

Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)

Meeting Minutes (Unofficial until approved)

Regular Meeting

Jan 9, 2020, 12:00 pm @ Mugsy's

Agenda:

- Establish Quorum ● Approve & sign 12/5/19 Minutes ● Time logs & Treasurer's Report ● Guests
- New Business ● Old Business: Bylaws & strategic plan, RP RTP Grant, RP MOU, Sec16 commitment, timelines & cost estimates, Volunteer Coordination
- Committee Reports: ○ Finance ○ Marketing & Publicity ○ Community Outreach & Support
○ Development & Maintenance ○ Advocacy & Land Acquisition
- Next Meeting ● Adjourn

Board Members:

Present: Scott Bourassa, Rob Beck, Tess Rae, Olivia Drake, Larry Davidson **Absent:** 0

Quorum? Yes

Ex-Officio: absent: Dennis Weed

Attending: Greg Sprungl, Josh Sherven, Leon Stanley, Bob Blanford, Sharlene Delaney, Allen Rose

Secretary note: MOTION by email on 12/20/19 to grant Rob the authority to sign the letter of commitment for 9B Trails to provide \$5320 worth of matching funds, mostly through volunteer work, for the Idaho Parks and Recreation RTP Grant application for Riverside Park. (Larry – Tess 2nd, approved by majority: Larry, Tess, Olivia. Rob & Scott abstained)

A quorum was established and the meeting was called to order by President Scott Bourassa at 12:09 pm. MOTION to approve the minutes from 12/5/19 (Rob – Tess 2nd) approved by those present.

The Treasurer's report was reviewed as previously emailed, and the balance reconciled to \$15,062.55. The general fund balance is \$3051.98. Existing funds earmarked for Riverside Park are \$9000, Enchanted Forest \$2400, and Section 16 \$610.57. Stumpage has been paid for the parking lot out of the Section 16 funds. There have been a few Friends of 9B Trails donations. Rob asked how to go about donating a check he received from Rotary to 9B Trails.

Returning guests were welcomed and acknowledged.

New business: POP will be involved with an IMBA trail building course May 28-30 so we need to give them an estimate of how many of us will attend the full 2.5 day course. **Action Item:** Scott will find if there is a cost involved and how many can attend. **Action Item:** Rob will send Sharlene the IMBA trail building guide so that she can make a couple of bound copies for reference.

The board discussed how to best manage communications between meetings. We will try to keep emails to a minimum to reduce clutter, but any communication leading to and involving motions should still be documented in writing through email when not in a meeting.

Old Business: Public comment is open for the RTP (recreational trails program) grant for Riverside Park. The application is for \$53,000 with a minimum 20% match. This is to fund Trail 2 around the park, part of the dike Trail 3, and the Riverwalk Trail 4. These trails include interpretive signing, benches, fitness stations (2 of which are already funded), and other trail markers. Budget and timelines were reviewed.

Action Item: Each board member (and anyone else interested) should review the bylaws and strategic plan individually and be ready to present any questions or ideas at the February meeting. Any needed changes will be discussed and should be ready to be finalized at the yearly March meeting.

Action Item: Larry will send the final Riverside Park MOU revisions (workman comp removal, date change & contact change) to Scott so he can get them to the County.

Larry has confirmed almost all of the donation commitments for the Innovia grant application. Julie is working on this grant application for the complete build out of both Section 16 and Enchanted Forest Phase 1, with requested funding of \$23,250 which would include work crew labor costs.

Action Item: Rob is researching the Volunteer Coordinator duties and will work with Just Serve to help with volunteer communication.

Marketing & Publicity: The newsletter has been introduced on the website and on facebook. We are looking for letters, articles, and ideas for articles.

Community Outreach was covered in old business.

Development & Maintenance: Due to favorable weather conditions, Scott has been able to chop some roots and smooth the trail on Section 16. The excavator can be moved there after spring thaw to begin Phase 2, before moving to Enchanted Forest. Five more miles are need to complete the 8 miles approved for Phase 1 of Enchanted Forest.


Advocacy & land acquisition: We need to keep reaching out to our stakeholders with updates. After finishing Section 16 Phase 1, we can see if the County is interested in backing the Mudslide project.

The next meeting is scheduled for Feb 6, 12:00 pm @ Mugsy's

Meeting adjourned at 1:27 pm.



By Secretary, Olivia Drake



Chairman, Scott Bourassa

(Vice Chair, Rob Beck / Treasurer, Tess Rae)