

# Jefferson County Rural Water District #10

Board Meeting Minutes – January 10<sup>th</sup>, 2023

Meeting called to order by President Samantha Wilson at 7:02 p.m.

Board Members Present; President: Samantha Wilson, Treasurer: Jennifer Wiseman, Secretary: Deborah Davis, Voting Members: Andy Davis - Anna Kopp, Office Mngr. Beverly Koerner

Minutes were reviewed for December 2022

**=> Motion to Accept December Minutes: Samantha Wilson – 2nd: Jennifer Wiseman - Motion passed**

Treasurer's Report: Operating Acct: \$144,642.73 - Maintenance Acct: \$9,203.58 - Reserve Acct: \$31,884.37

**=> Motion to Accept Treasurer's Report; Andy Davis – 2nd: Deborah Davis - Motion passed**

Water Account Report: 4 letters sent with notification to be paid by the 20<sup>th</sup> or be shut off.

## **Old Business**

1. Audit complete; filed with the state. The final cost with Russell Shipley was \$6,250 which was under budget. He suggests the following; A better spreadsheet for future that Beverly would do, and Jennifer would reconcile. He also suggested more office hours.
2. Lights at the Water Plant still need fixed.
3. Eye wash station completed and Dept. Of Labor approved.

## **New Business**

1. Plant Operator Report – A.) RW Bott still to perform the work that is needed for fixing the Telemetry between the towers and the facility, but they are not responding! B.) Broken valves have been discovered in the back of trees and outside the door at the plant. Will be fixed when temperatures get warmer. C.) Suggestion made to 'soak ground at plant' to avoid any fire hazard. D.) Overflow repair has begun. E.) Tower valves have frozen; Co. will need to drain & repaint the inside. F.) Mulsberry to do electrical generator work at the plant.

2. Letters to be mailed January 15<sup>th</sup> for mid-February forfeitures located at 10904 Arapahoe & 10889 Arapahoe.

3. 2023 Budget was approved at \$93,600.00

**=> Motion to Accept: Samantha Wilson – 2<sup>nd</sup> Deborah Davis - Motion passed**

4. GAAP Waiver with Audit – will be using Shipley’s firm instead. But in the future, we will require on site Audit and not scanning over the internet.

5. KMAAG Checklist – Tabled until February. (February meeting was cancelled due to illness.)

6. Resolutions for audit – Tabled until February. (February meeting was cancelled due to illness.)

7. Water usage report; Samantha will take care of & supply by March 14<sup>th</sup> meeting.

8. Internet update; Jennifer purchased a Hot Spot due to lack of accessibility with Hydrolink. We still need to find out if the ‘Tablet’ will work with it, December meters were not read because of this problem. Keeping the Hot Spot will cost \$35 a month to link it to a Tablet. A motion was made to keep it.

**=> Motion to Accept: Deborah Davis – 2<sup>nd</sup> Jennifer Wiseman - Motion passed**

9. The copper line at the Water Facility has been found to need some more extensive repairs. Not only is there the previous leak that was found, but now a kink in the line has been discovered and approximately 85 feet of copper line needs replaced. A motion was made to have Marvin Kopp take care of this repair.

**=> Motion to Accept: Samantha Wilson – 2<sup>nd</sup> Andy Davis - Motion passed**

10. The other cement slab at the well will be repaired at the lower bid of \$2,000.

**=> Motion to Accept: Samantha Wilson – 2<sup>nd</sup> Deborah Davis - Motion passed**

11. Hawkins Chemical company is not responding to our requests to pick up the old chlorine tanks. Samantha will take care of this!

Executive Session called at 8:05

Executive Session ended at 8:08

12. RWD#10 has voted to increase Steve Pruitt's hourly pay from \$25 an hour to \$30 an hour.

*=> Motion to Accept: Samantha Wilson – 2<sup>nd</sup> Andy Davis - Motion passed*

**Patron Concerns** – A trailer in the T-Zone is being demolished and a request was made by LSEID President, Marvin Kopp, for Daniel Pfrimmer to operate the RWD#10's Backhoe to help clean up the project. It has been authorized under the contractual agreement that was made and is on file with LSEID.

*=> Motion to Accept: Andy Davis – 2<sup>nd</sup> Anna Kopp - Motion passed*

Next Rural Water Board #10 meeting scheduled for Monday February 13th at 7 p.m.

Meeting adjourned at 8:15 p.m. by Pres. Samantha Wilson