

## **Boundary County Bike and Pedestrian Trail Committee, Inc. (9B Trails)**

Meeting Minutes (Unofficial until approved): Regular Meeting

March 5, 2020, 12:00 pm @ Mugsy's

### Agenda:

- Establish Quorum ● Approve & sign 2/6/20 Minutes ● Time logs & Treasurer's Report ● Guests
- New Business ○ Elect Directors (2) ○ Elect Officers ● Old Business: POP/IMBA course, Review bylaws & strategic plan, Riverside Park MOU revision
- Committee Reports: ○ Finance ○ Marketing & Publicity ○ Community Outreach & Support – Volunteer Coord  
○ Development & Maintenance ○ Advocacy & Land Acquisition
- Next Meeting ● Adjourn

### Board Members:

**Present:** Scott Bourassa, Rob Beck, Tess Rae, Olivia Drake, Larry Davidson **Absent:** 0

**Quorum?** Yes

**Ex-Officio:** Absent: Dennis Weed

**Attending:** Allen Rose, Leon Stanley, Bob Blanford

A quorum was established and the meeting was called to order by President Scott Bourassa at 12:16 pm.  
MOTION to approve the minutes from 2/6/20 (Olivia – Larry 2<sup>nd</sup>) approved unanimously.

The Treasurer's report is the same as 2/6/20. There has been a donation awarded by the Kootenai Tribe for Riverside Park interpretive signage, however the funds have not been processed, leaving the balance unchanged.

Tess will be renewing filing with the Secretary of State.

We are waiting to hear back regarding the RTP and Innovia grant applications.

Returning guests & supporters were welcomed and acknowledged.

### New business:

MOTION to reappoint Scott and Olivia to the Board of Directors. (Tess - Larry 2<sup>nd</sup>) approved unanimously.

MOTION to appoint Tess as the President and Treasurer, if allowed by Statute. (Larry – Olivia 2<sup>nd</sup>) approved unanimously.

MOTION to reappoint Rob as Vice President and Olivia as Secretary (Tess - Larry 2<sup>nd</sup>) approved unanimously.

### Old Business:

Discussion was held regarding the POP/IMBA course. MOTION to send Scott and Olivia to the IMBA course IF the cost is \$250 or less. (Tess – Olivia 2<sup>nd</sup>) approved unanimously.

Olivia will complete the electronic sign-up and await details on cost.

Review of bylaws: No immediate changes were suggested. Scott discussed adding a requirement for Board members to spend a minimum amount of hours on actual trail work. Some board members are highly valued because they take care of clerical work so that others can be on the trail. However, those board members who are highly valued because of their trail construction are still required to attend meetings and some clerical work. No motion was made. **Action Item:** Continue to review bylaws and strategic plan.

**Finance & Marketing & Publicity:** The Herald will be running an article on 9B Trails on their in-progress edition. Tess will be reviewing the article before it runs.

Community Outreach: Another newsletter is planned for April. Please give any stories & ideas to Tess or Julie.

Development & Maintenance: Scott has been working on the south draw in Section 16 so it will be ready for trail crews as the weather allows. Bob has been working on the connection where it was left off last season. Conditions don't currently allow for organized trail crews. Monday evening trail parties should start around early May.

Carl & Cris Hunter have volunteered to build the bridge at Enchanted Forest if they have a design and lumber.

**Action Item:** Design and lumber for bridge at Enchanted Forest.

**Action Item:** Signage for Section 16 (and Enchanted Forest.)

Advocacy & Land Acquisition: On Feb. 11, Tess, Larry, and Olivia met with the City of Bonners Ferry Mayor, Administrator, and Counsel regarding Riverside Park and discussed options to move forward.

Rob initiated further discussion regarding a separated trail along the dike, from town to the refuge. The former Rd & Bridge foreman originally included a separated path in the design, but this was phased out in the current plans for unknown reasons. Since grant funding has already been awarded for the County portion of the project and it is in design by Federal Highways, it has been suggested that pushing for major alternatives at this time would jeopardize the current project.

Secretary note re: action taken outside of a meeting:

On March 9, MOTION by email to approve the Modification of Voluntary Maintenance Agreement with the County concerning Riverside Park. (Larry, Olivia 2<sup>nd</sup>) – approved unanimously

[The next meeting is scheduled for 4/2/20, 12:00 pm @ Mugsy's]

On March 25, MOTION by email to cancel the April 2 meeting of 9B Trails due to concerns over COVID-19 and limited availability of meeting space. (Olivia, Larry 2<sup>nd</sup>) – approved by 4/5 (Rob abstained).

Meeting adjourned at 1:36 pm.



By Secretary, Olivia Drake



Chairman, Tess Rae  
(Vice Chair, Rob Beck)