

PIN OAK BEER & WINE FUNCTIONS PACK 2026



PIN OAK
BEER + WINE

COURTYARD
GRAB A TAKEAWAY
OR DRINK IN.
CRAFT BEER



FUNCTIONS & EVENTS AT PIN OAK BEER & WINE

Thinking about holding your next function at Pin Oak Beer & Wine?

We can host several different types of functions.
Small intimate gatherings are our speciality.

Unfortunately, at this time we are not a wheelchair accessible venue.

Please note we do not host functions on Fridays.

TLDR: SEND US AN EMAIL WITH:

- Date and time
- Number of guests
- Catering questions (We can suggest local options, and can provide a small amount of plates and cutlery, we don't offer any on site catering)
- Minimum spend questions

And we will get back to you with a function plan and quote that will suit you best.

If your group is 6-12, just give us a call! We can book you a table or private room. For bookings over 12, please email.



OUR SPACES

WHOLE VENUE*

Capacity: 60 (Standing)**
Minimum spend from \$1000

DINING ROOM / LOUNGE ROOM

Seated capacity: 6 - 10
Minimum spend: N/A

DOWNSTAIRS

Seated capacity: 12 - 20
Standing capacity: 30
Minimum spend from \$500

COURTYARD**

Capacity: 30
Minimum spend from \$500
Smoking is permitted in this area

* The front parklet will still be open to the public for seating and we will still be open for takeaways

** Capacity is weather dependant
Weeknights this space closing strictly at 9pm
Weekends closes strictly at 11pm





WHOLE VENUE

Capacity: 60 (Standing)*

We no longer offer the whole venue exclusively to your party. Instead you can have sole use of the courtyard and indoor seating, but we will allow other customers to purchase takeaways or grab a drink and sit out the front area in the parklet.

Minimum spends vary depending on preferred day of the week.

Monday	\$1000
Tuesday – Wednesday	\$2000
Thursday	\$3000

We do not do functions on Fridays

Saturday	12 - 5 pm	\$2000
	5 – 11pm	\$3000
Sunday		\$2000

*Please also be aware 50% of our space is outside and therefore weather dependant.

This will mean a very cosy event if it was to rain!



COURTYARD | Sole Use

Capacity: 30

Please note the courtyard has strict closing times for our neighbours.

Sunday - Thursday: 9pm
Friday - Saturday: 11pm

Minimum spends vary depending on preferred day of the week:

Monday – Wednesday	\$500
Thursday	\$500

We do not do functions on Fridays

Saturday	12 - 5pm	\$500
	5 - 11pm	\$1500
Sunday	12 - 5pm	\$500
	5 - 11pm	\$600

This space is weather dependent. Umbrellas can be organised on request but we may not be able to accomodate a larger function for sole use if there is a sudden weather change.

The courtyard has its own toilet.

This area is smoking permitted. Smoking is permitted in the front parklet after 9pm.

DINING ROOM

Capacity: 8 - 10

This space is perfect for book clubs, meetings or small gatherings.

This room is upstairs and has a view into our courtyard.

There is a no minimum spend for this room.

This room has an air conditioner and is unfortunately not wheelchair accessible.



LIVING ROOM

Capacity: 6 - 8

This space is perfect for book clubs or small gatherings.

This room is upstairs and has a view onto Pin Oak Crescent, we have a large range of board games and books available for your enjoyment.

There is a no minimum spend for this room.

This room has an air conditioner and is unfortunately not wheelchair accessible.

DOWNSTAIRS

Standing capacity: 30

Seated capacity:

Closing times

Sunday - Tuesday: 9pm

Wednesday - Thursday: 10pm

Friday - Saturday: 11pm

Minimum spends vary depending on preferred day of the week:

Monday – Wednesday \$500

Thursday \$600

We do not do functions on Fridays

Saturday 12 - 5 pm \$1000

5 – 11pm \$1500

Sunday 12 - 5 pm No minimum

5 – 9pm No minimum



DRINK PACKAGE OPTIONS

Pin & Oak Beer and Wine stocks an extensive selection of independent beers and Australian and international wines to choose from. We have a small rotating menu of by-the-glass wines and tap beers, and also serve a small selection of Australian spirits.

