

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Wilfrid's Church, Parklands

St Wilfrid's Church, Durnford Close, Chichester, PO19 3AG

Registered Charity no. 1138423

For the year ended 31st December 2024

CONTENTS

Page

1	Trustees annual report
10	Statement of financial receipts and payments
11	Statement of assets and liabilities
13	Notes to the accounts
18	Report of the independent examiner

Website: www.stwilfrids.org.uk

Incumbent:
Fr Phillip Amey
The Vicarage, 7 Durnford Close, Chichester, PO19 3AG

Independent
examiner: Jennifer Houlton MAAT, Evans Weir, The Victoria, 25 St Pancras,
Chichester, PO19 7LT

Bankers: Barclays Bank PLC, 74 East Street, Chichester

St Wilfrid's, Parklands

Trustees Annual Report for 2024

Our aims and purposes as a charity

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in:

- promoting the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- promoting in the parish the whole mission of the church – pastoral, social, evangelistic and ecumenical;
- knowing Jesus better and making Him better known; and
- offering practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay.

The PCC has maintenance responsibilities for St Wilfrid's Church and Community Hall Complex, Durnford Close, Chichester, PO19 3AG. In addition, the new Vicarage in Durnford Close was completed in February 2021, and the PCC is responsible for the upkeep.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion.'

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

For this year, we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church and supporting our new incumbent as they begin their ministry in the parish
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Considering how services can be inclusive to our whole parish and the different demographics that attend church services
- Putting faith into practice, through prayer and scripture, music, and sacrament
- Offering worship and prayer, learning about the Gospel
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through the provision of fayres and seasonal meals and events
- Maintaining the fabric of the church building and its communal church hall

What we achieved and how we affected beneficiaries' lives

Attendance at worship

St Wilfrid's church welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice, and it is our great pleasure to welcome anyone from all walks of life to take part in the life of

the church. We also welcome a number of families who have the intention of sending their children to Bishop Luffa School.

At the end of 2024, there were 120 parishioners on the Church Electoral Roll. Of these, 53 reside in the parish and 67 reside outside of the parish. Lucy Vann acted as our Electoral Roll Officer during the year. The average regular weekly attendance, counted during October, was 60 adults and 15 children. Over the course of the year, we maintained a good service attendance, and it was a pleasure to once again welcome new families to St Wilfrid's.

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Christmas	105	73	97	109	61	61	26	21	21	109	63
Easter	133	133	104	101	95	120	-	63	90	107	111
Average Week, October	130	105	117	96	103	90	54	51	113	68	75
Usual Sunday	95	81	92	74	73	64	-	-	93	65	60
Worshipping Community	154	148	135	130	116	114	74	66	150	109	75

We look to encourage the deepening of faith for all ages, and alongside our regular services there is a Junior Church run by a dedicated group of volunteers and a monthly family service in which children are encouraged to participate.

February 2024 saw the licensing of The Reverend Phillip Mark Amey as Priest-in-Charge of St Wilfrid's and Chaplain to Bishop Luffa School by The Right Reverend Martin Warner, Bishop of Chichester, with the installation by The Venerable Luke Irvine-Capel, Archdeacon of Chichester. The service was very well attended, with the headteachers of Bishop Luffa School and Parklands Community Primary School both present. Fr Phillip was a navy chaplain, based at St Ann's in Portsmouth dockyards. He has previously been a parish priest in Southsea and Purbrook, and prior to his ordination, Fr Phillip was a social worker.

In March, the Paschal Triduum of Easter and Holy week was celebrated with reverence and sacramental beauty, whilst members of the Church of the Holy Spirit Southsea joined us for our May Devotion to the Blessed Virgin Mary. The month of June saw our Corpus Christi procession and Bishop Alan Chesters celebrating 61 years as a priest, plus a Deanery Day focused on integrating both children and families into our churches and the care of the environment into church life.

During October, St Wilfrid's celebrated its Harvest Festival and welcomed Parklands Community Primary School for their own such festival. Both events saw a collection for Stonepillow, a registered charity in Chichester helping prevent homelessness and empowering homeless people to transform their lives, for which we received many donations. The patronal festival in October was a well-attended service, followed by cake and drink in the hall.

