

# Jefferson County Rural Water District #10

Board Meeting Minutes – April 18<sup>th</sup>, 2023

Meeting called to order by President Samantha Wilson at 7:05 p.m.

Board Members Present; President: Samantha Wilson, Treasurer: Jennifer Wiseman, Secretary: Deborah Davis, Voting Members: Andy Davis – Absent - Anna Kopp and Office Mngr. Beverly Koerner

Minutes were reviewed for March 2023

**=> Motion to Accept January Minutes: Jennifer Wiseman– 2nd: Samantha Wilson - Motion passed**

Treasurer’s Report: Operating Acct: \$134,264.10 - Maintenance Acct: \$11,803.58 - Reserve Acct: \$15,903.12

**=> Motion to Accept Treasurer’s Report; Deborah Davis – 2nd: Samantha Wilson- Motion passed**

Water Account Report: 5 letters sent for non-payment, Forfeiture proceedings will begin on 10539 Jesse James, but 10904 Arapahoe wants to reinstate meter.

## **Old Business**

1. Steve fixed the Light above door at Water facility and needs to cap & seal wire.
2. Copper piping on the gas heater will be taken care of in late summer now.

## **New Business**

1. Plant Operator Report – A.) Lead & copper 6-month sample schedule is completed. B.) LSEID reviewed Nortonville’s ‘flyer/survey’ that was sent to homeowners for the required Lead & copper pipe information. Jennifer will bring samples of what LSEID’s ‘flyer/survey’ for our review. This survey is required to be completed by October 2024. C.) The new West well motor is not moving any water; RW Bott determined it was locking up. This should be under warranty. D.) We received one bid from K & A to install fire hydrants, \$1,100-\$1,200 for each. The price will vary if there is concrete that must be removed or broken through for the success of the installation. Kevin Trautloff will also be bidding for this job. E.) Steve is recommending we hire a backup for him for times that he is not available, i.e., vacation, sickness, etc. He is recommending Jimmy Ellis who will be offered the same hourly rate that Steve gets. Steve will be

heading to Florida for a few days on April 20<sup>th</sup>, 2023. ***A motion was made to accept this recommendation.***

***=> Motion to Accept: Samantha Wilson– 2<sup>nd</sup> Andy Davis- Motion passed***

2. The following projects will be completed this Spring/Summer by the individuals listed for project;

***Samantha*** – Either paint car stops at Water Office or check prices for new ones.

***Jennifer*** – Update Water Facility sign; clean, paint, etc.

***Andy*** – Contact Power Wash company to power wash the Water Facility Bldg.

Drain gutters at Water Office

Remove rusted areas on window's and apply Rustoleum

***Deb*** – Get new mailbox for Water Office; install

3. Upon completion of Power washing at the Water Facility, the board will determine if it still needs painted.
4. A 'campfire' area was discovered at the back of the Water Facility building. A discussion began as to exactly what we should do about folks coming onto RWD#10's property. Will continue this discussion.
5. We need to decide when the Annual Meeting will be held.

The following items from March still need attention:

\* Someone was to contact Johnny Smith to clean up the upper hill behind the building with skid steer and to remove more brush off the road.

\* Ozawkie Fire Dept. to schedule a controlled burn.

**Patron Concerns** – None present/no concerns

Next Rural Water Board #10 meeting scheduled for Tuesday May 9th at 7 p.m.

Meeting adjourned at 8:05 p.m. by Pres. Samantha Wilson