

REGISTRATION PROCESS

MAIL IN THE COMPLETED REGISTRATION FORM WITH A COPY OF YOUR BILL OF SALE, WITH EITHER THE NICS CHECK NUMBER FROM THE DEALER ADDED TO THE BILL OF SALE **OR** THE NICS FFL TRANSFER PAPERWORK FROM THE DEALER ALONG WITH A COPY OF YOUR PERMIT AND A STAMPED SELF ADDRESSED ENVELOPE.

WE DO NOT **ACCEPT** ANY **CASH RECEIPTS**. PLEASE BE SURE THE FOLLOWING INFORMATION IS INCLUDED ON THE BILL OF SALE:

1. MAKE
2. MODEL
3. SERIAL NUMBER
4. THE NUMBERED AMOUNT OF ROUNDS A FIREARM SHOULD HOLD

IF PURCHASING A FIREARM FROM AN INDIVIDUAL: A NOTARIZED BILL OF SALE AND A NICS CHECK MUST BE ATTACHED. **THE NYC POLICE DEPARTMENT WILL NOT REGISTER ANY FIREARM(S) THAT HOLD MORE THAN FIVE (5) ROUNDS.**

*******ONLY ONE (1) FIREARM CAN BE ACQUIRED EVERY NINETY (90) DAYS*******