The format for services at St Wilfrid's changed considerably following the introduction of AV screens to replace pew sheets. This added a new dimension to our worship as we are able to use pictures, video and sound, as well as words, and continues to enhance the act of worship. However, in order to allow information to be distributed in a different format and taken home by the congregation, the decision was made by the PCC in November 2024 to re-introduce weekly pew sheets, which will be used in addition to the AV screens.

Christmas is a very special time of celebration where many sections of the community come together to join in the services. Children and adults alike join in, and memories are made. As well as offering a traditional Carols and 9 Lessons service, Christmas Eve saw us welcome the community to a well-attended Crib service, with Junior Church members performing the Nativity, and a Midnight Mass. Of note, a Christingle service was also held, but not until early January.

Our Sunday morning congregation remains steady, with families and younger people in attendance. These groups are considered essential to nurture in the faith as they are the future stones on which St Wilfrid's will be built.

Wednesday morning services have a faithful group of regular attendees made up of more senior members of our community. They show a great level of commitment to St Wilfrid's, of which we are very grateful. They are the foundation on which we continue to build the church, and we thank them for their time, energy and prayers in the time they have been attending St Wilfrid's.

Teaching, baptising, and nurturing new and existing believers

It was with great delight that we celebrated the baptism of two individuals during the year, plus there were two funerals held in church and three at a local crematorium. The confirmation in July at Chichester Cathedral of two candidates from St Wilfrid's, who are now fully fledged members of the Anglican communion. It has been a privilege to see them grow in faith and go on to be active members of our community.

Junior Church ran throughout the year, under the leadership of Amber Simmons. We are delighted to be offering the children a tailored worship session during the service in the church hall, learning through activities to nurture children and young people in their faith using arts and crafts, games, and cookery. Our secondary school children are undertaking the role of helpers to help guide and support during these worship sessions, giving them the opportunity, confidence and skills to grow as Christians. We are very grateful to those members of the congregation who have recently joined the team responsible for running the Junior Church sessions. The dedication of this team is much appreciated and allows Junior Church to run.

There were no significant safeguarding issues during the year.

In 2024, the safeguarding team:

- safely recruited new Junior Church volunteers;
- ensured that there is safeguarding guidance available to all church members in the form of the Church of England's safeguarding handbook, with a hard copy in the church;
- ensured the Junior Church safeguarding paperwork is up to date and there is information available for parents about how to keep their children safe in church; and
- produced guidance for church members who help friends as part of their Christian service.

The team is currently in the process of ensuring all church members who volunteer for the church in any capacity have the correct level of safeguarding training.

Evangelism and outreach

St Wilfrid's is situated in close proximity to Parklands Community Primary School, with which we look to encourage a strong relationship. A number of children from the school attend our service on a Sunday, plus a larger group were in church during October for their Harvest thanksgiving. St Wilfrid's is also fortunate to have Bishop Luffa School within the parish and has the benefit of our priest, Fr Phillip Amey, holding the position of Chaplain to the school. St Wilfrid's has also identified an opportunity to engage with the new housing estate that lies within the parish boundaries, Minerva Heights, and its people.

In 2024, a host of fundraising activities were held, spearheaded by a strong and dedicated team of volunteers. Three fayres were held, in spring and summer and at Christmas, which provided an opportunity for the church to come together, welcome in the wider Parklands community and raise all-important funds. Additional activities included cream teas during the summer and a bingo night in November.

Provision of the church building for people to enjoy

Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving. Two funerals and two baptisms were held during the year, plus the church was opened for the Sussex Historic Churches Trust’s annual Ride and Stride event in September.

In 2024, the hall continued to be used by the regular hirers from previous years. This included use as a site for COVID and flu vaccinations, providing a much-needed resource for the local community and raising additional income for the church. It is anticipated that this service will be repeated in 2025, dependent upon the national vaccination programme continuing.

The timetable below (correct as of February 2025) shows the hall is booked almost to capacity. The weekends do not have regular bookings but are the most popular days of the week for ad-hoc bookings and allow the hall to be used for church activities, which are likely to fall on a weekend.

