

Mars Planet Foundation Board Meeting Minutes

September 18, 2018

Board Members	Present	Ambassadors	Present
Dr. William Pettigrew, President	X	Andrea Bowser	X
Wyatt Lee, Vice-President	X	Bonnie Weaver	X
Jackie Fennell, Treasurer	X	Dayle Ferguson	
Cara Schultz, Secretary	X	Paula Hooper	
Becky Brown	X	Megan Lenz	X
Kevin Hagen	X	John Neurohr	
John Kennedy	X	Rochelle Seideneck	
Carol Knox	X		
Dr. Elizabeth McMahon	X		
Vicki Zaccari			

Dr. Pettigrew called the meeting to order at 6:33 p.m.

Insurance Policy

Effective August 31, 2018, as an institution independent of the school district, The Mars Planet Foundation is insured through Great American with DNO coverage. The invoice has been paid in full.

Treasurer Report:

Jackie Fennel provided a finance statement detailing MPF accounts to date. All grants have been funded.

Pittsburgh Foundation - Jackie will send Tom King all materials to review to determine how MPF can access these funds

Hatch Scholarship - Becky Brown will check status if student has renewed for fall

Golf Outing Outstanding:

\$1000 Fagan Supply not received

\$300 Pepsi foursome not received

*** funds from golf foursome no-shows were allocated to donations**

Golf Outing Report - Wyatt Lee:

The 2018 MPF Golf Outing was the biggest year to date. The board discussed options for 2019 to be able to include more golfers.

- Wyatt Lee will inquire with the course if we would be able to rent the entire course and MPF would be open to doing so on a different weekday if needed.
- The board agreed to increase the foursome rate to \$400 in 2019

Teacher Grants - Dr. McMahon

Dr. McMahon has only received two (2) grant requests to date for the 2018-19 school year. In an effort to give teachers more time to submit the board agreed to open the Grant Request window for a second date in both fall and winter. **Grant requests are now due:**

October 9, 2018	Teacher will be invited to present grant application on October 23, 2018
November 6, 2018	Teacher will be invited to present grant application on Nov. 20, 2018
January 8, 2019	Teacher will be invited to present grant application on January 22, 2019
February 5, 2019	Teacher will be invited to present grant application on Feb 19, 2019

Alumni Fundraising

In an effort to gain alumni email addresses and take donations for the MPF window clings, Wyatt Lee will host a table at the Mars Homecoming Game on October 5, 2018. Wyatt also reviewed pricing for Alumni Mugs for a future fundraiser. Those who attended the APEF meeting shared alumni fundraising concepts which included email marketing and monthly newsletters

Signage

Jackie Fennel and Bonnie Weaver uncovered that the companies listed on the scoreboard at the MAC have not been invoiced since 2015. Cara Schultz will send letters to the following companies for their donations to date:

Paracca Interiors -	\$1,000
Schultz Installation -	\$1,000
Dilion McCandless King -	\$3,000
Weaver Homes -	\$4,000
North Star Buick -	\$4,000
Dicks Sporting Goods -	\$5,000

The open space on the MAC score board will need to be posted on web site and social media in order to find a new sponsor. Wyatt Lee will provide a list of banner sponsors to date to determine 2018-19 renewals.

The meeting was adjourned at 7:53pm

The next meeting will be October 23, 2018 at 6:30pm

Submitted by:

Cara Schultz Mars Planet Foundation