



# MARS PLANET FOUNDATION

## March 21<sup>st</sup> 2023 Meeting Minutes

Board Members	Present	Ambassadors	Present
Beth Ziegler – President	X	Diana Jacoby	
Carol Knox – Vice President	X	Jenn Giesler	
Amy Riggio – Treasurer	X	Bethany Ratcliffe	
Tricia Holland – Secretary	X	Robin Parsons	
Kevin Hagen	X		
Stacey Palmer			
Liz Porco	X		
Lee Ann Riner	X	<b>MASD Admin</b>	
Jenn Stuber	X	Dr. Elizabeth McMahan	
Doug Wolf	X	<b>Alternate School Board Member</b>	
Vickie Zaccari	X	Nicole Thurner	

The meeting was called to order at 6:36pm.

### Teacher Grant Presentation – Mr. Churilla

- ❖ The Hover Craft Project
  - Mr. Churilla is looking for funding for an interactive indoor STEAM experience where students work in teams to build a functioning hovercraft. The Hovercraft Project travels the country bringing all of the materials and experts needed for this all day-indoor field trip. Students work in teams of 6-8 people per hovercraft. Half of 6<sup>th</sup> grade would participate on 09/14/23 and the other half on 09/15/2023. The cost for this two-day project is \$6,000 (\$3,000 per day). The company is hoping to start selling hovercraft kits in the future, which Mr. Churilla would like to add to the curriculum eventually.
  - Mr. Churilla is requesting \$6,000 to fulfill this grant.

### Teacher Grant Discussion

- ❖ **Hover Craft Project**
  - All present board members discussed the hovercraft grant submission.
  - Kevin Hagen motioned to fund Mr. Churilla's grant as presented, using EITC funds. The motion was seconded by Carol Knox.
    - Jenn Stuber, Liz Porco, Tricia Holland, Amy Riggio, Beth Ziegler, Carol Knox, Vickie Zaccari, Doug Wolf, and Kevin Hagen voted in favor of the motion. Lee Ann Riner opposed the motion. Motion passed with nine votes in favor, one opposed.

**Meeting Minutes** – The Meeting Minutes from February 21<sup>st</sup>, 2023, were discussed.

- ❖ Doug Wolf motioned to approve the minutes as presented, seconded by Carol Knox. The meeting minutes were unanimously approved.

### Treasurer Report – Presented by Amy Riggio

- ❖ The Foundation financial report was sent via e-mail.
  - Scholarship account and PayPal account have been added to the report.
 Currently, income is \$25,000 for the fiscal year.

### **Scholarship Report – Presented by Lee Ann Riner**

- ❖ Awards Ceremony update – Ceremony is May 17<sup>th</sup>. Lee Ann and Vickie will be at the high school in the morning to ensure everything is clean; Just N Thyme will arrive at 2:00 pm to begin food prep; doors open at 5:00 pm; the Awards Ceremony will begin at 6:30pm.
  - The Foundation will handle printing the certificates for the scholarships we manage.
  - If you are able to attend the ceremony and present a scholarship, please let Lee Ann know ASAP.
- ❖ Majority of applications are due by end of March. Applications will be picked up at the beginning of April. All recipients must be selected by April 19<sup>th</sup>.

### **Fundraising Reports - Walk Around Mars**

- ❖ Approximately \$35,000 has been raised so far before expenses.
- ❖ Ensure spreadsheet is continually updated.
- ❖ Discussed website – Remove Swag Sponsor section and replace with Other Sponsors section where business names can be listed.
- ❖ Keep soliciting swag bag and monetary donations.
- ❖ Swag bag update:
  - Monday April 10<sup>th</sup> is Swag Bag packing, beginning at 4:30 pm at Discovery Church.
  - Participant Swag Bag & T-Shirt pick-up will occur April 12<sup>th</sup> and 13<sup>th</sup> from 4:00-7:00 pm at the Mars High School Cafeteria.
- ❖ Discussed hosting a meeting after the fundraiser to create a process document and discuss positives/negatives of the event.

### **EITC Report – Presented by Doug Wolf**

- ❖ No updates with EITC.
- ❖ Will follow-up with businesses interested in EITC from the Fall.
- ❖ Meeting with the Rotary went very well. They are excited to support us. Rotary looks to sponsor one project per month. Waiting to see if they are going to make a general monetary donation to us or encourage us to present when needing funding for a specific grant or project.

### **Technology Report – Presented by Kevin Hagen**

- ❖ Lots of activity through the MobileCause website.

### **Communications Report**

- ❖ Banners
  - Continuing to work with the Backstop Club on banners.
    - They have currently sold two banners.
  - Discussed designs for Walk Around Mars banners.
- ❖ Social media posts are scheduled daily leading up to the walk.
- ❖ Newsletter – the next issue of the Foundation newsletter is slated for June 2023.

### **Event Reports – Presented by Carol Knox**

- ❖ No report.

### **New Business**

- ❖ Stacey Palmer will be submitting her resignation to the board. Advertising for the open board position will begin soon.

Carol Knox motioned to adjourn the meeting, seconded by Kevin Hagen. The meeting adjourned at 8:02pm.

The next meeting will be Wednesday, April 19<sup>th</sup> 2023, in the Board Room at the MASD Admin building.

**Respectfully submitted by,**

Tricia Holland

MPF (Mars Planet Foundation) Secretary