		MORNING	AFTERNOON		EVENING
MONDAY	HALL	NURSERY 8:00-12:00*	NURSERY 12:00-16:00*	RAINBOWS* 16:15-17:45	STRICTLY DANCING 19:25-21:40
	COMMITTEE ROOM	NURSERY 8:00-12:00*	NURSERY 12:00-16:00*		
TUESDAY	HALL	NURSERY 8:00-12:30*	BINGO 13:30-15:30		CAOS 19:30-22:00
	COMMITTEE ROOM	NURSERY 8:00-12:30*			
WEDNESDAY	HALL	NURSERY 8:00-12:00*	NURSERY 12:00-16:00*	BROWNIES* 17:00-19:15	CHICHESTER COUNTRY DANCE GROUP 19:30-21:30
	COMMITTEE ROOM	NURSERY 8:00-12:00*	NURSERY 12:00-16:00*		
THURSDAY	HALL	NURSERY 8:00-12:30*	THURSDAYS CLUB 13:00-16:00	SLIMMING WORLD 16:30-20:30	
	COMMITTEE ROOM	NURSERY 8:00-12:30*			
FRIDAY	HALL	NURSERY 8:00-12:00*	NURSERY 12:00-16:00*		CAOS 19:30-22:00
	COMMITTEE ROOM	NURSERY 8:00-12:00*	NURSERY 12:00-16:00*		CAOS 19:30-22:00
SATURDAY	HALL				SERENITY** 18:30-20:30
	COMMITTEE ROOM				
SUNDAY	HALL	CHURCH 8:00-12:30			
	COMMITTEE ROOM				

*Term time only

**Usually once monthly

In 2024, after carrying out research at a local church, the decision was made by the PCC to pay for access to Hallmaster’s online booking and invoicing system. This system now generates our invoices and can be used by both regular and new hirers of the hall to make/request bookings. All future bookings for each of our hall and small conference rooms are easily viewed via our website (www.stwilfrids.org.uk), which aims to make it easier for potential hirers to find information about the hall, hire charges and how to get in contact with us to book.

Some of the church activities that the hall was used for in 2024 included the Patronal celebration and spring, summer and Christmas fayres, as well as regular tea and coffee after church services on a Sunday.

In October, St Wilfrid’s hosted the Annual Deanery Finance Meeting. St Wilfrid’s has made a pledge of £40,000 for the 2025 Parish Share, an increase from the £36,750 pledged for the previous year, despite the parish being under significant financial constraint.

The quinquennial inspection carried out by St Wilfrid's Inspecting Architect in August 2023 continues to be used as a basis for planning future work. The PCC identified the windows and doors of the church building as needing repair/replacement, and quotes have been sought for this. Grant funding for at least a portion of the work has also been investigated, with a view to getting the front doors replaced and repairs made to the large south side window in 2025. Work to clear blocked gutters and moss from the roof of the church was undertaken in early January 2024.

Spatial reordering of the church building and future projects

The PCC continues to consider plans to modernise and improve the site, including the addition of new toilet facilities that cater to the needs of worshippers whilst the hall building is being used by others, and the potential benefits of works such as replacing the heating system, improving insulation and installing solar panels. Any plans will be dependent upon the future finances of the church and/or any available funding.

Provision of pastoral care for people living in the parish

St Wilfrid's pastoral care continues. This becomes ever more important as members of the congregation age and may come to rely more on friendship and support.

St Wilfrid's continues to pray for the sick and deceased during our weekly act of worship. This is also facilitated through our weekly newsletter. For those who are unable to attend church services due to illness or other circumstances, Home Communion is offered.

Provision of tangible support to the poor and needy

St Wilfrid's continues to be an active giver to several charities, including Stonepillow and Chichester Foodbank. We held various collections in 2024, and these charities are very grateful for our contributions. During our Harvest Festival, Stonepillow received a bumper collection.

Tea, coffee and biscuits continue to be offered for free after our services, with the option to contribute a donation of any size towards this.

In 2024, payments to charities included £135 to The Children's Society and £120 to Christian Aid. A sum of £305 was paid to the Bishop's Discretionary Fund, raised via a collection at Fr Phillip's licensing.

Other charitable giving

At this time, St Wilfrid's is not financially in a position to support additional charitable causes, but in future will seek opportunities as agreed by the PCC.

