

Jefferson County Rural Water District #10

Board Meeting Minutes – October 11, 2022

Meeting called to order by President Samantha Wilson at 7:00 p.m.

Board Members Present; President: Samantha Wilson, Treasurer: Jennifer Wiseman, Secretary: Deborah Davis, Voting Members: Andy Davis, Anna Kopp – also present Office Manager: Bev Koerner – Water Plant Operator: Steve Pruitt

Minutes were reviewed for September 2022 and a motion to accept minutes passed.

=> Motion to Accept September Minutes: Jennifer Wiseman – 2nd: Andy Davis - Motion passed

Treasurer's Report: Operating Acct: \$163,689.15 - Maintenance Acct: \$7,253.58 - Reserve Acct: \$29,934.37

=> Motion to Accept Treasurer's Report: Samantha Wilson – 2nd: Andy Davis - Motion passed

Water Account Report: 3 letters sent; 1 paid in full, 1 paid ½, 1 given to the 20th to pay or be shut-off.

Old Business

1. 10744 Perryview Drive is in foreclosure; Sam will contact State for Lien to be applied on property.
2. Audit – Bev will contact the Audit office to schedule an appointment to be completed by the end of 2022; Jennifer will get documents and paperwork that they will need ready.
3. PayPal – 6 Residents use PayPal; Jennifer will update the service to reflect current RWD#10

New Business

1. Plant Operator Report – A.) Steve Pruitt completed 2022 training. Steve was informed that New Rules would be enforced in the coming year that would include KDHE's need to know what is under each home in LSEID; specific details to come. Regarding the issue of exactly what information is needed, RWD#10, with hopefully the help of Pat Barnes, will gather the info for the county. Ahead of the due date for that information to KDHE, RWD#10 will send questioners to each home for the homeowner to supply the answers to the questions. Each homeowner will have 30 days to respond and if they do, they will be given some type of credit to their account, TBD, and if they don't return the info, Steve Pruitt will address each home individually for the information.

(Plant Operator Report cont'd)

B.) Stand by generator has been purchased and the other generators need serviced. Steve will purchase the service supplies and RWD#10 will reimburse him.

C.) The concrete slab will cost approximately \$3,400.00.

D.) Steve, for RWD#10, will need to hire an Electrician to connect & set up electricity to new generator.

=> Motion to Accept B, C, & D above: Samantha Wilson – 2nd: Anna Kopp – Motion passed.

E.) Towers & Pump house are still not communicating.

F.) Overflow still needs to be completed by Suez.

End of Plant Operator's Report

2. Renter agreement when renter leaves – If there is an unpaid balance when a renter moves out, the balance will first be sent to renter's new address, if we have it. If not, it will be sent to the owner of the property. If the renter does not pay their balance, the owner of the property MUST pay the balance before the water can be turned on again for any new renters. A \$100 deposit will be required for the new renter. Inactive meters will still require the inactive fees to be paid until balance is paid & new renter moves in.

3. Final FEMA update – Bob relayed to Jennifer Wiseman that everything is done and completed. Records must be kept for 3 years.

4. Corp Boundary Map – Jennifer received the map, and they are redoing our lease once we approve the map showing the update of the easement.

5. Andy Davis gave an update for the Water Facility project to be completed by Farmers; hoping to get to it soon, they said.

Patron Concerns – LSEID Treasurer, Pam Rodecap shared that the final bill for the new Weather Siren had been received and would be paid soon. Upon payment, the siren would then be activated. Pam also shared that the customer at 9992 Sioux was sending letters to the LSEID Board complaining about paying ‘inactive fees’ for the water meter on his property because he does not use any water on his property. Samantha Wilson asked Pam just to forward any correspondence from that customer to RWD#10’s office for us to address him from there.

Next Rural Water Board #10 meeting scheduled on November 8th at 7 p.m.

=> Meeting adjourned at 8:00 p.m. by Pres. Samantha Wilson –

ACTION ITEMS for Follow up discussion

The contract between RWD#10 & LSEID for use of Backhoe needs to be signed by both parties.

Landscape work complete?

Windows complete?