 December	54,025	55,000	7,536	-	116,561	146,155

St Wilfrid's Church, Parklands registered charity number 1138423

Statement of Assets and Liabilities

Our financial position at the year-end was

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2023	Total All Funds 2022	Notes
	General Fund	Designated Funds					
	£	£	£	£	£	£	
Assets:							
Church Deposit Account (Barclays)	443	-	-	-	443	438	
Church Deposit Account (Nationwide)	-	26,556	-	-	26,556	25,717	
Church Current Account No 1	50,059	28,445	7,536	-	86,039	116,410	
Church Hall Business Saver Account	1,548	-	-	-	1,548	1,533	
Church Hall Community Account	1,976	-	-	-	1,976	2,057	
Ladies Group	-	-	-	-	-	-	
Total bank and deposit accounts	54,025	55,000	7,536	-	116,561	146,155	R&P
Cash	-	-	-	-	-	-	
Total bank and deposit accounts	-	-	-	-	-	-	R&P
Gift Aid recoverable	2,984	-	-	-	2,984	2,642	13
Wedding & Funeral Fees not yet received	-	-	-	-	-	-	
Church Hall Debtors	6,738	-	-	-	6,738	6,115	14
Christmas Fayre takings	1,378	-	-	-	1,378	1,269	15
Reimbursement of Clergy expense claims	1,611	-	-	-	1,611	-	16
Income/donations not yet banked	2,007	-	-	-	2,007	457	17
Debtors	14,717	-	-	-	14,717	10,482	
Fixed Interest Income Shares	575	-	-	-	575	644	
Investment assets at market value	575	-	-	-	575	644	
Total assets	69,317	55,000	7,536	-	131,853	157,282	
Liabilities:							
Unpresented payments	120	-	-	-	120	55	18
Covering Clergy expense claim	136	-	-	-	136	-	19
Christmas Fayre takings	1,726	-	-	-	1,726	-	21
Fees for weddings & funerals	-	-	-	-	-	199	
Gift Aid recoverable	-	-	-	-	-	1,077	20

Total liabilities	1,982	-	-	-	1,982	1,331
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13. Gift Aid Claim for £2,983.73 not yet received in December 2023
14. Outstanding rent from the Church Hall paid in 2024
15. Takings from the Christmas Fayre banked in 2024
16. Awaiting reimbursement from Diocese for Clergy expense claims for taking services during a vacancy
17. Income not yet banked including collection money, small sales and Christingle donations to be paid to the Children's Society
18. Unpresented payment: £120 collected for Gaza Appeal during 2023 and donated in 2024
19. Clergy expense claim relating to December 2023 paid in January 2024
20. Gift Aid Claim of £1,076.70 relates to 2021
21. Christmas Fayre takings banked in January 2023 relating to December 2022

This Financial Report for the year ended 31st December 2023, including the notes following, was approved by the PCC, and signed on its behalf by Fr Phillip Amey, PCC Chairman:

P. Amey

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Date 03/05/2024

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St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

	Unrestricted		Restricted	Endowed	Total All Funds 2023	Total All Funds 2022
	General Fund	Designated Funds				
	£	£	£	£	£	£
Planned giving (excl. tax refunds)	7,940	-	-	-	7,940	10,400
Planned giving (no tax refunds)	3,590	-	-	-	3,590	3,560
One-off and ad hoc donations	4,366	-	100	-	4,366	4,145
Special appeals	-	-	-	-	-	-
Gift Aid recovered	-	-	-	-	-	1,928
Legacies	-	-	-	-	-	90,682
Grants	-	-	-	-	-	2,000
Donations and legacies	15,896	-	-	-	15,896	112,716
Fees for weddings & funerals	201	-	-	-	201	509
Charitable activities	201	-	-	-	201	509
Proceeds of events with trading/sales	2,631	-	-	-	2,631	2,052
Concert income	-	-	-	-	-	-
Small items sales (coffee/candles/Bible study notes etc)	311	-	-	-	311	350
Room/hall hiring fees	31,174	-	-	-	31,174	25,648
Restricted Funds (see Summary)	-	-	-	-	-	-
Other trading activities	34,116	-	-	-	34,116	28,050
Bank & CBF deposit interest	858	-	-	-	858	303
CBF investment fund dividend	15	-	-	-	15	19
Letting of investment property	-	-	-	-	-	-
Investments	872	-	-	-	872	322
Other receipts	-	-	-	-	-	-
Total received on all funds	51,085	-	-	-	51,085	141,597