Special thanks and gratitude from the Churchwardens

In early 2024, St Wilfrid's had the great pleasure of welcoming Fr Phillip Amey as our new Priest-in-Charge. Fr Phillip has settled in very well and brings much wisdom, experience and enthusiasm to the parish, all of which provides the church with a very bright outlook for the future. It is a pleasure to see the number of people in attendance at our services remaining steady, with our community deepening in strength and knowledge, plus new families experiencing worship.

During the year, Dr Simon Hawkes continued to kindly assist with Sacristan duties, and we express our gratitude to him for this.

Sandy Kellagher and Barry Newton regularly play the organ as part of the Sunday service at St Wilfrid's, in addition to one-off events, and our sincere thanks are given to them both for this. We would also like to thank Jenny, Amber, Jayne, Becky, Jo, Helen and Kathryn for their loyal commitment to the choir during the year. Anyone who likes singing will always be welcome to join.

Our flower team, headed by Val Redford, continues to create stunning floral arrangements that reflect the seasons and the liturgical calendar of the year. We offer them great thanks for their continued commitment.

In May, Jo Simmons stepped down as churchwarden and we would like to express our utmost gratitude to Jo for her considerable period of service in this role, which included seeing the church through a period of vacancy.

Following the APCM, a new PCC was formed, with Katherine Thorpe continuing as PCC Secretary. Newly elected PCC members included Iain Rubli and Jas Osborne. Katherine stepped down as Secretary in late 2024 and we thank her for her time spent in the role. St Wilfrid's has since welcomed Justine Stamp as our new PCC Secretary, and we are very grateful to her for agreeing to fill this important position.

With Junior Church continuing to attract an encouraging number of members, our gratitude goes out to all of the Junior Church volunteers, without whom this would not happen.

Additionally, we wish to thank Jenny Foakes for her work as Parish Safeguarding Officer, with Christine Gay acting alongside her as Deputy Safeguarding Officer.

Our thanks also go to our treasurer, Iain Rubli, for all he does in this very busy and important role. Iain's assistance and commitment to St Wilfrid's is a true blessing.

During the year, Karen Dimmock became our Hall Manager. Karen brings considerable knowledge and experience to this role, which includes the management of the hall bookings, contracts, invoicing and maintenance, and we are incredibly grateful to Karen for her continued commitment to the church. Jas Osborne and Kealey Goldie previously managed the tasks and responsibilities for the hall, and St Wilfrid's expresses heartfelt thanks to them for all they did in this busy role.

We would also like to thank all those who work hard on organising and running the various fundraising events at St Wilfrid's, and in particular Catherine Beddoes and Melanie Teasdale. These events play a key part in supporting the church's finances and efforts to engage the local community.

We look forward to working in partnership with all of our trustees and volunteers in 2025 as we continue to build God's church in Parklands.

Financial Review

The total receipts in 2024 were £79,723, which is an increase of £28,638 compared to 2023. The total paid on all funds within 2024 was £70,300, which is a decrease of £10,380 compared to 2023. This is detailed in the Financial Report.

Income

Room/Hall hiring fees increased by £9,016. Planned giving decreased by £800. The proceeds from the spring, summer and winter fayres as well as other activities (see Summary section below for details), less costs, amounted to £5,411.

Expenditure

The largest expenditure of the PCC in 2024 was the sum of £36,750 paid to the Diocese to cover ministry costs (up from £35,000 in 2023). This amount covers the housing, stipend and pension costs of the clergy and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. As per the financial arrangements for clergy, the parish covers the council tax, water and phone expenses of the incumbent which amounted to £3,895, up from £305 in 2023 due to the vacancy between Fr Mills and Fr Amey ending.

Summary

There were three church fayres (Spring, Summer and Christmas) held in 2024, as well as other activities such as cream teas in the summer and a bingo night held in November to help raise more funds.

RESERVES POLICY

It is PCC policy to maintain a balance on the general unrestricted funds which equates to at least six months' worth of unrestricted payments as contingency against unforeseen situations. The 2023 balance of £55,000 has

been maintained in 2024 and can be undesignated by the PCC as necessary.

This designated fund is for the purpose of improvements to the church and hall buildings which are still being planned.

