



MARS PLANET FOUNDATION

February 15th 2022 Meeting Minutes

| Board Members | Present | Ambassadors | Present |
|--------------------|---------|--------------------------------------|---------|
| Kevin Hagen | x | Diana Jacoby | |
| Tricia Holland | x | John Neurohr | |
| Carol Knox | x | Megan Lenz | |
| Stacey Palmer | x | Bethany Ratcliffe | x |
| Amy Riggio | x | Robin Parsons | |
| LeeAnn Riner | x | Katie Caruso | |
| Rochelle Seideneck | x | | |
| Jenn Stuber | x | MASD Admin | |
| Doug Wolf | x | Dr. Elizabeth McMahon | x |
| Vickie Zaccari | x | Alternate School Board Member | |
| Beth Ziegler | x | Jennifer DiCuccio | |

The meeting was called to order at 6:30pm.

Teacher Grant Presentation

- ❖ Mr. Churilla presented a grant request for a 3D printer & a button making kit. This 3D printer would have updated technology to allow dual-color printing and would provide another 3D printer to be utilized amongst the 500 students between 5th & 6th grade. Mr. Churilla is also requesting a Button Maker Kit by American Button for the library. The button maker kit could be utilized with classroom lessons, to encourage student involvement and to promote a positive school climate.
 - Mr. Churilla is requesting \$734.99 to purchase a Forge Creator Pro 2 3D Printer and 4 year protection plan and \$535.95 for the button maker kit.
- ❖ Teacher Grant Discussion
 - Discussion regarding Mr. Churilla's grant request for a 3D printer.
 - Due to the value of 3D printers within the MASD curriculum, the Mars Planet Foundation motioned to approve two Forge Creator Pro 2 3D Printers for a total of \$1,500.96. Tricia Holland motioned to approve \$1,500.96 from the EITC funding for two 3D printers, seconded by Carol Knox.
 - Discussion regarding Mr. Churilla's grant request for a Button Maker Kit. Dr. McMahon noted that she currently has a button maker at the Primary Center that is not being utilized which Mr. Churilla could have.
 - The grant request for the button maker kit was denied.

Planet Foundation Board Structure Update

- ❖ Kevin Hagen requested a motion to amend the by-laws to increase the size of the board to eleven members.
 - Carol Knox motioned to approve the increase in the board size to eleven, seconded by Vickie Zaccari, all present board members voted to approve the motion.

Meet Prospective board members

- ❖ Each candidate provided a brief introduction.
- ❖ Rochelle Seideneck motioned to approve Amy Riggio, Doug Wolf, Elizabeth Ziegler, Jennifer Stuber, and Stacey Palmer to new board member positions, seconded by Carol Knox.
Motion passed unanimously

Election of 2022 Offices

- ❖ Election of President for one (1) year term
 - Carol Knox nominated Kevin Hagen for President. Carol Knox motioned to close nominations. Nomination to elect Kevin Hagen to President for (1) year term was unanimously approved.
- ❖ Election of Vice-President for one (1) year term
 - Tricia Holland nominated Carol Knox for Vice President. Tricia Holland motioned to close nominations. Nomination to elect Carol Knox to Vice President for one (1) year term was unanimously approved.
- ❖ Election of Secretary for one (1) year term
 - Carol Knox nominated Tricia Holland for Secretary. Kevin Hagen motioned to close nominations. Nomination to elect Tricia Holland to Secretary for one (1) year term was unanimously approved.
- ❖ Election of Treasurer for one (1) year term
 - Carol Knox nominated Amy Riggio for Treasurer. Kevin Hagen motioned to close nominations. Nominations to elect Amy Riggio to Treasurer for one (1) year term was unanimously approved.

Previous Minutes – The Meeting Minutes from January 18th 2022 were discussed.

- ❖ Carol Knox motioned to approve, seconded by Vickie Zaccari. The meeting minutes from the January 18th 2022 meeting were unanimously approved.

Treasurer Report

- ❖ No report

EITC Report - Kevin Hagen

- ❖ EITC application should be completed shortly for the 2021-2022 year then submitted to the State.

Scholarship Report – e-mail from Megan Lenz

- ❖ Most scholarship deadlines are April 1, 2022; therefore, Megan will begin assigning groups to review scholarships.
- ❖ The Awards Banquet will be held in-person at the High School this year. Date is TBA.

Fundraising Reports

- ❖ No Report

Technology Report

- ❖ No Report

Event Reports

- ❖ No Report

Bylaws Update**❖ Section 2.14 Attendance at Meetings.**

- ❖ Mars Planet Foundation board members are expected to attend monthly meetings. If member is unable to attend, he or she must notify the President or Secretary prior to the meeting. If a member misses more than three (3) meetings, they may be removed by a majority vote.

New Business

- ❖ Discussed updated roles and committees within the organization.

Carol Knox motioned to adjourn the meeting, seconded by Rochelle Seideneck.

Meeting adjourned at 8:29 pm.

The next meeting will be Tuesday, March 15th, 2022 at the Administration Building.

Respectfully submitted by,

Tricia Holland

MPF Secretary