

JEFFERSON COUNTY RURAL WATER DISTRICT #10

Board Meeting Minutes for October 14th, 2025

**CALLED TO ORDER AT** \_6:30\_pm by \_Chairman Andy Davis\_ - Present: AD\_Y\_ JW\_Y\_ DD\_Y\_ KJ\_Y\_ SP\_N\_

Review September 9th minutes => **Motion To Accept September** Minutes \_\_AD\_\_ 2<sup>nd</sup> JW\_\_

Treasurer's Report – OPER-\$80,536.63, MAIN-\$14,591.60, RES-\$27,815.62, Kendall-\$1,538.71

=>**Motion To Accept** - Treasurer's Report\_AD\_ 2<sup>nd</sup> \_KJ\_

Water Acct Report for September (How many sent?) Sent?\_2\_ (1 Paid 1 is Forfeited)

**OLD BUSINESS**

1. The Kick-Off Meeting on 9.11.2025 resulted in a few 'time-line' changes. Christy w/Home Town Grants shared that the State does not like to spread its funds over so many years and suggested we shorten the time line to more like 5-10.
2. The Grant is completed & filed with KRW (copies in front of you). A few highlights that should be noted are; A.) The number of 'Phases' has decreased from FIVE to TWO. B.) The 'Timeline' has greatly reduced. C.) The project total that started at around \$3,700,000 has decreased to less than \$3,100,000.
3. As was voted on, Octobers' bill included the \$3 increase to the Maintenance line making it \$6.
4. The Average water usage report, per home, for the past 12 months has been completed. (See chart)
5. Union Bank has our Plan from Bartlett & West, and copies of the Grant & Kick Off meeting that they are reviewing in order to consider a Line of Credit.
6. Has KNA Diggin' been contacted to do the hill at plant and down the road to the plant? Andy will call to confirm.

**NEW BUSINESS**

1. **Steve's Report was absent due to illness.**
2. **Suggestion was made that we shorten the 'grace period' for repeat offenders of late bill pay to 2 months. Need to see if the By-Laws or Resolutions address this as documentation or is it simply an 'office rule'?**
3. **Shipley CPA has sent the letter for Audit 2025. Jennifer signed off on it to hire Shipley CPA for 2025 Audit.**
4. **LEAD/COPPER Report had a great result. No action is needed, all is well and we are in compliance.**
5. **RWD10 had to file an insurance claim on a property on Perryview. Still in process.**
6. **Joey McLiney recommends;** "The annual payment in 2024 was \$21,937.50. You're required to bring in 1.25x what-ever your payment is so, 27,421.88. If you have 116 connections, I WOULD SUGGEST YOU INCREASE THE MONTHLY PAYMENT BY \$19.70 PER MONTH. The Board feels as this is to much and we will contact Doug Helmke to review it as well.
7. **We do not have to make any further deposits into the Reserve account. It has been suggested by McLiney the Reserve (\$25,025) into a 6 month CD for interest accruing benefits and the amount in access in the Reserve, over that \$25,025 amount (\$2,790) should be transferred into the Maintenance Acct.**  
**>>>Do we make a Motion to get 6 month CD for Reserve account? Not yet. Look into interest barring accts first.**  
**>>>Do we make a Motion to stop depositing \$650/month into the Reserve & start depositing \$1,300 into Maintenance account? MTA JW 2<sup>nd</sup> KJ Motion passed**
8. **Do we begin implementing further increases at this point? Not yet. Reach out to Doug Helmke for rate review.**
9. **Windows 10 is outdated and RVS will not recognize it soon...even tomorrow, possibly. We need a new processor.**
10. **Core & Main installed the Flex Read update (motion passed 8/12/2025 meeting) and found that our Samsung Tablet is outdated as well. So we also need a new tablet that will be compatible for all the software updates. Caitlyn with Core & Main was not able to fully complete the process even though its 'READY' to go...**  
**>>>MTA the purchase of #'s 9 & 10 above & not to accede \$1,500 total JW 2<sup>nd</sup> AD motion passed.**

**Patrons Concerns:**

NEXT MEETING: November 11th @6:30 p.m. Meeting Adjourned by \_\_\_\_\_@\_\_\_\_\_