Structure, governance, and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and members of the church who are elected at the Annual Parochial Church Meeting (APCM) or by an election of the PCC. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

During the year, the following served as members of the Parochial Church Council:

Ex Officio Members

Incumbent:	The Revd Phillip Amey	Chair (from February 2024)
Churchwardens:	Mrs J Simmons	(until May 2024)
	Miss L Vann	
	Mrs J Knott	(from May 2024)
Reader:	Mrs J Foakes	

Elected Members

Mrs C Beddoes	
Mrs C Clarke	
Mrs J Gale	
Mrs N Gale-Chambers	
Mrs C Gay	
Mrs G Godfrey	
Mx J Osborne	(from May 2024)
Mrs J Knott	(until May 2024)
Mr I Rubli	Treasurer* (from May 2024)
Mrs K Thorpe	PCC Secretary#
Mr N Woods	(until January 2024)

Co-Opted Members

Canon J Dunn	Chairman (until January 2024)
Mx J Osborne	(until May 2024)

Deanery Synod Representatives

Mrs J Simmons
Mrs D Brand
Mrs J Knott

#Katherine Thorpe acted as PCC Secretary until stepping down and being replaced in November 2024 by Justine Stamp, who attends PCC meetings as a non-PCC member for the purpose of recording attendance and minute taking.

**Iain Rubli became Treasurer in November 2023, following a vote by the PCC, and was invited to subsequent PCC meetings as a non-PCC member for the purpose of providing a Treasurer's Report. Iain then became an elected member of the PCC at the APCM in May 2024.*

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Fr Phillip Amey, PCC Chairman

P. Amey

.....

Date 03/05/2025

.....

Annual Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Wilfrid's Church, Parklands

St Wilfrid's Church, Durnford Close, Chichester, PO19 3AG

Registered Charity no. 1138423

For the year ended 31st December 2024

CONTENTS

Page

10	Statement of financial receipts and payments
11	Statement of assets and liabilities
13	Notes to the accounts
18	Report of the independent examiner

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>	<i>Endowed Fund/s</i>	<i>Total All Funds 2024</i>	<i>Total All Funds 2023</i>	Notes
	<i>General Fund</i>	<i>Designated Funds</i>					
	£	£	£	£	£	£	
Income and endowments from:							
Donations and legacies	32,975	-	-	-	32,975	15,896	
Fees for weddings & funerals	375	-	-	-	375	201	
Other trading activities	42,950	-	-	-	42,950	34,116	
Investments	1,175	-	37,832	-	39,007	872	
Other receipts	2,248	-	-	-	2,248	-	
Total received	79,723	-	37,832	-	117,555	51,085	
Expenditure on:							
Cost of raising funds	71	-	-	-	71	247	
Charitable costs	48,379	-	104	-	48,483	54,914	
Trading costs	17,041	-	-	-	17,041	23,305	
Other payments	4,705	-	-	-	4,705	2,213	
Total paid	70,196	-	104	-	70,300	80,680	
<i>Reconciliation of funds:</i>							
Net income or (net expenditure)	9,527	-	37,728	-	47,255	(29,594)	
Transfers between funds			-	-	-	-	
Net movement in funds	9,527	-	37,728	-	47,255	(29,954)	
Bank accounts at 1 January	54,025	55,000	7,536	-	116,561	146,155	1
Bank accounts at 31 December	63,552	55,000	45,264	-	163,816	116,561	

St Wilfrid's Church, Parklands registered charity number 1138423

Statement of Assets and Liabilities

Our financial position at the year-end was

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total All Funds</i>	<i>Total All Funds</i>	Notes
	<i>General Fund</i>	<i>Designated Funds</i>					
	£	£	£	£	£	£	
Assets:							
Church Deposit Account (Barclays)	449	-	-	-	449	443	
Church Deposit Account (Nationwide)	1,127	26,555	-	-	27,682	26,556	
Church Current Account No 1	57,468	28,445	7,432	-	93,345	86,039	
Church Hall Business Saver Account	1,571	-	-	-	1,571	1,548	
Church Hall Community Account	2,937	-	-	-	2,937	1,976	
CCLA	-	-	37,832	-	37,832	-	1
Total bank and deposit accounts	63,552	55,000	45,264	-	163,816	116,561	
Cash	-	-	-	-	-	-	
Total bank and deposit accounts	-	-	-	-	-	-	
Gift Aid recoverable	1,016	-	-	-	1,016	2,984	2
Wedding & Funeral Fees not yet received	-	-	-	-	-	-	
Church Hall Debtors	-	-	-	-	-	6,738	
Christmas Fayre takings	-	-	-	-	-	1,378	
Reimbursement of Clergy expense claims	-	-	-	-	-	1,611	
Income/donations not yet banked	-	-	-	-	-	2,007	
Debtors	1,016	-	-	-	1,016	14,717	
Fixed Interest Income Shares	-	-	-	-	-	575	
Investment assets at market value	-	-	-	-	-	575	
Total assets	64,568	55,000	45,264	-	164,832	131,853	
Liabilities:							
Unpresented payments	-	-	-	-	-	120	
Covering Clergy expense claim	-	-	-	-	-	136	
Fees weddings & funerals	-	-	-	-	-	1,726	
Total liabilities	0	-	-	-	0	1,982	

