

Jefferson County Rural Water District #10

Board Meeting Minutes – September 13, 2022

Meeting called to order by President Jennifer Wiseman at 7:00 p.m.

Board Members Present; President: Jennifer Wiseman: Treasurer, Deborah Davis: Secretary, Voting Members: Andy Davis, Anna Kopp – also present Office Manager Bev Koerner - ABSENT: Samantha Wilson, President

Minutes were reviewed for August 2022 and a motion to accept minutes passed.

=> Motion to Accept June Minutes: Jennifer Wiseman – 2nd: Andy Davis - Motion passed

Treasurer's Report: Operating Acct: \$162,394.66 - Maintenance Acct: \$6,603.58 - Reserve Acct: \$29,284.37

=> Motion to Accept Treasurer's Report; Deborah Davis– 2nd: Andy Davis - Motion passed

Water Account Report: 6 letters sent; 1 paid in full, 5 given to the 20th to pay or be shut-off.

Old Business

1. Forfeiture of 10744 Perryview Drive-collection; tabled until Samantha returns
2. Bond Project – Parts 1 & 2

A. Clear wells work bid by Suez came in Part 1- 1.) Tank 1 & Tank 2 each will be \$13,152 making cost total for this portion of the bid \$26,304. This portion of the project is priority according to KDHE. It is to include: Draining the tanks (one at a time), installing necessary fittings & piping route overflow to ground level, installing flapper valve & screen assembly on new overflow termination point, and coating overflow piping configuration with compatible coating system. Steve will set schedule.

=> Motion to Accept: Deborah Davis – 2nd – Jennifer Wilson – Motion passed

B. Exterior & Interior Renovation Part 2 - 1.) Tank 1 & 2 each will be \$15,862 making cost total for this portion of the bid \$31,724. This portion of the project to include for the Exterior: Pressure wash full exterior, using SSPC-SP11 to spot prime bare areas with rust inhibitive metal primer, 2 coats to overcoat exterior. For the Interior: SSPC-SP10, blast “near white” finish, stripe seam all seams, 2 full coats of epoxy coating, disinfect the interior to make ready for service. Will likely plan on this in the Spring of 2023.

3. Audit; Tabled until Samantha gets back.
4. Presented “Back Hoe Agreement” to President of LSEID, Marvin Kopp for his review of contract, Will sign when Samantha returns & it can be notarized.
5. Update or work on wall behind Water Facility; Andy contacted Farmers and they are back logged, hopefully will be starting within a few weeks. But they may have to have ‘locates’ return for mark lines.
6. Maintenance on Generators update
 - A. Steve tested standby generators and they would not start. Batteries took a charge but they also need new fuel filters and gas drained & new fresh gas put in. Jennifer will advertise to sell these.
 - B. Battery no good in the other; it also is not big enough KW to run well pump. Steve has looked into replacement generator & pricing, has found one for \$1,000 that would work well to operate pumps if needed. We would sell this one as well. Steve to proceed.

=> Motion to Accept: Deborah Davis - 2nd: Jennifer Wiseman – Motion passed

New Business

1. Work session ideas; Andy presented ideas & some costs for the following: Metal out building to store future riding lawn mower & other equipment the Water Board might need to keep grounds maintenance at the water office & the water facility. Shared bids he received for new windows at the facility, power washing & painting of that building, fixing the damage on the back of building, suggestions to NOT pull toilet & sink but just to update them because that would cost less, and to install some kind of eye wash station. The eye wash station was a suggestion from Steve Pruitt the Plant operator. The board decided to wait on the power washing & building painting until the landscaping things were complete but to approve of the window replacements & replacement of the bad board on the back of building. \$3,075.

=> Motion to Accept: Jennifer Wilson – 2nd: Anna Kopp – Motion passed.

2. Renter agreement when renter leaves – Tabled until Samantha returns.

3. Printer issues due to age of printers. Board approved Jennifer to research & purchase new office printer. Quill printers will be the focus brand but not necessarily the brand that will be purchased.

=> Motion to Accept: Deborah Davis – 2nd: Andy Davis – Motion passed

4. Breakers at the Plant: Telemetry signaling problems arise between the Towers & the Well house when it rains. This causes water pressure problems for the entire LSEID community. Steve has been authorized to contact RW Faulk to diagnose this problem.

=> Motion to Accept: Deborah Davis – 2nd – Anna Kopp – Motion passed

5. Lead & Copper water sampling required by KDHE will begin again.

Patron Concerns: Pam Rodecap of the LSEID Board shared that the Weather Siren would be installed soon.

Next Rural Water Board #10 meeting scheduled on October 11th at 7 p.m.

=> Motion to Adjourn at 8:10 p.m.: Jennifer Wiseman –

ACTION ITEMS for Follow up discussion

Audit

Water Bill collection for Perry View

Contract between Water Dist. #10 & LSEID for use of Back Hoe needs signed

Poll from LSEID regarding Payment Options

Landscape work complete?

Windows complete?