

Mars Planet Foundation Board Meeting Minutes

April 17, 2018

Board Members Present: Dr. Pettigrew, Wyatt Lee, Becky Brown, Vicki Zaccari, Cara Schultz, Jackie Fennel, Kevin Hagen,

Ambassadors Present: Dayle Ferguson, Rita Dorsch, Rochelle Seideneck, Andrea Bowser, John Neuhror, Dr. McMahon (School Liason)

Absent Members: Bonnie Weaver, John Kennedy, Paula Hooper, Megan Lenz

President Dr. Pettigrew called the meeting to order at 6:35 p.m.

Golf Outing Update

- Wyatt Lee gave a report on the Golf Outing to include businesses contacted to date for tee sponsorship, foursomes, and donations. 15 of the 24 available foursomes have been booked.
- Rita Dorsch suggested mailing a donation letter with remittance envelope and levels of donations and sponsorships to area businesses. Cara Schultz will get quotes on printing. Each MPF Member will be asked to help build a mailing list by category.
- Rita Dorsch provided an updated list on the food for the Golf Outing. Lunch has been catered by Dave's Meats in the past. Rochelle Seideneck will compare pricing with for menu provided with Market District. Rochelle also stated that she has secured donations from Pepsi and Gatorade. Rochelle will also seek donations for water and bags of snacks. John Neuhror will handle Buffalo Wild Wings food order and pick up, Rita will confirm Marburger donations, Vicki Zaccari will donate brownies, and Dayle Ferguson will provide her coolers.

Event Sponsor - Rochelle Seideneck stated that the Goddard School is interested in the Golf Outing Event Sponsorship. The event sponsor will receive an exclusive 8ftx3ft banner. Other sponsors will be listed on a separate banner in lieu of the brochure.

Window Clings: Wyatt Lee shared a MPF Proud Sponsor window cling and reviewed the pricing. Donors will receive a window cling with a \$50 MPF Donation.

Treasurers Report

Jackie Fennel gave the Treasurers Report. Jackie reported that MPF annual filings are complete. Jackie has been working to find locate a contact with The Pittsburgh Foundation. Jackie has been trying to set up a Paypal account for MPF, but does not want to link the checking account to online access. Jackie suggested opening a money market account for main funds and keeping a smaller amount in the checking account to then link to Paypal. In order to open another account:

- The Board approved opening a new Money Market account
- The Board voted to remove Holly Wetherholt as an authorized signer from the current account
- The Board approved adding Cara Schultz as an authorized signer to the new and current account

- The Board approved opening a Paypal account

Academic Banquet - May 16, 2018

Please RSVP to Banquet invitations received via standard mail or email. The speaker from the class of 2008 will be Justin Piocquidio. The board approved the \$500 stipend to be payable to Justin on the evening of the banquet. The board also approved \$2,500 donation / reimbursement to MASD for the Academic Banquet.

EITC

Dayle Ferguson provided an update on the EITC Applications. MPF is an approved organization and will apply as a renewal. ***The board voted to replace the past EITC funded program of AP Testing Reimbursement with the four (4) new programs*** presented by Dr. McMahon: National Math Science Initiative, Flexible Seating & Furniture, Rachel's Challenge: Anti Bullying Program, and STEAM

Dayle suggested a new MPF committee to oversee and market EITC. Concepts discussed: E-Communicator updates, videos, and social media

Sensory Rooms

Dr. McMahon proposed the concept of MPF funding sensory rooms in each building. The board will review financials to determine available funds and funds committed to scholarships in July and then discuss further.

Carol Knox joined the meeting at 7:45pm

The meeting was adjourned at 8:30pm

The next meeting will be May 15, 2018 at 6:30pm in the Administration Building

Submitted by;

Cara Schultz

Mars Planet Foundation