1. Monies transferred in 2021 from the (now dissolved) charity called the St Wilfrids Parish Hall Trust (charity number 234376). This transfer is noted at footnote 11 of the 2021 Annual Financial Report for St Wilfrid’s Church Parklands. However, these monies, which are invested in the CCLA COIF Charities Investment Fund Inc, were mistakenly omitted from the 2023 Annual Financial Report.
2. Gift Aid is recoverable on donations received from 1 October 2024 up to year end, since the last claim was submitted on 20 November 2024, which covered donations to 30 September 2024.
3. Gift Aid recovered in an amount of £8,335 (see Notes to the Financial Report, below) consists of
 - a. £2,870 recovered in respect of donations from 1 April 2022 to 31 December 2022;
 - b. £3,281 recovered in respect of donations in 2023; and
 - c. £2,184 recovered in respect of donations from 1 January 2024 to 30 September 2024.

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC, and signed on its behalf by Fr Phillip Amey, PCC Chairman:

P. Amey

.....

03/05/2025

Date

St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- 3 Analysis of total received

	Unrestricted		Restricted	Endowed	Total All Funds	Total All Funds
	General	Designated				
	Fund	Funds	Fund/s	Fund/s	2024	2023
	£	£	£	£	£	£
Planned giving (excl. tax refunds)	7,305	-	-	-	7,305	7,940
Planned giving (no tax refunds)	3,425	-	-	-	3,425	3,590
One-off and ad hoc donations	13,775	-	-	-	13,775	4,366
Special appeals	135	-	-	-	135	-
Gift Aid recovered	8,335	-	-	-	8,335	-
Legacies	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Donations and legacies	32,975	-	-	-	32,975	15,896
Fees for weddings & funerals	375	-	-	-	375	201
Charitable activities	375	-	-	-	375	201
Proceeds of events with trading/sales	5,411	-	-	-	5,411	2,631
Small items sales (coffee/candles/Bible study notes etc)	527	-	-	-	527	311
Room/hall hiring fees	40,250	-	-	-	40,250	31,174
Restricted Funds (see Summary)	-	-	-	-	-	-
Other trading activities	42,950	-	-	-	42,950	34,116
Bank & CBF deposit interest	1,175	-	-	-	1,175	858
CBF investment fund dividend	-	-	-	-	-	15
Letting of investment property	-	-	-	-	-	-
Investments	1,175	-	-	-	1,175	872
Other receipts	2,248	-	-	-	2,248	-
Total received on all funds	79,723	-	-	-	79,723	51,085