There are a few options for how we serve drinks at your function.

CASH BAR

You can opt for a cash bar for the duration of your event or function.

Guests select and pay for everything as they go. Regular bar prices.

You will be required to pay the difference if your guests do not collectively meet the minimum spend.

BAR TAB

A pre-paid nominated amount can be placed on a bar tab, and a pre-set limit for your guests, which can be adjusted throughout the night if needed. Regular bar prices.

We can offer open bar, or select drinks from our by-the-glass wine and tap beer menu if you prefer to limit guest spending - we have expensive bottles in the fridge!

DRINKS PACKAGE

One each house red, white and sparkling from our by-the-glass menu, plus tap beers.

\$50 pp / 2 hours.

\$65 pp / 3 hours.

If you are looking for a longer duration of a drinks package or would like to add spirits as an option please enquire.

If you want to request a specific drink, e.g. Aperol for spritzes, please ask and we can arrange this for you. Similarly, you can request one of our wines we stock for a by-the-glass option for your guests. Please note prices will be adjusted accordingly.

CATERING

Please note, to uphold RSA we require you to provide catering as a condition of hosting your function. We ourselves have no kitchen facilities, and welcome you to bring your own food.

We recommend our neighbours Pepper, Lennox St Deli (Moonee Ponds), Wolf and Hound, or Autumn Leaves. If you are interested in any of these options, their contact details are listed below. If you need any assistance in the organisation of catering please include this in your enquiry and we will be happy to assist!

Lennox St Deli (Moonee Ponds) - 0423 715 253

Wolf and Hound - 03 9372 6979

Autumn Leaves - 03 9110 0106

Sycamore Group Catering - functions@sycamoregroup.com.au

Pepper - 03 9372 2726 (Please note Pepper has not yet finalised their catering menu)

If using your own catering, again please be aware that we have no refrigeration or storage facilities. For a small cake we may be able to find space, please let us know ahead of time.

To reduce plastic waste, we can provide some plates and cutlery.

Please ensure to confirm guest numbers in advance to ensure we have adequate supplies if they are required.



BOOKING PROCESS

Booking is arranged over email. You are required to pay deposit to secure booking. A \$100 deposit should be paid within 7 days of a tentative booking with a receipt emailed to us. If we don't receive your deposit within this timeframe, we will pass the date onto the next customer.

PAYMENT

We accept cash, EFTPOS, Visa, Mastercard and Amex. Deposit to be paid to secure the function, with the remainder paid at the conclusion of the event or prior to the event. Total charges will be based on the minimum spend or actual spend (whichever is greater).

CANCELLATION

You must cancel the booking up to 10 days before the event to have your deposit returned. Cancelling within 10 days will mean your deposit will not be returned.

RSA

Pin Oak Beer & Wine adheres to RSA legislation. All staff are trained in responsible service of alcohol and by law will refuse to serve alcohol to any person who they believe is intoxicated. Minors will not be served alcohol and require a parent/guardian to attend events.

IN THE EVENT OF DAMAGE

The person in charge of booking is held responsible for any damage or excessive mess caused by the event.

MUSIC

If you would like to organise live music for your event please discuss this with us before you book it. We have the capacity for a DJ, but they are required to bring all their own equipment. We have had very small bands play here before but it does affect capacity, so please ask! We also have a couple of local DJs and small bands that we are happy to send your way if you need a recommendation.

PARKING AND PUBLIC TRANSPORT

We are right across the road from Newmarket Station, a 3 minute walk from the 57 tram line and a 12 minute walk from the 59 tram line. There is 1 hour parking along Pin Oak Crescent, these restrictions no longer apply after 5pm on Weekdays, 12pm on Saturdays and do not apply on Sundays.

ACCESSIBILITY

Unfortunately we are not a wheelchair accessible venue at this time.

GET IN TOUCH

If you have any further questions or would like to enquire about hosting an event please email hello@pinoakbeerandwine.com.au or come by the shop to discuss your event or function.

