



# MARS PLANET FOUNDATION

## November 18<sup>th</sup> 2024 Meeting Minutes

Board Members	Present	Ambassadors	Present
Beth Ziegler - President	X	Jennifer Antonio	
Kim Vandall – Treasurer	X	Amanda Benninger	
Tricia Holland – Secretary	X	Helianna Galvis-Orr	
Maura DiGioia	X	Sandy Page	X
Kevin Hagen	X	Lee Ann Riner	X
Carol Knox		Kelly Dunn	X
Liz Porco		Amanda Webster	X
Amy Riggio	X	<b>MASD Admin</b>	
Aaron Rose	X	Dr. Samantha Flanhofer	
Vickie Zaccari	X	Mr. Douglas Skelley	
		Mr. Travis Mineard	X

The meeting was called to order at 6:31pm.

**Meeting Minutes** – The Meeting Minutes from the October 17<sup>th</sup> 2024 board meeting was discussed.

- ❖ Vickie Zaccari motioned to approve the meeting minutes as presented, seconded by Maura DiGioia. The meeting minutes were unanimously approved by all present board members.

**President's Report – Presented by Beth Ziegler**

- ❖ Recognition of members stepping away from the board – Thank you to Carol Knox, Kevin Hagen & Tricia Holland for your years of service to the Mars Planet Foundation and the children, teachers, staff and administration of the Mars Area School District – it is so appreciated!
- ❖ Introduction of new members – WELCOME!!!!
  - Sandy Page, Kelly Dunn, Amanda Webster

**Treasurer Report – Presented by Kim Vandall**

- ❖ Financial report has been e-mailed.
- ❖ Discussed teacher grant process and need to be invoiced quicker for payment by Business Manager of District – particularly for EITC grants.
- ❖ Discussed Paypal account and need to eliminate the current PayPal account as it is linked to a former board member.
- ❖ Budget discussion:
  - Kim Vandall motioned to increase our non-EITC teacher grant budget to \$15,000, seconded by Kevin Hagen. All present board members approved the motion.

**Scholarship Report – Presented by Vickie Zaccari**

- ❖ Discussed initial meeting between Mrs. Rosswog, Mr. Varlotta, V. Zaccari and B. Ziegler to lay groundwork for scholarship/awards ceremony.
- ❖ All scholarship owners have been contacted to see what changes (if any) need to be made.

**Fundraising Reports – Presented by Beth Ziegler**

- ❖ Peloton Bike Raffle
  - Barely used Peloton Bike has been donated to MPF by a very generous individual that wishes to remain anonymous. Board discussed raffle of Bike.
  - Fair market value – for a second generation Bike, excellent condition \$800-\$1,000
    - Beth Ziegler will look into acquiring a Small Games of Chance permit

- Price – Kevin Hagen motioned for the Peloton Bike raffle tickets to be priced at 1 ticket for \$25 and 3 tickets for \$50, seconded by Amy Riggio. All present board members approved the motion as presented.
- ❖ Poinsettia Fundraiser
  - Vickie motioned to sell the 4” Pot for \$10, 6” Pot for \$15, 8” Pot for \$25, and 12” Pot for \$30, seconded by Kevin Hagen. All present board members approved the motion.
  - Location – We will be selling the poinsettia tickets at the Mars Craft Show this Saturday at Mars Area High School.

#### **EITC Report – Presented by Beth Ziegler/Amy Riggio**

- ❖ The Nutrition Group donation - \$1,692.30. Acknowledgement letter has been sent.
- ❖ Amy spoke with Mrs. Rosswog about AP Fees reimbursement for students who qualify for Free or Reduced lunches. Cost is less than \$500 this year.
- ❖ EITC Report has been successfully submitted to the PA DCED.

#### **Technology Report – Presented by Kevin Hagen**

- ❖ GiveSmart discussion
  - A text message will be sent this week regarding the poinsettia fundraiser at the Craft show.

#### **Communications Report**

- ❖ Social Media
  - Upcoming posts: Thank you to the Nutrition Group (and NexTier Bank once received) for being an EITC donor.
- ❖ Newsletter
  - Please think about articles for the newsletter.

#### **New Business**

- ❖ Benchmarking discussion – Discussed the findings from Dr. Gross’s query regarding Education Foundations in Butler County.
  - Outcome: Discussion is tabled.

Kevin Hagen motioned to adjourn the meeting, seconded by Tricia Holland. Meeting adjourned at 8:02pm.

The next meeting will be Wednesday, January 15<sup>th</sup> 2024 at 6:30pm in the Board Room at the MASD Admin building.

**Respectfully submitted by,**

Tricia Holland