

# Jefferson County Rural Water District #10

## Board Meeting Minutes – August 9th, 2022

AUGUST 9<sup>th</sup>, 2022 @ 6:30 p.m.– 2 Board seats were voted on today and the voting community voted for Samantha Wilson & Anna Kopp. The board then voted to retain Samantha Wilson for President & Anna Kopp for a voting member.

Meeting called to order by President Samantha Wilson at 7:00 p.m.

Board Members Present; President: Samantha Wilson, Jennifer Wiseman: Treasurer, Deborah Davis: Secretary

Voting Members: Andy Davis, Anna Kopp – also present Office Manager Bev Koerner

Minutes were reviewed for June 2022 and a motion to accept minutes passed. (July cancelled due to Covid)

=> Motion to Accept June Minutes: Jennifer Wiseman – 2nd: Samantha Wilson - Motion passed

Treasurer's Report: Operating Acct: \$154,623.57 - Maintenance Acct: \$5,953.58 - Reserve Acct: \$28,634.37

=> Motion to Accept Treasurer's Report; Samantha Wilson – 2nd: Deborah Davis - Motion passed

Water Account Report: 7 letters sent; 2 paid in full

### Old Business

1. FEMA payment received in the amount of \$102,846.59
2. Bond Project – Still need clear wells painted & the bid given by Suez to perform this plus lowering spout, fixing valve, and capping for quick drain.
3. Steve announced that the Chlorine Switch was successful.
4. The update on 10744 Perryview Drive is as follows; The Water Dist. #10 will proceed with action to place judgement on the tax debt with a seize to pay before it can be turned on for new tenants.
5. Truck was sold for \$3,500 and auto insurance would be cancelled.
6. Samantha will be calling to get the yearly Audit in motion.

7. The wall behind the water plant needs some major attention as well as the road to the water plant and the area around the water plant. We received 3 bids for this work, reviewed them and a motion was made to proceed with the bid from Farmers @ \$9,100.

=> Motion to Accept: Deborah Davis – 2nd: Jennifer Wiseman – Motion passed

8. A decision to keep the Back Hoe in the community and share it with LSEID Board has been made.

A contract will be signed between both entities and the guidelines will be as follows: LSEID will have access to the back hoe for use in community projects. If they damage the back hoe, they will repair it at their expense. They will also share in the cost of the yearly insurance. The same goes for the Water Board, if we use it and break it, we repair it. We will revisit this in August of 2023 to discuss if this has been mutually beneficial for both boards.

=> Motion to Accept: Samantha Wilson – 2nd: Jennifer Wiseman – Motion passed

9. A Backflow Test at the pool is not needed because there is no Backflow valve.

10. The 2 Generators still need to be moved to the storage building. A recent power outage proved that the generators do not work. Steve stated that they need to be tested often.

### New Business

1. The Fire Hydrant Flush & Valve Exercise needs to be performed before December 2022.

2. A work session will be scheduled to discuss upkeep of the Water Board grounds & buildings.

3. Jennifer will be finding out what area at the wells is the Core's responsibility to upkeep and what is ours. Jennifer will also be asking for a GIS Map.

4. The Generators need maintenance.

5. The PayPal site is still an issue; we are considering deactivating it and offering a replacement.

6. If the LSEID community needs to boil water Anna has volunteered to make a sign for each Sign Entrance due to the fact that some are not on Face Book to get the notification there.

7. Marvin Kopp has volunteered to Brush Hog the road down to the plant & any area around the building he can get to. The Water board will reimburse him for any gas expense with no need for Board approval if under \$100.

8. A motion was made that Andy Davis would look into getting some needed equipment to be used for upkeep of the Water Board properties.

=> Motion to Accept: Samantha Wilson – 2nd: Andy Davis – Motion passed

9. The Water Board made a motion to donate \$75.00 to LSEID for the yearly community BBQ.

=> Motion to Accept: Samantha Wilson – 2nd: Jennifer Wiseman – Motion passed

10. Pam Rodecap is working on the LSE Web Page to update the information.

11. Next meeting scheduled for September 13<sup>th</sup> @ 7:00.

=> Motion to Adjourn at 8:32 p.m.: Samantha Wilson – 2nd: Deborah Davis – Motion passed

### **ACTION ITEMS for Follow up discussion**

Audit

Water Bill collection for Perry View

Contract between Water Dist. #10 & LSEID for use of Back Hoe

Work Session held on August 22<sup>nd</sup> discussion items: 1.) Shed, 2.) Riding Mower, 3.) Hitch & Trailer to haul mower, 4.) Blade style Weed & Brush cutter, 5.) Weed killer to kill off outer area of road down to the Water Facility, 6.) New Gravel laid to widen the road down to the Water Facility, 6.) Andy to perform those duties

\*\*\*\*\* **OR** \*\*\*\*\*

Continue having Anna Mow for 2022 and simply purchase a light weight Weed & Brush cutter that can be loaded in the back of the car & used at the Water Office, Water Facility, Water wells, and wherever it is needed.