St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

	Unrestricted		Restricted	Endowed	Total All Funds 2023	Total All Funds 2022
	General	Designated				
	Fund	Funds				
	£	£	£	£	£	£
Cost of fundraising activities/events	247	-	-	-	247	947
Other appeals expenses	-	-	-	-	-	-
Cost of raising funds	247	-	-	-	247	947
Charitable grants and donations	30	-	-	-	30	1,073
Parish share to Chichester Diocese	35,000	-	-	-	35,000	50,000
Payments to clergy/Readers to be reimbursed	1,475	-	-	-	1,475	-
Salaries and honoraria incl NI	4,937	-	-	-	4,937	5,846
Clergy and other people's expenses	305	-	-	-	305	4,644
Sunday school/Children's work	-	-	-	-	-	292
Costs of church services	956	-	-	-	956	411
Printing & photocopying	-	-	-	-	-	104
Church utilities bills	913	-	-	-	913	1,911
Other regular church running costs	1,877	-	-	-	1,877	4,505
Church maintenance & redecoration	1,770	-	-	-	1,770	885
Churchyard upkeep	69	-	-	-	69	64
Major repairs	1,822	-	726	-	2,548	231
Insurance	1,017	-	-	-	1,017	841
IT equipment	-	-	-	-	-	1,403
Equipment and Machinery	449	-	4,177	-	4,626	-
Examiner's and other financial fees	-	-	-	-	-	-
Charitable costs	50,012	-	4,903	-	54,914	72,209
Costs of events with trading/sales	-	-	-	-	-	-
Quinquennial inspection	2,491	-	-	-	2,491	-
Buildings maintenance	2,246	-	1,494	-	3,740	-
Hall maintenance & redecoration	-	-	-	-	-	-
Church Hall utilities	13,591	-	-	-	13,591	4,691
Church hall running costs (other)	3,258	-	-	-	3,258	2,625
Restricted Funds (see Summary)	-	-	-	-	-	-

Other trading costs	226	-	-	-	226	226
Trading costs	21,811	-	1,494	-	23,305	7,542
Other payments	213	-	2,000	-	2,213	375
Total paid on all funds	72,283	-	8,397	-	80,680	81,074

St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

5. Payments to PCC employees:

Staff costs

	2023	2022
	£	£
Wages, salaries, and honoraria	4,937	5,846
Employer National Insurance	-	-
Employer pension contributions	-	-
	4,937	5,846

6. The PCC had one employee, a cleaner for the whole of the year.
7. Payments were made to three people as reimbursement of expenses relating to purchase of a laptop, supplies for the hall, a gift for the previous Priest and emergency plumbing works in the kitchen.
8. Fr Stephen Mills received reimbursement of expenses amounting to £166 for mobile phone and broadband.
9. Statement of funds:

Endowed funds are required by the donors to be invested and the income spent on specific objectives

Restricted funds are not invested permanently but are to be spent within reasonable timescales

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

The summary of all funds appears on the next page

St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

Statement of funds					
	Balances b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2023
	£	£	£	£	£
Childrens Activities Fund	613	-	-	-	613
Flower Fund	290	-	-	-	290
Share and Care Fund	225	-	-	-	225
Homeless Lunch Fund	136	-	-	-	136
Pascal Candle Restricted Fund	17	-	-	-	17
Building Works Fund	12,652	-	6,397	-	6,255
Youth Worker	2,000	-	2,000	-	-
Total of all restricted funds	15,933	-	8,397	-	7,536
Designated Church Building Fund	55,000	-	-	-	55,000
Total of all designated funds	55,000	-	-	-	55,000
General fund	66,761	-	-	-	66,761
Total of all unrestricted funds	66,761	-	-	-	66,761
Total funds	137,693	-	8,397	-	129,297

10. The following charitable grants/donations were made during the year:

Christian Aid		
Syria/Turkey Appeal	158.00	(appeal donations from Sunday Services)
Christian Aid – Gaza		
Appeal	120.00	(appeal donations from Sunday Services)
Church Urban Fund	30.00	
£	<u>308.00</u>	

11. The PCC holds 470 Central Board of Finance Fixed Interest Income Shares.

12. Related Parties - Teddy Wilf's Nursery School is a nursery under the management of Megan Clark. Teddy Wilf's hires the church hall on a regular basis.

Independent Examiner's Report to the PCC of St Wilfrid's Church, Parklands for the Year Ended 31st December 2023

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Wilfrid's, Parklands, on the annual report for the year ended 31st December 2023 set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature



Examiner's name CAPITALS

.....
..JENNIFER HOULT.....

Date

Relevant professional qualification(s) or body
if any

....23/4/2024.....

....FMAAT.....

Examiner's address

Evans Weir, 25 St Pancras, The Victoria, Chichester, PO19 7LT
.....

Independent Examiner's Report to the PCC of St Wilfrid's Church, Parklands for the Year Ended 31st December 2023

Section B	Disclosure
Give here brief details of any items that the examiner wishes to disclose	<p>Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)</p>