



MARS PLANET FOUNDATION

November 15th 2022 Meeting Minutes

Board Members	Present	Ambassadors	Present
Kevin Hagen	X	Diana Jacoby	
Tricia Holland	X	Jenn Giesler	
Carol Knox		Bethany Ratcliffe	
Stacey Palmer	X	Robin Parsons	
Amy Riggio	X	Liz Porco	
LeeAnn Riner	X		
Rochelle Seideneck			
Jenn Stuber	X	MASD Admin	
Doug Wolf	X	Dr. Elizabeth McMahon	
Vickie Zaccari	X	Alternate School Board Member	
Beth Ziegler	X	Jennifer DiCuccio	

The meeting was called to order at 6:35pm.

Meeting Minutes – The Meeting Minutes from October 17th 2022 were discussed

- ❖ Doug Wolf motioned to approve the minutes as presented, seconded by Carol Knox. The meeting minutes were unanimously approved.

Board Seat Opening - Liz Porco submitted her resume for the open board position effective January 2023. This would be a 3-year community member position.

- ❖ Tricia Holland motioned to approve Liz Porco for the open board seat, seconded by LeeAnn Riner. Approved by all members.
- ❖ WELCOME LIZ!!!!

Teacher Grant Report

- ❖ Presentations to staff have occurred at District staff meetings have been ongoing during the month of November. All teachers will have the opportunity to watch a presentation about Teacher Enrichment Grants through the Foundation.

Treasurer Report – Presented by Amy Riggio

- ❖ The Foundation financial report has sent via e-mailed.
- ❖ The audit is underway. Reports and tax return should be available within the next 2 weeks.
- ❖ A cyber grants account was created for the Mars Backstop because they want to do a scholarship. The Mars Backstop would prefer to utilize the Cyber Grants program which offers a match for donations.
- ❖ A check for \$134.94 was received from Fun Slides.
- ❖ MFP is awaiting invoices from the school district.
- ❖ Discussed opening another money market account for scholarship monies.
 - Vickie Zaccari motioned for Amy Riggio to pursue options for opening a new money market account seconded by Jenn Stuber. Motioned carried unanimously.

Scholarship Report – Presented by LeeAnn Riner

- ❖ Mrs. Rosswog along with the guidance counselors are willing to select a recipient for the MPF Spirit Award.
- ❖ Efforts continue to work with Mrs. Rosswog on finalizing details for the awards banquet.

- ❖ Awaiting responses from the Belinda Terzich and Jake's Way scholarships to ensure they are interested in participating again.

Fundraising Reports – Presented by Stacey Palmer

- ❖ Walk Around Mars fundraiser
 - Proposed Duration: virtual 3 week walk
 - Time Frame: April 16th through May 6th
 - Goal: Log enough miles to walk around Mars
 - Registration: Registration would run February 16th through March 16th. \$25 per person, \$75 per family. Registrants would still get a swag bag and t-shirt.
 - Sponsors: Need to be prepared to solicit businesses from the beginning of January through mid-March. Goal is \$30,000 for sponsors, which would be around 55 sponsors. Total goal for the walk is \$50,000
 - Sponsor letter and list of sponsors will be e-mailed.
 - Duties/Roles
 - Website - Kevin
 - Swag Bags – TBD
 - T-Shirt – Carol Knox will work with Instant Imprints
 - Social Media – Jenn Stuber will handle social media updates
 - Delivery of martians – Beth Ziegler
 - School Liaison - Vickie Zaccari (discussed importance of board members with kids in the district to engage and provide some assistance on this).
- ❖ A Mars new years kick-off dinner is scheduled for February 23rd 2023.

EITC Report

- ❖ Closer to submitting renewal.

Technology Report – Presented by Kevin Hagen

- ❖ MobileCause/GiveSmart – Kevin Hagen and Doug Wolf renegotiated our deal with MobileCause/GiveSmart. MFP will continue to utilize this platform. Cost for the platform is \$1200 for a year, invoiced annually on the first of January.
 - Doug Wolf voiced the importance of exploring other platforms.

Communications Report – Presented by Jenn Stuber

- ❖ Social Media
 - The new Teacher Grant photos will be posted as soon as they are received.
- ❖ Newsletter
 - Tricia will follow-up with everyone about content for articles.

Event Reports

- ❖ No report

New Business

- ❖ The January board meeting will need to be rescheduled. All present board members agreed to move the January meeting to Wednesday January 11th 2023.
 - Tricia Holland will reserve the board room.

Tricia Holland motioned to adjourn the meeting, seconded by Doug Wolf. Meeting adjourned at 7:51pm.

The next meeting will be Wednesday, January 11th 2023, in the Board Room at the MASD Admin building.

Respectfully submitted by,

Tricia Holland