



MARS PLANET FOUNDATION

August 19th 2024 Meeting Minutes

Board Members	Present	Ambassadors	Present
Beth Ziegler - President	X	Lee Ann Riner	X
Doug Wolf – Vice President	X	Robin Parsons	
Kim Vandall - Treasurer	X	Helianna Galvis-Orr	X
Tricia Holland - Secretary	X(Virtual)	Amanda Benninger	
Maura DiGioia			
Kevin Hagen	X		
Carol Knox	X		
Liz Porco		MASD Admin	
Amy Riggio	X	Dr. Elizabeth McMahon	
Aaron Rose	X		
Vickie Zaccari	X		

The meeting was called to order at 6:37pm.

Teacher Enrichment Grant Presentations

- ❖ Jim “Basketball” Jones Assembly at MAE – Dr. Glosser
 - The initiative and data in the PC shows this program worked very well and had a positive impact on the staff and students with less behavioral issues. MAE's program will have a very similar structure to PC. Only date available for Jim Jones is September 6th. All of MAE will attend one assembly.
 - Dr. Glosser is requesting \$900.00 to fulfill this grant.

Teacher Grant Discussion

- ❖ All present board members discussed the Jim “Basketball” Jones Assembly grant.
 - Amy Riggio motioned to approve the grant as presented and provide up to \$500 in additional funds for rewards, seconded by Kevin Hagen. Unanimously approved by all present board members.
- ❖ All present board members discussed an e-mail request from Ms. Slatniske asking about purchasing an additional smart board for her shared learning support classroom. Ms. Slatniske asked to have the request fulfilled in this year's budget, but the request was not granted.
 - Carol to respond to Mrs. Slatniske that the Mars Planet Foundation would be in favor of hearing such a grant request.

President's Report – Presented by Beth Ziegler

- ❖ Doug Wolf will be stepping down from the Mars Planet Foundation board of directors effective 08/19/2024. The Mars Planet Foundation would like to humbly thank Mr. Wolf for his dedication to the organization for the past two years. Mr. Wolf will continue to serve in an ambassador role as he is able.
- ❖ November meeting date discussion – The November board meeting has been moved to Monday, November 18th 2024 at 6:30 p.m. in the Board Room of the Admin Building due to multiple conflicts with room availabilities.
- ❖ Scoreboard sign installation is now complete.
- ❖ The Foundation currently has one Microsoft 365 license available.
- ❖ Discussed whether an additional, wireless Square reader device should be purchased for \$59.99. Amy Riggio informed the group that the Square app has a “tap to pay” feature that eliminates the need for the wireless reader.

Meeting Minutes – The Meeting Minutes from the June 11th 2024 regular board meeting and the July 9th 2024 special meeting were discussed.

- ❖ Doug Wolf motioned to approve the June 11th meeting minutes as presented, seconded by Carol Knox. The meeting minutes were unanimously approved by all present board members.
- ❖ Amy Riggio motioned to approve the July 9th Special Meeting minutes as presented, seconded by Carol Knox. The special meeting minutes were unanimously approved by all present board members.

Treasurer Report – Presented by Kim Vandall

- ❖ Financial report has been e-mailed.
 - Carol Knox to reach out to outstanding grant recipients to ask if items have been purchased.
 - Kim Vandall working with Caruso and Spencer on Compilation Audit of financials. Targeting end of October deadline.
- ❖ Budget draft review is pending.

Scholarship Report – Presented by Vickie Zaccari

- ❖ Lee Ann Riner sent transition e-mails to each of the donors with Vickie Zaccari's contact information.
- ❖ Discussed the importance of clearly identifying which scholarships the Foundation is responsible for reviewing applications and selecting winners in the Ceremony program.
- ❖ Beth Ziegler will contact Mrs. Rosswog again about a meeting to discuss the Scholarship and Award Ceremony.

Fundraising Reports – Presented by Beth Ziegler

- ❖ Banner Production
 - Discussed game of the week sponsors. Doug Wolf will handle Sponsor of the Week banner. Tricia Holland will be his backup.
- ❖ Color Run Update
 - Website can "handle" 25 banner ads
 - Bulk color is 25lbs in each box – CAT rep recommended against bulk color boxes and instead recommended selling individual color pouches for purchase the day of the event.
 - The Foundation keeps 100% of business sponsorship money. Registration fees and anything fundraised by a student would be a percentage based upon total amount raised.

EITC Report – Presented by Doug Wolf

- ❖ Contact Mrs. Rosswog in September to let her know we will fund AP reimbursement for students who meet the necessary requirements and discuss CHS reimbursements.

Technology Report – Presented by Kevin Hagen

- ❖ GiveSmart renewal discussion - \$1200/year, auto-renews 10/01. The Foundation will continue with this software for the next year.

Communications Report

- ❖ Social Media
 - Please send any content to Maura DiGioia for posting.
 - The Foundation will spotlight the "Sponsor of the Game" on Facebook.

- ❖ Newsletter
 - No report.

Event Reports

- ❖ Multiple open houses will occur over the next few weeks.

New Business

- ❖ No report.

Carol Knox motioned to adjourn the meeting, seconded by Vickie Zaccari. Meeting adjourned at 8:25pm.

The next meeting will be Tuesday, September 17th 2024 at 6:30pm in the Board Room at the MASD Admin building.

Respectfully submitted by,

Tricia Holland