



# MARS PLANET FOUNDATION

April 19, 2023 Meeting Minutes

Board Members	Present	Ambassadors	Present
Beth Ziegler – President	x	Diana Jacoby	
Carol Knox – Vice President	x	Jenn Giesler	
Amy Riggio – Treasurer	x	Bethany Ratcliffe	
Tricia Holland – Secretary		Robin Parsons	
Kevin Hagen	x		
Liz Porco	x		
Lee Ann Riner	x		
Jenn Stuber	x	<b>MASD Admin</b>	
Doug Wolf	x	Dr. Elizabeth McMahon	x
Vickie Zaccari	x	<b>Alternate School Board Member</b>	
		Nicole Thurner	

The meeting was called to order at 6:40 pm.

### Teacher Grant Presentation – Quaver Music Digital Tools by Mrs. Brydon (MAE Music Teacher)

- ❖ Mrs. Brydon implemented the “free trial” period of Quaver Music into 2-4 music classes and found it to be successful. Mrs. Brydon is looking to purchase the 5-year contract
- ❖ Program is accessible on any device (school or at home) through the MASD Clever portal. License Includes: 5 years for ALL Digital Tools, Unlimited student accounts, One Teacher Account & Online Access
- ❖ It was mentioned that this program could be incorporated into other classroom assignments/projects
  - Mrs. Brydon is requesting \$4,095 to fulfill this grant.

### Teacher Grant Discussion – Quaver Music Digital Tools

- ❖ All present board members discussed the grant submission
- ❖ The MPF board requests that the program is used collaboratively throughout MAE
  - Beth Ziegler motioned to fund Mrs. Brydon’s grant as presented to be funded from the General Teacher Grant Fund. The motion was seconded by Amy Riggio. The grant was unanimously approved.

### Teacher Grant Discussion – Vex V5 Robot Kits for Robotics Class (High school) by Dr McMahon (tabled from January 2023 meeting)

- ❖ Robotics class is currently running at the High School and will be run next school year (23-24) as well
- ❖ Cost is \$6,216.62 for 8 Vex Kits
- ❖ MPF has enough funds to cover a portion of the kits. Dr McMahon stated the District will cover the rest of the cost for the kits
- ❖ Kevin Hagen motioned to fund the grant in the amount of \$5,488.51 from the EITC Fund. The motion was seconded by Beth Ziegler. The grant was unanimously approved

### Meeting Minutes – The Meeting Minutes from April 21<sup>st</sup>, 2023, were discussed.

- ❖ Doug Wolf motioned to approve the minutes as presented, seconded by Kevin Hagen. The meeting minutes were unanimously approved

### **Treasurer Report** – Presented by Amy Riggio

- ❖ The Foundation financial report was sent via e-mail
- ❖ Scholarship account and PayPal account have been added to the report
- ❖ Awaiting a few more Scholarship checks, scholarship donors were notified by Lee Ann Riner
- ❖ Walk Around Mars Total Amount Raised \$36,477
  - Awaiting invoice for banners

### **Scholarship Report** – Presented by Lee Ann Riner

- ❖ Awards Ceremony update
  - Mars Area High School Auditorium Doors open 5:00 Ceremony at 6:30
  - Just In Thyme Catering to provide centerpieces/refreshments
  - MPF members should arrive at 4:45pm if possible. If presenting an award, please check in.
  - Awaiting for a few outside donors to select their scholarship recipients
  - Discussion of wearing name tags to the event to show the MPF members

### **Fundraising Reports** - Walk Around Mars

- ❖ Successful fundraising event raising a total of \$36,447
- ❖ Beth Ziegler asked members to make notes of positives and challenges for future discussion
- ❖ Carol Knox stated planning should start a year in advance
- ❖ MPF members encouraged to visit local businesses, take pics with Marty, send/show acknowledgements of thanks to businesses (including via personal thank you note if appropriate)

### **EITC Report** – Presented by Doug Wolf

- ❖ Recommendation was given to reach out to Rich Mar Rotary to help fund programs/grants

### **Technology Report** – Presented by Kevin Hagen

Text messages are scheduled throughout the Walk encouraging participants to track their miles Website shows the different schools/organizations and how many miles are walked

### **Communications Report** – Presented by Jenn Stuber

- ❖ Banners
  - Waiting for invoice from Frank Tigano
- ❖ Social media
  - Jenn Stuber has posts scheduled encouraging participants to visit local business, get pics with Marty and participate in contests related to the Walk
  - MPF members are encouraged to “like” and “share” posts

### **Event Reports**

- ❖ No report

### **New Business**

- ❖ Discussion on recruiting new board member(s)/ambassadors
- ❖ Purchasing a printer for the MPF

- Costly expense printing flyers, acknowledgment letters, etc. for events, scholarships etc.  
Amy Riggio will look into costs to present to the Board
- ❖ Discussion regarding retaining responsibility for advertising on the scoreboard at the MAC or allowing the MASD to take over managing the signage, contracts etc. Beth Ziegler to examine scoreboard and prepare plan for managing

Beth Ziegler motioned to adjourn the meeting, seconded by Kevin Hagen. The meeting adjourned at 8:20 pm.

The next meeting will be Wednesday, May 10<sup>th</sup> 2023, in the Board Room at the MASD Admin building.

Respectfully submitted by,  
Lee Ann Riner