

Quick Start Guide



Ascend: Send for Signature Application

Purpose: Utilize Ascend to send a partially completed application to a beneficiary for enrollment

**NOTE: You may click “Send for Signature “ button at any point in the application. We highly recommend you complete as much of the application on behalf of the beneficiary for their review and signature.*

Step 1: Log into Ascend, enter the zip code, click continue and select tab 5 for “Our Plans”

Step 2: Click “Apply Now” for the plan you would like to enroll your beneficiary in to begin the application process.

Quick Start Guide



Step 3: Fill in as much of the application as possible and at the bottom of any page within the application, click “Send for Signature.”

**NOTE: The beneficiary must have a valid email address to received information when “Send for Signature” feature is used.*

Contact Info 1 About You 2 Your Address 3 Emergency Contact

[Back to Shopping](#) **\$47⁰⁰ /month**

Tell us about yourself

Personal Information

ATTENTION: You are beginning your application for enrollment.

Prefix:

First Name: * Middle Initial:

Last Name: * Gender: *
 Male Female

Your Birthday: * Email:

Phone: * Alternate Phone:

Please know that by providing your email address, you are agreeing to receive emails from us. We will give you the opportunity to opt in and you may always opt out of future email communications.

* Required Information

[Next](#)

[Save](#) [Send for signature](#)

Quick Start Guide



Step 3: All information with a red * will become required fields depending on if you selected text or email verification.

Send Partial Application for Signature

Beneficiary First Name * Beneficiary Last Name *

Email Addresses (maximum of two) * Beneficiary Phone *

Text Verification Code - Select 1+ Plans
 Email Verification Code - Select 1+ Plans
 Add a custom message

Send

Step 4: The beneficiary will receive 2 emails/texts. The first email will be the verification code. The second email will be the link where the beneficiary may click the “Click to Resume” link to complete and sign the application. Below is a sample email where they can “Click to Resume” to be redirected to the Ascend web link to enter the verification code received in the first email/text. After entering the verification code, they will be taken to the application image shown in step 3.

You've been sent an email containing a link. Following the link, you'll be asked to input this Verification Code: 426987062

Greetings Test Test,

This email from WellCare contains an application that needs your signature. 1

**NOTE* This is only a
SAMPLE email*

CLICK TO RESUME

Verification

Verification Code

Submit