St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

4. Analysis of total paid:

	Unrestricted		Restricted	Endowed	Total All Funds 2024	Total All Funds 2023
	General	Designated				
	Fund	Funds				
	£	£	£	£	£	£
Cost of fundraising activities/events	71	-	-	-	71	247
Other appeals expenses	-	-	-	-	-	-
Cost of raising funds	71	-	-	-	71	247
Charitable grants and donations	55	-	-	-	55	30
Parish share to Chichester Diocese	36,750	-	-	-	36,750	35,000
Payments to clergy/Readers to be reimbursed	569	-	-	-	569	1,475
Salaries and honoraria incl NI	5,023	-	-	-	5,023	4,937
Clergy and other people's expenses	-	-	-	-	-	305
Sunday school/Children's work	-	-	-	-	-	-
Costs of church services	580	-	-	-	580	956
Printing & photocopying	-	-	-	-	-	-
Church utilities bills	540	-	-	-	540	913
Other regular church running costs	1,512	-	-	-	1,512	1,877
Church maintenance & redecoration	1,440	-	-	-	1,440	1,770
Churchyard upkeep	74	-	-	-	74	69
Major repairs	-	-	-	-	-	2,548
Insurance	1,033	-	-	-	1,033	1,017
IT equipment	-	-	-	-	-	-
Equipment and Machinery	471	-	-	-	471	4,626
Examiner's and other financial fees	-	-	-	-	-	-
Charitable costs	48,379	-	-	-	48,379	54,914
Costs of events with trading/sales	-	-	-	-	-	-
Quinquennial inspection	-	-	-	-	-	2,491
Buildings maintenance	1,140	-	-	-	1,140	3,740-
Hall maintenance & redecoration	-	-	-	-	-	-

Church Hall utilities	12,250	-	-	-	12,250	13,591
Church hall running costs (other)	3,486	-	-	-	3,486	3,258
Other trading costs	165	-	-	-	165	226
Trading costs	17,041	-	-	-	17,041	23,305
Other payments	4,705	-	104	-	4,809	2,213
Total paid on all funds	70,196	-	104	-	70,300	80,680

St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

5. Payments to PCC employees:

Staff costs

	2024	2023
	£	£
Wages, salaries, and honoraria	5,023	4,937
Employer National Insurance	-	-
Employer pension contributions	-	-
	5,023	4,937

6. The PCC had one employee, a cleaner for the whole of the year.
7. Payments were made to six people as reimbursement of expenses relating to purchase of a new defibrillator, to a new first aid kit and to supplies for both the hall and the church.

8. Statement of funds:

Endowed funds are required by the donors to be invested and the income spent on specific objectives

Restricted funds are not invested permanently but are to be spent within reasonable timescales

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides

The summary of all funds appears on the next page

St Wilfrid's Church, Parklands registered charity number 1138423

Notes to the Financial Report

Statement of funds					
	Balances b/fwd 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2024
	£	£	£	£	£
Childrens Activities Fund	613	-	-	-	613
Flower Fund	290	-	104	-	186
Share and Care Fund	225	-	-	-	225
Homeless Lunch Fund	136	-	-	-	136
Pascal Candle Restricted Fund	17	-	-	-	17
Building Works Fund	6,255	-	-	-	6,255
CCLA COIF Charities Investment Fund	-	-	-	-	37,832
Total of all restricted funds	7,536	-	104	-	45,264
Designated Church Building Fund	55,000	-	-	-	55,000
Total of all designated funds	55,000	-	-	-	55,000
General fund	66,761	-	-	-	64,568
Total of all unrestricted funds	66,761	-	-	-	64,568
Total funds	129,297	-	-	-	164,832

9. The following charitable grants/donations were made during the year:

Bishops Discretionary Fund	305.65	(collection for licensing of Fr Phillip Amey)
Church Urban Fund	30.00	
Christian Aid	120.00	(appeal donations from Sunday Services)
Children's Society	135.00	(appeal donations from Sunday Services)
Sussex Historic Churches Trust	261.00	(Ride and Stride Fundraising)
TOTAL	851.65	

10. The PCC holds 470 units in the CCLA CBF Church of England Short Duration Bond Fund. Value at 31 December 2024: £701.

11. Related Parties - Teddy Wilf's Nursery School is a nursery under the management of Megan Clark. Teddy Wilf's hires the church hall on a regular basis.

Independent Examiner's Report to the PCC of St Wilfrid's Church, Parklands for the Year Ended 31st December 2024

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Wilfrid's, Parklands, on the annual report for the year ended 31st December 2024 set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature 

Examiner's name CAPITALS JENNIFER HOULT

Date 15/04/2025

Relevant professional qualification(s) or body if any FMAAT

Examiner's address Evans Weir, 25 St Pancras, Chichester, PO19 7LT

EVANS WEIR
Chartered Accountants
The Victoria
25 St. Pancras
Chichester PO19 7LT

Independent Examiner's Report to the PCC of St Wilfrid's Church, Parklands for the Year Ended 31st December 2024

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)

Give here brief details of any items that the examiner wishes to disclose

--	--