

# Jefferson County Rural Water District #10

Board Meeting Minutes – March 14<sup>th</sup>, 2023

Meeting called to order by President Samantha Wilson at 7:05 p.m.

Board Members Present; President: Samantha Wilson, Treasurer: Jennifer Wiseman, Secretary: Deborah Davis, Voting Members: Andy Davis - Anna Kopp, Office Mngr. Beverly Koerner was not present

Minutes were reviewed for January 2023

**=> Motion to Accept January Minutes: Jennifer Wiseman– 2nd: Samantha Wilson - Motion passed**

Treasurer's Report: Operating Acct: \$138,261.56 - Maintenance Acct: \$11,153.58 - Reserve Acct: \$15,253.12

**=> Motion to Accept Treasurer's Report; Deborah Davis – 2nd: Andy Davis - Motion passed**

Water Account Report: 1 letter that continues to be returned marked 'Return the Sender' and 1 Forfeiture. Also, there was a check written for insufficient funds and a return check fee was given to the homeowner.

## **Old Business**

1. Steve will be checking wiring of Light above door at the Water Plant & will install new light.
2. Copper piping on the gas heater will be taken care of when the ground is ready.

## **New Business**

1. Plant Operator Report – A.) Lead & copper are this month; zero lead found but a few places were higher than normal copper. LSEID is required to inventory all residences for Lead & copper pipes. Both sides of the meter will be checked and to get the homeowners to comply, a Flyer will be sent to each address that will include an incentive for their cooperation. B.) The generator 'throw' switch at the wells has been completed. C.) The West well pump meter was bad and a new one will be installed, at which time an 'overall' check of the system will be performed. D.) The gate has been hung around the electric panel, but the chain, lock and key still need attention. E.) The overflow company out of Oklahoma will be back hopefully soon to finish the overflow project. F.) A suggestion has been made to spread the Chlorine tests to more addresses. (Steve's report continued on the next page.)

G.) Steve is continuing to update the Fire Hydrant map as he finds more to test. So far 5 needs changed out and they are \$3,000 for new ones. Steve also services ***Nortonville and they offered to sell LSEID 3 of theirs that are not used anymore for \$1,000 a piece.***

***=> Motion to Accept: Jennifer Wiseman– 2<sup>nd</sup> Anna Kopp - Motion passed***

H.) A motion has been made to allow Steve to purchase some needed tools for the Water Facility Bldg. and basic tools for repairs in the LSEID. Steve has suggested Federal Surplus to shop and a cap of \$500 has been placed on the expenditure. An inventory will be kept.

***=> Motion to Accept: Deborah Davis– 2<sup>nd</sup> Anna Kopp - Motion passed***

2. There has been no response to the letters mailed to 10904 Arapahoe and 10889 Arapahoe so forfeitures will take place and the meters will be removed.

3. Russell Shipley has agreed to do the yearly audits at the RWD#10 Office.

4. GAAP Waiver will be signed at this meeting by S. Wilson and D. Davis.

5. A motion is made for the following; RWD#10 will not charge LSEID for pool water usage.

***=> Motion to Accept: Deborah Davis – 2<sup>nd</sup> Samantha Wilson - Motion passed***

6. Concrete at the well still needs to be completed.

7. A suggestion to install a Propane reader has been made but the Board feels like a simple Dry Erase Board will take care of the info. Anna and Andy will keep track of propane levels during Winter months.

8. The following projects will be completed this Spring/Summer;

A. Grass seed put down at Water Facility

B. Power Wash the Water Facility Bldg. and fix the Sign.

C. Work at the RWD#10 Business office; clean gutters, move cement car stoppers and paint them black & yellow. Suggested to be a 'workday' that all can help & be a part of the work.

D. Someone is to contact Johnny Smith to clean up the upper hill behind the building with skid steer and to remove more brush off the road.

E. Andy will contact the Ozawkie Fire Dept. to schedule a controlled burn.

9. Beverly has shared her frustration about the internet service and the inability to perform her office work due to lack of internet service not working correctly. From this, Steve also cannot do his readings correctly. Jennifer will renew the data each month and the HopSpot will be kept working.

**Patron Concerns – NONE**

Next Rural Water Board #10 meeting scheduled for Tuesday April 11th at 7 p.m.

Meeting adjourned at 8:15 p.m. by Pres. Samantha Wilson